



IMPORTANT INFORMATION

1. This form should be used to apply for a Part 61 Flight examiner rating if you are employed full-time within a Training and Checking organisation (TCO) - and that TCO is able to apply CASA EX 141/17, or the TCO has a course of training described in their manual for the particular qualification outcome. If not applicable to you please use Form 61-FER.
2. This form should not be used if applying for an FER / FEE and (1) you are not employed full-time with a TCO, or (2) the FEE is not specifically related to the TCO activities, or (3) you choose to attend the CASA Flight Examiner Rating Course (FERC). In this case please use CASA Form 61-FER.
3. TCO applicants who are able to apply CASA exemption EX141/17, or where the TCO holds a CASR 61.040 approval for CASR 61.1290 (2)(a)(i) and 61.1320 (2)(a)(i) may make application for a FER / FEE in Section A. Other TCO applicants may lodge an application for a CASR 61.040 approval for flight testing; however, these applicants must also meet the same qualification and experience requirements listed below.
4. In accordance with CASR 11.055(4), CASA will take into account an applicant's experience in aviation. The minimum experience requirements for each FEE are detailed in Section F of this form.
5. Applicants must provide satisfactory documented evidence of the qualifications and experience when submitting this application. All experience claims declared by the applicant in Section F will be further validated on the day of the flight test / assessment by a CASA Officer (against pilot logbook evidence).
6. Upon submission of this application CASA will provide applicants a fee estimate for the regulatory service prior to processing of this application.

Applicant details as per birth certificate / passport:

Title: _____
 Family Name: _____
 Given Names: _____
 Email Address: _____
 Contact Number: _____

Applicant ARN:

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PRIVACY STATEMENT: Any personal information you provide to CASA is protected by the *Privacy Act 1988* (Cth). CASA can only collect, use and disclose that information in accordance with that Act. CASA will use the information collected in this form for purposes associated with performing its functions under the *Civil Aviation Act 1988*, the *Airspace Space Act 2007*, the *Aviation Transport Security Act 2004* or the regulations made under those Acts. For full details on how CASA collects, protects and uses personal information, please refer to [CASA's Privacy Policy](#).

Section A: Type of application – Select the box which is applicable to your application

<input type="checkbox"/>	I am employed full-time with a TCO & are applying for a FER / FEE utilising CASA EX 141/17
<input type="checkbox"/>	I am employed full-time with a TCO & the TCO holds approval for CASR 61.1290 and 61.1320 (FER / FEE)
<input type="checkbox"/>	I am employed full-time with a TCO & I am requesting a CASR 61.040 approval for flight testing in the TCO
<input type="checkbox"/>	None of the above - Use CASA form 61-FER

Training & Checking Organisation Name									
Training & Checking Organisation ARN	<table border="1" style="display: inline-table;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>								

IMPORTANT INFORMATION:

From 31 August 2018 – All FER / FEE applicants (including those within a TCO) must successfully complete either the CASA Flight Examiner Rating Course (FERC), or a course which has a specific CASR 61.040 approval for CASR 61.1290 (2)(a)(i) and 61.1320 (2)(a)(i). TCOs are encouraged to leverage the CASA FERC for the development of TCO Examiners. In this case, the TCO should integrate the mentoring phase of the FERC within their own organisation which must be conducted by experienced and approved Check Pilots.

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Section B: Utilising CASA EX 141/17 to gain a Part 61 flight test endorsement

During the flight crew licencing regulations transition period, TCOs that have an existing course of training (for what was previously a CAR 5.19 delegation) prescribed within a training and checking manual (TCM) which provides both theoretical and practical training and assessment, aligned to the units FER, NTS 1 and NTS 2 as detailed in the Part 61 Manual of Standards, may integrate TCO examiner training with certain CASA eLearning modules to meet the requirements for grant of an FER and / or FEE until 31 August 2018. See CASA EX141/17.

Where a TCO has a course of training and assessment that meets all requirements in CASA EX141/17, applicants shall complete eLearning modules 1, 2 and 3 of the CASA FERC, followed by; the prescribed TCO training, an interview conducted by CASA (as applicable) and a flight test.

<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the TCM describe theoretical training and assessment equivalent to FER.1 to FER.7
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the TCM describe practical training and assessment equivalent to FER.1 to FER.7
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does the TCO have a <i>qualified person</i> who will deliver the course of training? (see definition of qualified person within CASA EX 141/17)

Certification by Head of Training and Checking.

I certify that the information provided above in Sections A and B are true and accurate.

Head of Training and Checking Name	Organisation	Oversighting CASA CMT								
Signature	Date ____ / ____ / ____	ARN <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>								

Section C: Instructor rating proficiency check conducted by a CASA Officer:

Prior to submitting this application, where the privileges of the FEE are not limited by CASR 61.1318 to simulator operations (i.e. the flight test endorsement applies to in-aircraft operations), a CASA Officer must have conducted your instructor rating proficiency check (FPC) which included a test of competency for the training endorsement associated with the requested FEE. This FPC must have occurred within the preceding 24 months prior to submitting this application.

