



# Commercial Pilot Licence (Helicopter)

Australian Civil Trained 100 &amp; 150 Hours

CASR 61.595, 61.615

## Purpose of this form

This form is used by individuals to apply for a Commercial Pilot Licence (CPL-H) and helicopter category rating.

## Who is this form for?

This form is for individuals who have successfully completed the CPL-H integrated or non-integrated training courses.

## Information needed to complete this form

This application must be lodged with a recent photo and 'Lodgement of current photo with CASA' (Form 61-9PIC).

To be eligible for a CPL-H, you must have passed all 7 CPL-H aeronautical knowledge exams for the helicopter category.

CASA must ensure an applicant is a fit and proper person before issuing a permission.

A CASA Flight Crew Licence cannot be issued until a security background check has been completed and has not been found adverse.

For other licence changes and requirements refer to [Flight Crew Licensing](#).



**We recommend using Adobe Acrobat to complete this form to ensure your information is saved correctly**

## Filling in this form

This form can be completed as a **fillable form**:

- Adobe Reader is available free of charge from the [Adobe website](#)
- use 'tab' or 'mouse click' to navigate through the form
- 'mouse click' on the '➔ Go to' button to skip to the question

If **printing** this form:

- use black or blue pen and print in BLOCK LETTERS
- mark check boxes with a ✓ or a ✕
- if you see '➔ Go to' go to the question number shown, you do not need to answer the questions in between

## Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

## Contact details

CASA will use the currently held contact and applicant details based on your ARN.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the Civil Aviation (Fees) Regulations 1995 and may constitute a criminal offence.

## Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Policy](#).

## For more information

Go to the [CASA website](#) or call us on 131 757.

## Applicant

### 1 What are the **applicant** details?

If your address, contact or other details have changed, you must update them using [changing your details](#).

Legal entity/full name

ARN

Contact number

Email address

## Security requirements

### 2 Do you hold a current Aviation Security Identification Card (ASIC) or Aviation Identification (AVID)?

Refer to Aviation Transport Security Regulations 2005

**No**

**Yes** Attach a certified copy

 **Attach certified copy**

### 3 Have you applied for an ASIC/AVID?

**No** You cannot submit this application until you have applied for an ASIC/AVID

**Yes** Your application will be placed on hold until either your AVID is issued by CASA or you supply a certified copy of your ASIC

## English Language Proficiency (ELP)

### 4 Have you completed an ELP assessment?

Refer to 61.255

**Yes** I have completed an AELP assessment

**Yes** I have been assessed as meeting ELP and CASA has been notified

 **Attach notification if required**

## Fit and proper person information

### 5 Has any action been taken against you; or is any action in the process of being taken against you; or have you been refused the issue of any aviation related Licence/Permission/Authorisation?

Refer to CASR 11.055

**No**

**Yes**

### 6 Have you ever been refused the issue of a transport related licence or certificate (eg. pilot licence, pilot certificate, drivers licence, boating licence)?

**No**

**Yes**

### 7 Do you have any criminal conviction or finding of guilt, which is less than ten years old, or any juvenile criminal conviction or finding of guilt, which is less than five years old?

Include all motor vehicle traffic-related convictions including those from overseas.

**No**

**Yes**

### 8 Is suspension or cancellation action pending in relation to any aviation licence you hold?

**No**

**Yes**

### 9 If you answered **yes** to **any** of questions **5** to **8**, you must provide details below.

Include dates, actions, charges, convictions and imprisonment in Australia and overseas.

Refer to CASR 11.055 and Aviation Transport Security Regulations 2005, Regulations 6.55 and 6.59

 **Attach additional pages if required**

## Aeronautical experience

### 10 What is your CPL-H aeronautical experience?

Refer to CASRs 61.595, 61.615

To be eligible for a CPL-H, applicants must have at least the following minimum aeronautical experience **prior** to the flight test. You must ensure you meet the requirements of the experience specified in the regulations.

Any of the required aeronautical experience that is not completed as flight time as a pilot must be completed as simulated flight time in an approved flight simulation training device or as tethered flight time.

#### A: For **integrated** training courses

Refer to CASR 61.595

Flight time in a helicopter must be completed in a registered or recognised helicopter.

Type of experience	Minimum hours	Actual hours
Total aeronautical experience (includes on all categories)	100	
Total flight time as a pilot of a helicopter	90	
Total pilot in command time in a helicopter	35	
Total cross-country pilot in command flight time in a helicopter	10	
Total instrument time (on all categories)	10	
Total instrument flight time in a helicopter	5	
Tethered time	Not more than 5	

## 10 continued

#### B: For **non-integrated** training courses

Refer to CASR 61.615(1A)

Type of experience	Minimum hours	Actual hours
Total aeronautical experience (includes on all categories)	150	
Total flight time as a pilot (on all categories)	140	
Total flight time as a pilot of a helicopter	70	
Total pilot in command time in a helicopter	35	
Total cross-country pilot in command flight time in a helicopter	10	
Tethered time	Not more than 5	

