



Multi-Crew Pilot Licence (MPL) Australian civil trained

CASR 61.655

Purpose of this form

Use this form to apply for an Australian Aeroplane MPL where you have been Australian civil trained.

Who is this form for?

This form is for individuals who are Australian civil trained, have passed the relevant aeronautical knowledge exams and wish to apply for an Australian MPL.

Information needed to complete this form

You must provide certified copies of documents as a part of this application. For more information on certified copies and who can witness them, see the [CASA website](#).

A CASA Flight Crew Licence cannot be issued until you have been issued with an Aviation Security Identification Card (ASIC) or Aviation Identification (AVID). For security requirements associated with the issue of this licence please refer to the guidelines.

Refer to ASIC and AVID page.

To be issued with a flight radio endorsement based on your pilot certificate, you will need to hold a valid International Civil Aviation Organisation (ICAO) level 4, or higher, Aviation English Proficiency (ELP) assessment or you are submitting an ELP notification with this application.

Refer to CASR 61.500(4)(c)

To be eligible for an MPL, you must have passed relevant Aeronautical Knowledge Exams. The Result Advice/Knowledge Deficiency Report (RA/KDR) must be provided to the Flight Examiner for review.

Relevant exam codes include:

- CLWA + CADA + CFPA + CHUF + CMET + CNAV + CSYA – 7 subject-part exams; and
- AALW + AASA + AFPA + AHUF + AMET + ANAV + APLA – 7 subject-part exams; and
- IREX

Exams sat and passed prior to November 1998 may also be considered. For advice contact Flight Crew Licensing (FCL) Exams at fcl.exams@casa.gov.au.



We recommend using Adobe Acrobat to complete this form to ensure your information is saved correctly

Filling in this form

This form can be completed as a **fillable form**:

- Adobe Reader is available free of charge from the [Adobe website](#)
- use 'tab' or 'mouse click' to navigate through the form
- 'mouse click' on the '➔ Go to' button to skip to the question

If **printing** this form:

- use black or blue pen and print in BLOCK LETTERS
- mark check boxes with a ✓ or a ✗
- if you see '➔ Go to' go to the question number shown, you do not need to answer the questions in between

Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

Contact details

CASA will use the currently held contact and applicant details based on your ARN to process this application.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the Civil Aviation (Fees) Regulations 1995 and may constitute a criminal offence.

Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Policy](#).

For more information

Go to the [CASA website](#) or call us on 131 757.

Applicant

1 What are the **applicant** details?

If your address, contact or other details have changed, you must update them using [changing your details](#).

Full name

ARN

Contact number

Email address

2 Do you hold a current Aviation Security Identification Card (ASIC) or Aviation Identification (AVID)?

Refer to Aviation Transport Security Regulations 2005

No

Yes Attach a certified copy



Attach certified copy

3 Have you applied for an ASIC/AVID?

No You cannot submit this application until you have applied for an ASIC/AVID

Yes Your application will be placed on hold until either your AVID is issued by CASA or you supply a certified copy of your ASIC

4 Have you completed an English Language Proficiency (ELP) assessment?

Refer to CASR 61.255

Yes I have completed an ICAO level 4, or higher, ELP assessment and the record is on my foreign licence

Yes I have completed an Australian ICAO ELP assessment



Attach assessment

5 Has any action been taken against you; or is any action in the process of being taken against you; or have you been refused the issue of any aviation related licence, certificate, rating or authority by an organisation?

No

Yes

6 Have you ever been refused the issue of a transport related licence or certificate (eg. pilot licence, pilot certificate, drivers licence, boating licence)?

No

Yes

7 Do you have any criminal conviction or finding of guilt, which is less than ten years old, or any juvenile criminal conviction or finding of guilt, which is less than five years old?

Include all motor vehicle traffic-related convictions including those from overseas.

No

Yes

8 Is suspension or cancellation action pending in relation to any aviation licence you hold?

No

Yes

9 If you answered **yes** to **any** of questions **5** to **8**, you must provide details below.

Include dates, actions, charges, convictions and imprisonment in Australia and overseas.

Refer to CASR 11.055 and Aviation Transport Security Regulations 2005, Regulations 6.55 and 6.59



Attach additional pages if required

Aeronautical experience

10 What is your **Aeronautical experience**?

To be eligible for an **Multi-Crew Pilot Licence (MPL)**, applicants must have the following **minimum** aeronautical experience prior to the flight test. You must ensure you meet the requirements of the experience specified in the regulations.

Any of the required aeronautical experience that is not completed as flight time as a pilot must be completed as simulated flight time in an approved flight simulation training device for the purpose.

Flight time in an aeroplane must be completed in a registered or recognised aeroplane.

