



### Download this form before you begin

Please download and complete with Adobe Acrobat. If you are using a browser to complete this form you may lose your information. Send this form and any attachments to [applications@casa.gov.au](mailto:applications@casa.gov.au).

## Purpose of this form

Use this form to register for a commercial or air transport pilot licence or flight engineer licence in recognition of equivalent New Zealand (NZ) qualifications in accordance with the *Trans-Tasman Mutual Recognition Act 1997* (TTMRA).

## Who is this form for?

This form is for individuals who have a NZ Flight Crew Licence and wish to register for the Australian equivalent.

## Information needed to complete this form

You must complete NZ Licence Verification form CAA602 and send it to the [Civil Aviation Authority of New Zealand](#) (CAANZ).

You need to hold a:

- **current** Flight Crew Licence and a **current** class 1 medical; or
- provide sufficient logbook evidence for all privileges you are applying for.

You are required to hold at least a current ICAO level 4 English Language Proficiency assessment.

If CASA does not have a photo of you that is less than 10 years old, you must also submit [Lodgement of current photo with CASA \(Form 61-9PIC\)](#).

Where a NZ pilot converts any operational ratings (instrument, instructor, etc.) under TTMRA, you must complete an Australian proficiency check before you can utilise the rating. Validity of your NZ rating is not transferable.

Ensure you provide a correctly completed Commonwealth of Australia Statutory Declaration (template is attached to this form) by an approved witness.

### Key information about completing Australian Statutory Declarations:

- An approved witness must have a professional connection to Australia
- Having the required connection to Australia means the person is either:
  - licensed or registered to practise in Australia.
  - holds an Australian membership to a relevant professional organisation.
  - appointed in Australia.
  - the only exception are notary publics – who may be registered as notary publics by an overseas entity and do not need to be registered in Australia to be an approved witness.

Please see below links for more information about completing Commonwealth of Australia Statutory Declarations:

- <https://www.ag.gov.au/legal-system/statutory-declarations/about-commonwealth-statutory-declarations/making-commonwealth-statutory-declaration-overseas>
- <https://www.ag.gov.au/legal-system/statutory-declarations/about-commonwealth-statutory-declarations/who-can-witness-commonwealth-statutory-declaration>
- <https://www.ag.gov.au/legal-system/statutory-declarations/information-witnesses>

## Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

## Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by [changing your details](#) on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

## For more information

Go to the [CASA website](#) or [contact us](#).

## Applicant

### 1 What are the **applicant** details?

Your contact details must be current. Update your contact details via [changing your details](#).

Full name

ARN

Phone number

Email address

### 2 Have you completed an English Language Proficiency (ELP) assessment?

Refer to CASR 61.160

**Yes** I have completed an ICAO level 4, or higher, ELP assessment and the record is on my NZ licence

**Yes** I have completed an Australian ICAO ELP assessment

 **Attach assessment**

### 3 Has any action been taken against you; or is any action in the process of being taken against you; or have you been refused the issue of any aviation related licence, certificate, rating or authority by an organisation?

**No**

**Yes**

### 4 Have you ever been refused the issue of a transport related licence or certificate (e.g. pilot licence, pilot certificate, driver licence, boating licence)?

**No**

**Yes**

### 5 Do you have any criminal conviction or finding of guilt, which is less than ten years old, or any juvenile criminal conviction or finding of guilt, which is less than five years old?

Include all motor vehicle traffic-related convictions including those from overseas.

**No**

**Yes**

### 6 Is suspension or cancellation action pending in relation to any aviation licence you hold?

**No**

**Yes**

### 7 If you answered **yes** to **any** of questions **4** to **7** above, you must provide details:

Include dates, actions, charges, convictions and imprisonment in Australia and overseas.

Refer to CASR 11.055 and Aviation Transport Security Regulations 2005, Regulations 6.55 and 6.59

 **Attach additional pages if required**

## Qualification

### 8 What are the details of your **NZ Flight Crew Licence (FCL)**? NZ FCL

Initial issue date (DD/MM/YYYY)

/ /

#### Licence type

Commercial Pilot Licence (CPL)

Air Transport Pilot Licence (ATPL)

Flight Engineer

#### Category

Aeroplane

Helicopter

## Current medical certificate

### 9 What are the details of your **current medical certificate** for your current NZ FCL.

For FCL applications this must be a class **1** medical.

Initial issue date (DD/MM/YYYY)

/ /

Expiry date (DD/MM/YYYY)

/ /

**10** Are there any **restrictions** on your licence?

**No** ➔ **Go to 12**

**Yes** ➔ **Go to 11**

**11** What are the details of any **restriction** on your licence?

**12** What **Australian qualifications** are you requesting?

Instrument rating ➔ **Go to 13**

Instructor rating ➔ **Go to 14**

Aerial application rating ➔ **Go to 15**

Flight activities ➔ **Go to 16**

## Instrument rating

**13** What are your **current instrument rating** details?

### Aeroplane

Renewal date (DD/MM/YYYY)

/ /

Expiry date (DD/MM/YYYY)

/ /

Any of the following instrument approach procedures  
NDB, VOR/LOC, DME/GNSS, RNP-LP

Any of the following instrument approach procedures:  
ILS, MLS or GLS

Single engine

Multi engine

### Helicopter

Renewal date (DD/MM/YYYY)

/ /

Expiry date (DD/MM/YYYY)

/ /

Any of the following instrument approach procedures:  
NDB, VOR/LOC, DME/GNSS, RNP-LP

Any of the following instrument approach procedures:  
ILS, MLS or GLS

Single engine

Multi engine

## Instructor rating

**14** What are your **current instructor rating** details?

### Aeroplane

Renewal date (DD/MM/YYYY)

/ /

Expiry date (DD/MM/YYYY)

/ /

Category A

Category B

Category C

Spin instruction

Aerobatics instruction

Instrument rating instruction

Class rating instruction

Type rating instruction

Aircraft type(s)

### Helicopter

Renewal date (DD/MM/YYYY)

/ /

Expiry date (DD/MM/YYYY)

/ /

Category A

Category B

Category C

Class/type instruction

Aircraft type(s)

## Aerial application rating

**15** What are the details of your **current aerial application rating**?

### Aeroplane

Renewal date (DD/MM/YYYY)

/ /

Expiry date (DD/MM/YYYY)

/ /

### Helicopter

Renewal date (DD/MM/YYYY)

/ /

## 15 continued

Expiry date (DD/MM/YYYY)

/ /

## Flight activities

### 16 What are the details of your **flight activities**?

#### Aeroplane

Spinning  
Aerobatics  
Formation

#### Helicopter

Formation

## NZ flight examiner rating

### 17 Are you applying to have your **current NZ flight examiner rating** recognised?

**No** ➔ **Go to 19**

**Yes** ➔ **Go to 18**

### 18 What are the details of **your examiner rating**?

Expiry date (DD/MM/YYYY)

/ /

Airline  
General aviation  
Agricultural

Provide details of the privileges requested

### 19 What are the details of your **aircraft class** or **type ratings**?

#### Aeroplane

Single engine class  
Multi engine class

#### Type rating

Refer to the latest edition of the 'Prescription of Aircraft and Ratings' instrument for the aircraft type designator

Provide details of your **design features**

Retractable undercarriage  
Tailwheel undercarriage

## 19 continued

Pressurisation  
Gas turbine  
Manual propeller pitch control  
Ski landing gear  
Floatplane  
Floating hull  
Multi-engine centreline thrust

#### Helicopter

Single engine class

#### Type rating

Refer to the latest edition of the 'Prescription of Aircraft and Ratings' instrument for the aircraft type designator

Provide details of your **design features** :

Float alighting gear  
Retractable undercarriage  
Gas turbine engine

## Application checklist

### 20 Select all that apply:

A certified copy of current NZ FCL is attached.

A certified copy of current NZ Medical Certificate (front and back) is attached.

