



IMPORTANT INFORMATION

- 1: If the licence holder does not *currently* have a CASR Part 61 licence, they **must** submit [Form 61-9TX](#). Refer to the form for further information. If CASA does not have a photo of the licence holder that is less than 10 years old, they must also submit [Form 61-9PIC](#).
- 2: If the licence holder wishes for a subsequent reprint of their licence, they must complete and submit [Form 61-9R](#).
- 3: This form is to be used to notify CASA of the issue of an additional endorsement on an existing operational rating.
- 4: This form can be **completed electronically and saved locally** to your computer. Once the licence holder's ARN has been entered into the first page, it will automatically update in the ARN fields on subsequent pages. **Fields and sections marked with an * are mandatory.** CASA recommends that you complete as much of the form electronically as possible.

Licence Holder Details as per Birth Certificate / Passport:

Title:* _____

Family Name:* _____

Given Names:* _____

Date of Birth:* _____

Licence Holder's ARN:*

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Privacy Statement: Any personal information you provide to CASA is protected by the *Privacy Act 1988* (Cth). CASA can only collect, use and disclose that information in accordance with that Act. CASA will use the information collected in this form for purposes associated with performing its functions under the *Civil Aviation Act 1988*, the *Airspace Act 2007*, the *Aviation Transport Security Act 2004* or the regulations made under those Acts. For full details on how CASA collects, protects and uses personal information, please refer to [CASA's Privacy Policy](#).

Does the pilot already hold a CASR Part 61 licence document?

- Yes – if a licence reprint is required, please submit [Form 61-9R](#)
- No – The pilot must submit [Form 61-9TX](#) with this form. The pilot may also need to submit [Form 61-9PIC](#).

Is this form being submitted with another application/notification?

- Yes – Please specify: _____
- No

Section A: Details of New Endorsement(s) Issued

1. Operational rating currently held:

(Only tick the operational rating that is having the additional endorsement(s) added)

<input type="checkbox"/> Instrument Rating	<input type="checkbox"/> Night Vision Imaging System Rating	<input type="checkbox"/> Private Instrument Rating
<input type="checkbox"/> Flight Instructor Rating	<input type="checkbox"/> Aerial Application Rating	<input type="checkbox"/> Night VFR Rating
<input type="checkbox"/> Simulator Instructor Rating	<input type="checkbox"/> Low Level Rating	<input type="checkbox"/> Flight Examiner Rating

2. Endorsement(s) added to operational rating:

(List endorsements using same abbreviations as entered on licence, enter 1 endorsement per box)

Notification of Addition of an Endorsement to an Existing Operational Rating

ARN:

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3. Category of aircraft / class or type used for flight test*:

<input type="checkbox"/> Aeroplane		<input type="checkbox"/> Simulator		<input type="checkbox"/> Helicopter		<input type="checkbox"/> Simulator	
<input type="checkbox"/>	Single Engine Class	<input type="checkbox"/>	Single Engine Class	<input type="checkbox"/>	Multi Engine Class	<input type="checkbox"/>	Type Rating*:
<input type="checkbox"/>	Multi Engine Class	<input type="checkbox"/>	Type Rating*:				
<input type="checkbox"/>	Type Rating*:						

Refer to the latest edition of the 'Prescription of Aircraft and Ratings' instrument for the type designator

Aircraft Make/Model:

Aircraft Registration: VH- _____

Simulator ID: Number:

Section B: Declaration of Flight Examiner *

All statements in this Notification must be correct. Making a false or misleading statement to CASA is an offence.

<input type="checkbox"/>	Flight Test page attached										
<input type="checkbox"/>	Applicant held a medical certificate as per CASR 61.1300(5)(b)										
Signature of Person	Date	Printed Name	ARN Person								
	___ / ___ / _____		<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>								

Submit to CASA by:

- FTM: Attaching to flight test notification; or
- Email: applications@casa.gov.au; or
- Mail: CASA Client Services Centre
GPO Box 2005
CANBERRA ACT 2601