#### C: For **non-integrated** training courses

Refer to CASR 61.615 1B

The applicant must have completed training in accordance with the requirements specified in the Part 61 Manual of Standards for the purpose of CASR 61.615(1B)

Type of experience	Minimum hours	Actual hours
Total aeronautical experience (includes on all categories)	105	
Total flight time as a pilot in a helicopter	105	
Total pilot in command time in a helicopter	35	
Total cross-country pilot in command flight time in a helicopter	10	

## Application checklist

### 11 Select all that apply:

- Certified copy of my ASIC or AVID is attached
- I hold at least a current ICAO level 4 ELP Assessment or Assessment report is attached
- Flight test report page completed and attached
- 'Lodgement of current photo with CASA' (Form 61-9PIC) with photo is attached
- I have passed the required aeronautical knowledge exams

## Applicant declaration

### 12 I authorise CASA to send a copy of all communications regarding this application to my Training Provider named in question 13.

I declare that:

- All statements in this application are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this application.
- I understand CASA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgment.
- I consent to CASA using and disclosing my personal information in accordance with CASA Privacy Policy including exchanging the information with Commonwealth, State and Territory government agencies.
- I accept that if this application is withdrawn or refused by CASA, or if CASA are unable to assess the application because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
- I have attached all required documentation specified in the application checklist.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the Criminal Code Act 1995 (Cth).

Full name

Signature

Date (DD/MM/YYYY)

/ /

## Training organisation

### 13 What are the **training organisation** details?

Organisation name

ARN

Contact number

Email address

## Pre-flight test declaration by person under CASR 61.235

### 14 I certify that applicant named in question 1:

- will be at least 18 at the time of the flight test CASR 61.580(1)
- passed the relevant aeronautical knowledge examination CASR 61.580(2)(a)
- completed flight training requirements for the licence CASR 61.195(2)
- has the minimum aeronautical experience for the CPL-H set out in CASR 61.595 and 61.615 the hours are entered in this form
- has a current level 4 or above ELP Assessment CASR 61.235(2)(a)(v)
- is certified for a CPL-H flight test.

Full name of certified person

ARN

Signature

Date (DD/MM/YYYY)

/ /

## Flight test

### 15 What are the **flight test** details?

Single engine class rating

Type rating

Refer to the latest edition of the 'Prescription of Aircraft and Ratings' instrument for the type designator

Flight test number

Date of flight test (DD/MM/YYYY)

/ /

Route flown

## Endorsements

### 16 What are **design feature endorsements** to be issued on the licence applicable to the aircraft in which the flight test was conducted, if **not already held** (select all that apply)?

Float alighting gear

Retractable undercarriage

Gas turbine engine

## Flight Examiner declaration

### 17 I certify that

- I conducted a CPL-H flight test in accordance with the Part 61 Manual of Standards and was satisfied the applicant named in question 1:
  - was at least 18 at the time of the flight test CASR 61.580(1)
  - passed the relevant aeronautical knowledge examination CASR 61.580(2)(a)
  - has satisfied me that he/she has sufficient knowledge in any competency standard mentioned in the KDR to safely exercise the privileges of the licence, where a pass in the aeronautical exam sat after 1 November 1998, is less than 100%
  - completed flight training requirements for the licence CASR 61.195(2)
  - has the minimum aeronautical experience for the CPL-H set out in CASR 61.595 or 61.615 and the hours are entered in this form
  - has a current level 4 or above ELP Assessment CASR 61.235(2)(a)(v)
  - held at least a CASA class 1 medical certificate at the time of the flight test CASR 61.415
  - demonstrated competency in the standards specified in the Part 61 Manual of Standards for the CPL-H
- The aircraft used was suitable for a CPL-H flight test (CASR 61.245 and Part 61 Manual of Standards)

Flight test reports for failed flight tests must be attached if not already submitted

Full name of flight examiner

ARN

Signature

Date (DD/MM/YYYY)

/ /

### Application fees

Please select the required fee in this application, the total will be automatically tallied below.

**Fee code:** 24.6 004..... **Total: \$ 80**

**Description:** Issue of Commercial Pilot Licence (Australian Trained) – processing and consideration

Total  
\$

### Payment options

#### Option 1 (CASA preferred option)

Make an online payment.

Choose the service category then 'Add', select the service you are making the payment for, enter your ARN and family name/surname.

Provide the online receipt number below

Submit both the Payment Authorisation and Application:



By email – attach this form and all supporting documents. Send them to [applications@casa.gov.au](mailto:applications@casa.gov.au)



By post – return this form and all supporting documents to:

**CASA Client Services Centre**  
**GPO Box 2005**  
**Canberra ACT 2601**

#### Option 2

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from my:

Card number

Mastercard

Visa

Cardholder name (please print)

Expiry (MM/YY)

/

Total

Signature

Date (DD/MM/YYYY)

\$

/ /

**Receipt Options**    Applicant    **or**    Third party (provide details below)

#### Details of third party

ARN (if applicable)

Email

Legal entity/full name

Contact number