



1. Aircraft Identification (As noted on the aircraft data plate and the certificate of registration)

Registration Mark VH-	Manufacturer and Manufacturer's Designation of Aircraft	Aircraft Serial Number
Aircraft total time/cycles in service Hrs Cycles	Certificate of Airworthiness number Issued on:	Country aircraft being export to

2. Checklist

		Yes	No
1.	Application form received and checked		
2.	Application on aircraft file		
3.	Aircraft Flight Manual confirmed as the Approved AFM for this aircraft		
4.	Applicable supplements in Aircraft Flight Manual		
5.	Approved Modifications to aircraft acceptable to NAA		
6.	STCs on aircraft identified, if applicable AFM supplements correct and STC holder written permission for STC to be fitted to aircraft		
7.	Aircraft conforms to the design standard		
8.	State of Design/NAA AD compliance confirmed in aircraft records – list exceptions in Comments Section		
9.	Weight and balance data is current		
10.	For used aircraft to which CASR Part 42 applies, an airworthiness review certificate must be in force for the aircraft [see sub-regulation 21.329(3)]		
11.	For used aircraft to which CASR Part 42 does not apply, details of any inspections performed on the aircraft in accordance with an approved maintenance schedule in accordance with Part IV of the CAR by an approved maintenance organisation within 30 days prior to the date of this application [see sub-regulation 21.329(3A)]		
12.	Aircraft data plate, propeller(s)/rotor(s) and engine(s) serial numbers align with the aircraft documentation and the aircraft itself		
13.	Details on application form confirmed by visual inspection of aircraft		
14.	NAA written acceptance of any Exemptions listed on Export CoFA		
15.	Covering letter to applicant raised		
16.	Original of Export CoA and covering letter sent to applicant		
17.	Information from importing NAA on any special and additional requirements.		
18.	Aircraft records and Aircraft Flight Manual returned to applicant		

3. Comments

4. CASA Delegate/Authorised Person

CASA Delegate	Authorised Person:	
Name:	Signature:	Date:
Instrument of Appointment No:	ARN:	
<p>Send, within 7 days, a copy of all documents and checklists used in the application, assessment, issue, approval or authorisation to the Civil Aircraft Register via facsimile 02 6217 1991 or aircraftregistration@casa.gov.au or "Civil Aircraft Register" GPO Box 2005 Canberra ACT 2601.</p>		