



ABOUT THIS APPLICATION FORM

Complete this form if you are:

1) Applying for a CAR 256A Permission to carry animals

The application is made of five parts

- | | |
|---------------|---|
| Part A | Details of Air Operator's Certificate (AOC) / Applicant |
| Part B | Assistance Dog |
| Part C | Carriage of Animals |
| Part D | Submission Checklist |
| Part E | AOC Holder Application Declaration |

If at any time you would like assistance with any aspect of this form, please contact Technical Operations on 131 757.

Applicants are required to complete and submit all parts of the application to be acceptable to CASA.

The completion of this application form is the first step in the application process. On receipt of a completed application form, CASA will send you an estimate of the cost to process your application. You may also be asked for additional information to support the application.

Should you wish to proceed, you will need to pay the estimate and provide this additional information (if requested).

CASA may refuse to consider an application or to consider it further while there are requirements that you have not complied with.

Accuracy of information provided

All information will be used to assess if Carriage of Animals application meets the requirements and is suitable for CASA to approve the documentation. An incomplete, poorly prepared or inaccurate information may:

- Result in rejection of the application
- Result in delays
- Add to the cost of the Assessment
- Result in refusal to approve the Carriage of Animals.

Note: It is an offence to make a false declaration in this form.

Privacy & Your Personal Information

The information you provide in this application will be used for the purpose of a Carriage of Animals application. All information received will be treated as confidential. CASA is bound by the Privacy Act to safeguard personal information within the terms of the Act.

Providing CASA with correct information requested in this application will avoid delays caused by poor or insufficient information

Submitting your application

By Post and Email: Refer to the [CASA Regional Office](#) nearest you.



Part A – Details of Operator (AOC Holder)

Please complete this section by stating the name and contact details of the operator (AOC Holder).

ACN - Australian Company Number (issued by ASIC to Australian registered companies)

ARBN - Australian Registered Business Number (issued by ASIC to foreign registered company's trading in Australia)

ARN - CASA issued Aviation Reference Number

If you are filling in the form by hand, print neatly with a black or blue ballpoint pen. It is in your interest to ensure that the information you provide is both accurate and complete. This information is used in the calculation of a cost estimate for the assessment of your application. It is an offence to make a false declaration. For more information, refer to the AOC Handbook, [Volume 4 – Cabin Safety](#).

Questions marked with an asterisk (*) are mandatory and must be completed.

Part A1 – AOC Holder's Details

If you are a holder of a current AOC, you will need to provide the details in this section as they appear on your current AOC. If you are applying for an initial issue of an AOC, provide the details as they appear in Part A of your AOC application.

Name of AOC holder(s)*			
ACN or ARBN*		ARN*	
Phone*		Email*	
Postal Address			
Lot / Street*		Suburb*	
State*		Postcode*	
Country*			

Part B – Assistance Dog Application Details – If Not Applicable, continue to Part C

Please indicate if you have:	Supporting documentation details
<input type="checkbox"/> Documented procedures to ensure compliance with the requirements of CAR 256A s2 (a), (b) & (c)	
<input type="checkbox"/> Procedures detail documentary evidence required for trainers and assistance animals	
<input type="checkbox"/> Documented procedures ensure crew and other relevant staff are aware of the conditions under which the dog is carried	
<input type="checkbox"/> A current list of approved dog training organisations is maintained	

Part C – Carriage of Animals in the Cabin Application details

Please indicate if you have:	Supporting documentation details
<input type="checkbox"/> Documented procedures to assess requests for the carriage of animals in the cabin	
<input type="checkbox"/> Documented procedures to mitigate any associated risks with the carriage of animals in the cabin	
<input type="checkbox"/> Documented procedures ensures crew and other relevant staff are aware of the conditions under which the animal is carried	



Part D – Submission Checklist

1. Have you attached all the evidence to support your claims in Part B or C?

Yes This is applicable to applications and is compulsory for CASA to process your application

Part E – Applicant Declaration

E1 Declaration

Giving false or misleading information is a serious offence:

1. I am satisfied that the processes and procedures detailed in company documentation satisfies the requirements of CAR 256A and allows for the safe carriage of animals in the cabin. I hereby request CASA assessment for permission.
2. I give permission for CASA to send material relating to this application by email.

The Individual(s) named in A1

The Directors of the company/companies named in A1

The agent appointed under a Power of Attorney
If I am signing this application as an agent, I declare that I have obtained the necessary Power of Attorney authorising me to sign on behalf of the AOC holder(s).

Name

Signature

Date

You must provide the name/s and signatures/s for CASA to accept this application.

Part F – Submitting your Application

Have you attached all required documentation as indicated throughout the application?

For all applications please submit this form to Technical Operations

By Post and Email: Refer to the [CASA Regional Office](#) nearest you.

This completes your application