A current logbook extract with evidence supporting **all** privileges requested in this application including aircraft ratings, operational ratings/endorsements after operational ratings and flight examiner rating is attached

An Australian Commonwealth Statutory Declaration, verifying all copies of documents attached to this application are true and accurate copies of the originals

I hold a current ELP level 4 or higher

Lodgement of current photo with CASA (Form 61-9PIC) including a current photo, if not previously submitted or CASA has a photo that is more than 10 years old is attached

I have submitted an application to CAA New Zealand requesting verification of my Flight Crew Licence

If other please specify

## Applicant declaration

### 21 I declare:

- All statements in this notice are true and correct.

I acknowledge by providing my details below and submitting this application:

- This satisfies the requirement for me to sign this application.
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.
- I am seeking recognition under the *Trans-Tasman Mutual Recognition Act 1997* for the occupation of commercial pilot, air transport pilot or flight engineer and I am currently the holder of such a licence issued by the NZ CAA.
- My NZ flight crew/flight engineer is not cancelled or suspended due to disciplinary action and that I am not the subject of any such action, or in any other way prohibited or restricted from flying duties in accordance with paragraphs 18(2)(d), (e), (f) and (g) of the *Trans-Tasman Mutual Recognition Act 1997*.
- I give my consent to CASA to make enquiries and exchange information with the NZ CAA or other civil aviation authorities regarding my existing NZ Flight Crew.
- I have specified in this application every condition to which my NZ flight crew is subject.
- I have used my best efforts to identify all Commonwealth, state and territory environmental protection legislation that governs the aviation-related activities I will be engaging in under the authorisation for which I am applying. I recognise and understand these obligations and will endeavour in good faith to comply with the applicable requirements specified in that legislation.

#### Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#).

## Declaration continued

### Fees

I accept if this application is withdrawn or refused by CASA, or if CASA is unable to assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Date (DD/MM/YYYY)

/ /



# Commonwealth of Australia STATUTORY DECLARATION

Statutory Declarations Act 1959

|   |  |
|---|--|
| <b>1.</b> Insert the name, address and occupation of person making the declaration  | I,<br><br>make the following declaration under the Statutory Declarations Act 1959:  |
| <b>2.</b> Set out matter declared to in numbered paragraphs<br><br>State the occupation or qualification in NZ<br><br>State the occupation or qualification being sought<br><br>State other jurisdictions, leave blank or strike out<br><br>Strike out sentence if it does not apply<br><br>State not applicable or strike out if none apply otherwise type the details of any restrictions or special conditions which apply to your existing registration | I am making this statutory declaration in support of my lodgement with the Civil Aviation Safety Authority (CASA) seeking registration for a equivalent occupation in accordance with the Trans-Tasman mutual recognition principle <sup>2</sup> .<br><br>1. I am registered for _____ in New Zealand.<br><br>2. I am seeking from CASA registration as:<br>and that it is being sought in accordance with the Trans-Tasman mutual recognition principle.<br><br>3. Other than NZ, my occupation/ qualification is registered in the following other jurisdictions:<br><br>4. I am not the subject of disciplinary proceedings in any participating jurisdiction (including any preliminary investigations or action that might lead to disciplinary proceedings) in relation to my occupation/qualification.<br><br>5. My registration in any participating jurisdiction is not cancelled or currently suspended as a result of disciplinary action. I am also not otherwise personally prohibited from carrying on any such occupation in any participating jurisdiction. I am not subject to any special conditions in carrying on that occupation, as a result of criminal, civil or disciplinary proceedings in any participating jurisdiction<br><b>or</b><br><br>6. My registration is subject to the following restrictions or special conditions:<br><br>7. I attach either the original or a copy of the instrument evidencing my existing registration. I certify this attachment is the original or a complete and accurate copy of the original document.<br><br>I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the Statutory Declarations Act 1959, and I believe that the statements in this declaration are true in every particular. |
| <b>3.</b> Signature of person making the declaration  |  |
| <b>4.</b> Optional: email address and/or telephone number of person making the declaration  |  |
| <b>5.</b> Place, date (DD/MM/YY)  | Declared at _____ Date (DD/MM/YY) _____ / _____ / _____  |
| <b>6.</b> Signature of person before whom the declaration is made (see over)  | Before me _____  |
| <b>7.</b> Full name, qualification and address of person before whom the declaration is made (in printed letters)   |  |
| <b>8.</b> Optional: email address and/or telephone number of person before whom the declaration is made   |  |

Note 1 A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the Statutory Declarations Act 1959.