This check ensures flight examiner applicants have a high degree of capability to safely manage emergency simulations in an operational environment and have an extensive knowledge of the underpinning subject matter.

Applicants may not progress to the practical phase until this proficiency check has been completed. To arrange a CASA Officer to conduct this instructor rating proficiency check – please email your overseeing regional office.

Provide the details of an FPC conducted by a CASA Officer within the preceding 24 months

<input type="checkbox"/>	To be scheduled	<input type="checkbox"/>	Sim Only (61.1318)	<input type="checkbox"/>	FPC conducted by a CASA Flight Training Examiner	<input type="checkbox"/>	FPC conducted by a CASA Flying Operations Inspector
						Date of FPC	
						Specify the training endorsement that was assessed during the FPC	
						Aircraft in which the FPC was conducted	
						Name of the CASA Officer who conducted the FPC	

Note: a CASA Officer is a person employed by CASA as a Flying Operations Inspector (FOI) or Flight Training Examiner (FTE) – not an industry delegate or industry examiner.

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Section D: Existing flight examiner rating flight crew qualifications

Do you hold an existing flight examiner rating or an equivalent instrument?

<input type="checkbox"/>	NO - I do not hold a FER or an equivalent instrument
<input type="checkbox"/>	YES - I hold an Australian CASR Part 61 flight examiner rating
<input type="checkbox"/>	YES - I hold a current ATO delegation or CASR 61.040 approval with instrument number: _____

If YES - List below the flight examiner endorsements currently held (or taken to be held) by you.

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If YES – When was your last Flight examiner rating proficiency check conducted?

Date of Flight examiner rating proficiency check:	Flight examiner endorsement assessed:
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Section E: Flight examiner activity requested

What category of aircraft is relevant to your application?

<input type="checkbox"/> Aeroplane	<input type="checkbox"/> Helicopter
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Which course of examiner training / examiner endorsement is requested?

Application – Please Select ONE flight test endorsement	61.1310 Item No.
<input type="checkbox"/> Air transport pilot licence flight test endorsement (ATPL)	3
<input type="checkbox"/> Type rating flight test endorsement (TR) Specify aircraft type: _____	5
<input type="checkbox"/> Instrument rating flight test endorsement (IF)	6
<input type="checkbox"/> Night vision imaging system rating flight test endorsement (NVIS)	8
<input type="checkbox"/> Low-level rating flight test endorsement (LL)	9
<input type="checkbox"/> Flight Instructor Rating flight test endorsement (FIR)	11

Section F: Mandatory requirements and minimum aviation experience

It is mandatory that an applicant holds the requirements for the relevant flight examiner endorsement listed in column 3 of Table 61.1310. Additionally, in accordance with CASR 11.055(4), when receiving an application for an examiner authorisation, CASA will also take into account the applicant's relevant and necessary aviation related experience. The minimum flight crew qualifications and experience requirements for each flight examiner endorsement are detailed below. Tick the relevant box to indicate the requirements that have been met **and ensure documentary evidence is attached** to support each tick box claim.

Air Transport Pilot Licence Flight Test Endorsement	
Hold an Air Transport Pilot Licence with the relevant category rating	<input type="checkbox"/>
Hold an instrument rating flight test endorsement	<input type="checkbox"/>
Have extensive experience conducting instrument rating flight tests/proficiency checks	<input type="checkbox"/>
Have extensive experience conducting training in a multi-crew environment	<input type="checkbox"/>
Have at least 1000 hours as pilot in command in the relevant aircraft category in multi-crew operations, in turbine powered aircraft. Total PIC in multi-crew operations (to the nearest hour) _____	<input type="checkbox"/>

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Type Rating Flight Test Endorsement	
Hold a pilot instructor rating with the relevant type rating training endorsement	<input type="checkbox"/>
For Aeroplanes - Have at least 150 hours as pilot in command of the specified type Total PIC hours on type (to the nearest hour) _____	<input type="checkbox"/>
For Helicopters - Have at least 75 hours as pilot in command of the specified type Total PIC hours on type (to the nearest hour) _____	<input type="checkbox"/>