Type of experience required	Minimum hours required	Your actual hours
Total aeronautical experience	240	
Total flight time as pilot of an aeroplane	40	
Total solo flight time in an aeroplane	10	
Total cross-country pilot in command flight time in an aeroplane	5	
Total simulated flight time (in an approved FSTD)	Balance of hours	

11 Do you authorise CASA to send a copy of all communications regarding **this application to your training provider**?

No

Yes

12 What are your **training provider contact details**?

Full name

ARN

Contact number

Email address

Applicant checklist

13 Select all that apply:

A certified copy of my ASIC/AVID is attached

An evidence of completion for the approved course of training in Multi-Crew Cooperation is attached

An ELP assessment report is attached or I have confirmed I hold at least a current ICAO level 4 English

'Recreational Pilot Licence (RPL)' (Form 61-9TX) is attached

'Lodgement of current photo with CASA' (Form 61-9PIC)

including a current photo if not previously submitted

If other please specify

Applicant declaration

14 I declare that:

- All statements in this application are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this application.
- I understand CASA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgment.
- I accept that failure to provide up to date details to CASA could result in additional processing fees being charged for this application under Civil Aviation (Fees) Regulations 1995.
- I consent to CASA using and disclosing my personal information in accordance with [CASA Privacy Policy](#) including exchanging the information with Commonwealth, State and Territory government agencies.
- I accept that if this application is withdrawn or refused by CASA, or if CASA are unable to assess the application because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
- I have attached all required documentation specified in the applicant checklist.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the [Criminal Code Act 1995 \(Cth\)](#).

Full name

Date (DD/MM/YYYY)

/ /

This form and **all supporting documents** must be submitted to the **Head of Operations** or **person responsible for Flight Training** at your flight school. Once completed, they will submit your application to the **Flight Examiner** for assessment and further action. You will be notified via email of the results.

15 What is **training organisation** name?

Should be completed prior to the flight test by Head of Operations or person responsible for Flight Training.

Flight examiner certification

16 I declare that:

- The applicant has complied with the following (select all that apply):

Applicant will be at least 18 at the time of the flight test – CASR 61.655

Applicant passed the relevant aeronautical knowledge examination – CASR 61.655

Applicant completed flight training requirements for the licence – CASR 61.195 (2)

Applicant has the minimum aeronautical experience for the MPL and the hours are entered in this form – CASR 61.660

Applicant has a current level 4 or above ELP assessment or assessment report is attached – CASR 61.235(2)(a)(v)

- I certify him/her for a MPL flight test.

Full name

ARN

Signature

Date (DD/MM/YYYY)

/ /

This form and **all supporting documents** must be submitted to the **Flight examiner for assessment and further action.**

Aircraft

17 What **type of aircraft** was the flight test conducted in?

Must be completed by the Flight Examiner.

Refer to the latest edition of the "Prescription of Aircraft and Ratings" instrument for the aircraft type designator

Type rating

Simulator ID number

18 What are the **design features** applicable to the aircraft in which the **flight test was conducted**, if not already held (select all that apply)?

Tailwheel undercarriage

Retractable undercarriage

Manual propeller pitch control

Pressurisation system

Floatplane

Floating hull

Gas turbine engine

Multi engine centreline thrust

Ski landing gear

Flight test

19 Number

Date (DD/MM/YYYY)

/ /

Route flown

Flight examiner declaration

20 I declare that:

- I conducted MPL flight test in accordance with the Part 61 Manual of Standards where the (select all that apply):

Applicant was at least 18 at the time of the flight test – CASR 61.655

Applicant passed the relevant aeronautical knowledge examination – CASR 61.655

Applicant has satisfied me that he/she has sufficient knowledge in any competency standard mentioned in the KDR to safely exercise the privileges of the licence, where a pass in the aeronautical exam sat after 1 November 1998, is less than 100%

Applicant completed flight training requirements for the licence – CASR 61.195 (2)

Applicant has the minimum aeronautical experience for the MPL and the hours are entered in this form – CASR 61.660

Applicant has a current level 4 or above ELP assessment or assessment report is attached – CASR 61.235(2)(a)(v)

Applicant held at least a CASA class 1 medical certificate at the time of the flight test – CASR 61.1300(3)(b)

Aircraft was suitable for a MPL flight test – CASR 61.655(3)

Flight test was conducted under the IFR using published Multi-Crew procedures

Applicant demonstrated a standard that met the standards specified in the Part 61 Manual of Standards for the MPL

- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the Criminal Code Act 1995 (Cth).

Full name

ARN

Signature

Date (DD/MM/YYYY)

/ /

Flight test reports for failed flight tests must be attached if not already submitted.



Attach flight test report

Applicant
ARN

Application fees

Please select the required fees in this application, the total will be automatically tallied below.

Fee code: 24.6 004..... **Total: \$ 80**

Description: Issue of MPL (Australia trained) - processing and consideration.

Total
\$

Payment options

Option 1 (CASA preferred option)

Make an online payment.

Choose the service category then 'Add', select the service you are making the payment for, enter your ARN and family name/surname.

Provide the online receipt number below

Submit both the Payment Authorisation and Application:



By email – attach this form and all supporting documents. Send them to applications@casa.gov.au



By post – return this form and all supporting documents to:

**CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601**

Option 2

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from my:

Card number

Mastercard

Visa

Cardholder name (please print)

Expiry (MM/YY)

/

Total

Signature

Date (DD/MM/YYYY)

\$

/ /

Receipt Options Applicant **or** Third party (provide details below)

Details of third party

ARN (if applicable)

Email

Legal entity/full name

Contact number