Note 2 Chapter 2 of the Criminal Code applies to all offences against the Statutory Declarations Act 1959 — see section 5A of the Statutory Declarations Act 1959.

A statutory declaration under the Statutory Declarations Act 1959 may be made before—

**1. a person who is currently licensed or registered under a law to practise in one of the following occupations:**

- Architect
- Chiropractor
- Dentist
- Financial adviser
- Financial Planner
- Legal practitioner
- Medical practitioner
- Midwife
- Migration agent registered under Division 3 of Part 3 of the Migration Act 1958
- Nurse
- Occupational therapist
- Optometrist
- Patent attorney
- Pharmacist
- Physiotherapist
- Psychologist
- Trade marks attorney
- Veterinary surgeon

**2. a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or**

**3. a person who is in the following list:**

- Accountant who is:
  - a) a fellow of the National Tax Accountants' Association; or
  - b) a member of any of the following:
    1. Chartered Accountants Australia and New Zealand;
    2. the Association of Taxation and Management Accountants;
    3. CPA Australia;
    4. the Institute of Public Accountants
- Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
- APS employee engaged on an ongoing basis with 5 or more years of continuous service who is not specified in another item in this list
- Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955)
- Bailiff
- Bank officer with 5 or more continuous years of service
- Building society officer with 5 or more years of continuous service
- Chief executive officer of a Commonwealth court
- Clerk of a court
- Commissioner for Affidavits
- Commissioner for Declarations
- Credit union officer with 5 or more years of continuous service
- Employee of a Commonwealth authority engaged on a permanent basis with 5 or more years of continuous service who is not specified in another item in this list
- Employee of the Australian Trade and Investment Commission who is:
  - (a) in a country or place outside Australia; and
  - (b) authorised under paragraph 3 (d) of the Consular Fees Act 1955; and
  - (c) exercising the employee's function at that place
- Employee of the Commonwealth who is:
  - (a) at a place outside Australia; and
  - (b) authorised under paragraph 3 (c) of the Consular Fees Act 1955; and
  - (c) exercising the employee's function at that place

- Engineer who is:
  - a) a member of Engineers Australia, other than at the grade of student; or
  - b) a Registered Professional Engineer of Professionals Australia; or
  - c) registered as an engineer under a law of the Commonwealth, a State or Territory; or
  - d) registered on the National Engineering Register by Engineers Australia
- Finance company officer with 5 or more years of continuous service
- Holder of a statutory office not specified in another item in this list
- Judge
- Justice of the Peace
- Magistrate
- Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the Marriage Act 1961
- Master of a court
- Member of the Australian Defence Force who is:
  - a) an officer
  - b) a non-commissioned officer within the meaning of the Defence Force Discipline Act 1982 with 5 or more years of continuous service
  - c) a warrant officer within the meaning of that Act
- Member of the Australasian Institute of Mining and Metallurgy
- Member of the Governance Institute of Australia Ltd
- Member of:
  - a) the Parliament of the Commonwealth
  - b) the Parliament of a State
  - c) a Territory legislature
  - d) a local government authority
- Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961
- Notary public, including a notary public (however described) exercising functions at a place outside
  - a) the Commonwealth
  - b) the external Territories of the Commonwealth
- Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office providing postal services to the public
- Permanent employee of
  - a) a State or Territory or a State or Territory authority
  - b) a local government authority with 5 or more years of continuous service, other than such an employee who is specified in another item of this list
- Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
- Police officer
- Registrar, or Deputy Registrar, of a court
- Senior executive employee of a Commonwealth authority
- Senior executive employee of a State or Territory
- SES employee of the Commonwealth
- Sheriff
- Sheriff's officer
- Teacher employed on a permanent full-time or part-time basis at a school or tertiary education institution