Instrument Rating Flight Test Endorsement	
Hold a pilot instructor rating with an instrument rating training endorsement in the relevant category of aircraft	<input type="checkbox"/>
Have 100 hours of instrument time as pilot in command which may include up to 20 hours instrument time in a flight simulation training device	<input type="checkbox"/>
The instrument rating training endorsement must have been held for at least three years OR for flight testing endorsements limited to simulator operations (CASR 61.1318) - you must have extensive experience as a CAO 82.0 Check Pilot within a training and checking organisation	<input type="checkbox"/>
For Aeroplanes - Have conducted at least 500 hours of instruction under the IFR for an instrument rating which may include 200 hours instructing in a flight simulation training device OR for flight testing endorsements limited to simulator operations (CASR 61.1318) - you must have extensive experience as a CAO 82.0 Check Pilot within a training and checking organisation. Total relevant hrs _____	<input type="checkbox"/>
For Helicopters - Have conducted at least 250 hours of instruction under the IFR for an instrument rating which may include 100 hours instructing in a flight simulation training device OR for flight testing endorsements limited to simulator operations (CASR 61.1318) - you must have extensive experience as a CAO 82.0 Check Pilot within a training and checking organisation. Total relevant hrs _____	<input type="checkbox"/>

Night Vision Imaging System Flight Test Endorsement	
Hold a flight instructor rating with night vision imaging system rating training endorsement	<input type="checkbox"/>
Have a minimum of 100 hours of flight time utilising night vision goggles or equivalent Total NVIS Hrs _____	<input type="checkbox"/>

Low Level Rating Flight Test Endorsement	
Hold a flight instructor rating with low-level rating training endorsement	<input type="checkbox"/>
Have extensive experience conducting activities authorised by the relevant low-level endorsement Total low-level training experience (to the nearest hour) _____	<input type="checkbox"/>

Flight Instructor Rating Flight Test Endorsement	
Hold a pilot instructor rating with instructor rating training endorsement	<input type="checkbox"/>
The instructor rating training endorsement should have been held for 5 years	<input type="checkbox"/>
Have extensive experience as a flight examiner	<input type="checkbox"/>
For Aeroplanes - Have a minimum of 500 hours (flight / sim time) training persons for a CAR Part 5 Instructor Rating (including 5.20 / 5.21) or CASR Part 61 instructor training endorsement. Total training hours (to the nearest hour) _____	<input type="checkbox"/>
For Helicopters - Have a minimum of 400 hours (flight / sim time) training persons for a CAR Part 5 Instructor Rating (including 5.20 / 5.21) or CASR Part 61 instructor training endorsement. Total training hours (to the nearest hour) _____	<input type="checkbox"/>
Have at least 4000 hours total flight time. Total flight time (to the nearest hour) _____	<input type="checkbox"/>

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Section G: Submission checklist

An application that is not full and complete is unable to be partially processed and will need to be returned to the applicant. To ensure you have submitted a full and complete application please use the checklist below.

<input type="checkbox"/>	The declaration section of this form has been signed by the applicant
<input type="checkbox"/>	Evidence of the FPC having been completed by a CASA FTE or FOI has been attached
<input type="checkbox"/>	Evidence of each experience requirement listed under the relevant flight test endorsement e.g. logbook
<input type="checkbox"/>	Last five pages of your pilot's logbook. i.e. a full left to right image of the last 5 pages
<input type="checkbox"/>	A copy of any existing flight examiner rating and flight test endorsements (or equivalent)
<input type="checkbox"/>	Resume detailing your <i>aviation experience</i> . E.g. a brief one page history of your aviation background
<input type="checkbox"/>	Any other information to support this application

Section H: Declaration

<input type="checkbox"/>	I hold the prerequisite Instructor Rating Training Endorsement required for the flight test endorsement being applied for (see column 3, Table 61.1310 for the mandatory training endorsement requirements)
<input type="checkbox"/>	I hold each of the experience requirements listed in Section F
<input type="checkbox"/>	I hold a pilot licence appropriate for the issue of a flight examiner rating for the privileges requested
<input type="checkbox"/>	I hold a current Class 1 medical <i>or</i> <input type="checkbox"/> the flight test is to be conducted in an approved simulator
<input type="checkbox"/>	I declare that information and experience declarations provided in this application form are true and correct

I hereby certify that all statements in this application are true and correct in every particular and I have read and understood all regulatory references included in this application. I consent to CASA using and disclosing my personal information in accordance with CASA's Privacy Policy including exchanging the information with Commonwealth, State and Territory government agencies (see [CASA's Privacy Policy](#)). I have attached all documentation specified in the submission checklist and acknowledge that to knowingly make a false or misleading statement is an offence against the *Criminal Code Act 1995* (Cth).

I understand my experience claims will be validated on the day of the flight test against my logbook evidence.

Applicant Signature	Date ____ / ____ / ____	Applicant Printed Name	Applicant ARN <table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>								

Submitting this form

This form, and the supporting documentation, can be submitted to CASA via the below methods:

Email: Your overseeing Region office at one of the email addresses below.

easternregion@casa.gov.au northern@casa.gov.au Southern.Region@casa.gov.au SydneyRegion@casa.gov.au west@casa.gov.au

Or post to:

The name of your overseeing Regional Office
Civil Aviation Safety Authority
GPO Box 2005
Canberra ACT 2601