



Purpose of this form

Use this form to submit a recent photograph to CASA.

Who is this form for?

Applicants applying for a flight crew licence, but have not lodged a photo with CASA within the last 10 years.

Refer to CASR 61.155

Returning your form and photo

A certified photo submitted to CASA must show your full face, head and shoulders. The photo must be taken not earlier than 6 months before the date of submission.

Check that all required questions are answered and that the form is signed and dated.

You can return this form:



By post – return this form and all supporting documents to;

**CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601**

Who can certify your photo?

- Any person who is entitled to witness an Australian Commonwealth Statutory Declaration (see list on CASA's website, www.casa.gov.au/proof-identity-documents)
- A CASA delegate or employee;
- A CASA appointed Designated Aviation Medical Examiner or Designated Aviation Ophthalmologist.

Your contact details

CASR 11.070

All correspondence will be sent by email or post to the contact details provided by you and held in CASA's records.

You must notify CASA of any changes to your contact details. Information on how to change your contact details is available at www.casa.gov.au/changing-your-details.

Privacy

Any personal information you provide to CASA is protected by the *Privacy Act 1988 (Cth)*. CASA can only collect, use and disclose that information in accordance with that Act. CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws. For full details on how CASA collects, protects and uses personal information, please refer to **CASA's Privacy Policy** (www.casa.gov.au/privacy-policy)

For more information

Go to www.casa.gov.au or call us on 131 757.

1 Your Aviation Reference Number

2 Your name

Family name/ Surname

First given name

3 Your date of birth

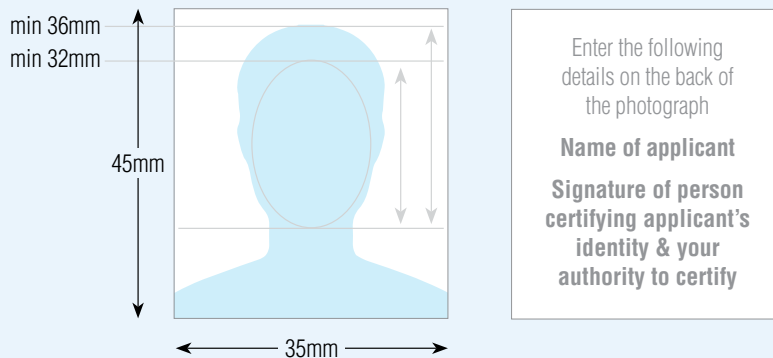
DD MM YYYY
/ /

4 Section A: Photo Identification

You are required to supply CASA with a **certified** and **current** photo.

**Secure below a certified passport quality photo in the space provided.
Do NOT use staples or glue to secure your photos.**

The diagram below shows the area the face should take up and how the photograph should be certified.



5 Section B: Declaration of Person Certifying Identity

I, _____, declare that the photograph attached to this form, which I have certified, is a true likeness of the applicant.

Signature

Date (DD/MM/YYYY)

/ /

Printed name

Contact Phone Number

Details of position/qualification to certify: