



IMPORTANT INFORMATION

- 1: If the applicant does not *currently* have a CASR Part 61 licence document, the applicant **must** submit [Form 61-9TX](#). Refer to the form for further information. If CASA does not have a photo of the applicant that is less than 10 years old, they must also submit [Form 61-9PIC](#).
- 2: The issue of the first CASR Part 61 licence is free of charge. If the applicant wishes for a subsequent reprint of their licence, they must complete and submit [Form 61-9R](#).
- 3: This form is to be used to notify CASA of the issue of an additional endorsement on an existing operational rating.
- 4: This form can be **completed electronically and saved locally** to your computer. Once the applicant's ARN has been entered into the first page, it will automatically update in the ARN fields on subsequent pages. **Fields and sections marked with an * are mandatory**. CASA recommends that you complete as much of the form electronically as possible.

Applicant Details as per Birth Certificate / Passport:

Title:* _____
 Family Name:* _____
 Given Names:* _____
 Date of Birth:* _____

Applicant ARN:*

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Privacy Statement: Any personal information you provide to CASA is protected by the *Privacy Act 1988* (Cth). CASA can only collect, use and disclose that information in accordance with that Act. CASA will use the information collected in this form for purposes associated with performing its functions under the *Civil Aviation Act 1988*, the *Airspace Act 2007*, the *Aviation Transport Security Act 2004* or the regulations made under those Acts. For full details on how CASA collects, protects and uses personal information, please refer to [CASA's Privacy Policy](#).

Does the pilot already hold a CASR Part 61 licence document?

- Yes – if a licence reprint is required, please submit [Form 61-9R](#)
- No – a CASR Part 61 licence document will be sent to the pilot as a result of this notification. The pilot must submit [Form 61-9TX](#) with this form. The pilot may also need to submit [Form 61-9PIC](#).

Is this form being submitted with another application/notification?

- Yes No

Please specify: _____

Section A: Details of New Endorsement Issued

1. Operational Rating currently held:

<input type="checkbox"/> Instrument Rating	<input type="checkbox"/> Night Vision Imaging System Rating	<input type="checkbox"/> Private Instrument Rating
<input type="checkbox"/> Flight Instructor Rating	<input type="checkbox"/> Aerial Application Rating	<input type="checkbox"/> Night VFR Rating
<input type="checkbox"/> Simulator Instructor Rating	<input type="checkbox"/> Low Level Rating	

2. Endorsement(s) added to Operational Rating:

(List endorsements using same abbreviations as entered on licence, 1 per Box)

Notification of Addition of an Endorsement to an Existing Operational Rating

ARN:

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3. Category of Aircraft / Class or Type*:

<input type="checkbox"/> Aeroplane		<input type="checkbox"/> Simulator		<input type="checkbox"/> Helicopter		<input type="checkbox"/> Simulator	
<input type="checkbox"/>	Single Engine Class	<input type="checkbox"/>	Single Engine Class	<input type="checkbox"/>	Single Engine Class	<input type="checkbox"/>	Single Engine Class
<input type="checkbox"/>	Multi Engine Class	<input type="checkbox"/>	Type Rating*:	<input type="checkbox"/>	Type Rating*:	<input type="checkbox"/>	Type Rating*:
<input type="checkbox"/>	Type Rating*:						

* Use type designator from the "Prescribed aircraft, ratings and variants for CASR Part 61 Instrument 2014".

Aircraft Make/Model:

Aircraft Registration: VH- ____ _

Simulator ID: Number:

Section B: Declaration of Flight Examiner *

<input type="checkbox"/>	Flight Test page attached										
<input type="checkbox"/>	Applicant held a medical as per CASR 61.1300(5)(b)										
Signature of Person	Date	Printed Name	ARN Person								
	___ / ___ / ____		<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>								

Submit to CASA by:

- Email: clarc@casa.gov.au
- Mail: CASA Licensing and Registration Centre
CASA
GPO Box 2005
CANBERRA ACT 2601