



Purpose of this form

Use this form to apply for an authorisation to fly an Australian-registered aircraft either in Australia or overseas. A CoV is a short-term authorisation, valid for a period of up to 12 months. It is tailored to the specific operation(s) to be undertaken. You must provide detailed information about the reasons for requiring the CoV in Question 16 of this form, including an end date for the operation. This will become the validity date that will be placed on the CoV.

Who is this form for?

This form is for qualified foreign pilots who hold an ICAO licence.

Your contact details

CASR 11.070

All correspondence will be sent by email or post to the contact details provided by you and held in CASA's records.

You must notify CASA of any changes to your contact details. Information on how to change your contact details is available at www.casa.gov.au/changing-your-details

Information needed to complete this form

To complete this form, you will need the following:

- Certified true copies of the last 3 months of your current logbook pages or the last 3 full page openings (whichever is the lesser) must be attached to this application. Certification of documents can only be made by a Notary Public or a CASA DAME in your home country. Alternatively, an Australian official at any Australian Embassy or High Commission can certify your documents. If you are in Australia, your documents can be certified by any of the persons identified by the Australian Attorney-General's Department as an authorised witness.
- In accordance with regulation 61.300 of the Civil Aviation Safety Regulations 1998 (CASR), you must hold an overseas medical certificate in the relevant class issued by the same overseas regulatory authority that issued your licence
- Where an Instrument Rating is requested, you will need to provide evidence of your last proficiency check, details of the privileges you hold for instrument approaches and category ratings (eg: multi-engine aeroplane, single-engine helicopter).

- Before exercising the privileges of the CoV, please ensure you hold an appropriate English Language Assessment (ELP). An ICAO ELP is not a pre-requisite for the grant of a CoV. However, a CoV holder can only exercise its privileges on a flight if the holder carries a current ELP or this Certificate is endorsed with an ICAO ELP Level 4, 5 or 6.
- A CASA Certificate of Validation cannot be issued until you have been issued with an ASIC or AVID
- The Overseas regulatory authority in the country of licence issue must be given an authority to release your licence information to CASA.

Filling in this form

This form can be completed as a **fillable form** online.

- Mark boxes like this with a ✓ or a ✕
- Where you see a box like this **Skip to the question number shown.**
You do not need to answer the questions in between.

If printing this form:

- Please use black or blue pen.
- Print in BLOCK LETTERS.

Privacy

Any personal information you provide to CASA is protected by the *Privacy Act 1988 (Cth)*. CASA can only collect, use and disclose that information in accordance with that Act. CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws. For full details on how CASA collects, protects and uses personal information, please refer to **CASA's Privacy Policy** (www.casa.gov.au/privacy-policy)

For more information

Go to www.casa.gov.au or call us on 131 757.

1 Your Aviation Reference Number

2 Your name

Family name/ Surname

First given name

3 Your date of birth


DD MM YYYY
/ /

4 Do you hold a Aviation Security Identification Card (ASIC) or Aviation Identification (AVID)?

Refer to Aviation Transport Security Regulations 2005

No Go to next question

Yes

 **Attach a certified true copy**
if not issued by CASA

5 Have you submitted an ASIC/AVID application form?

No Your application will be placed on hold until the ASIC/AVID is issued by CASA or certified true copy is received.

Yes Go to next question

6 Have you completed an English Language Proficiency assessment?

Refer to CASR 61.160

No ELP (ICAO Level 4, 5 or 6) is listed on my overseas licence.

OR


I do not hold an appropriate ELP at the time of this application.

Before exercising the privileges of the CoV, please ensure you hold an appropriate English Language Assessment (ELP). You can only exercise its privileges on a flight if the holder carries a current ELP or this Certificate is endorsed with an ICAO ELP Level 4, 5 or 6.

Yes The report has been previously submitted to CASA.

OR

The report is attached.

 **Attach assessment**

Go to next question

7 Has any action been taken against you; or is any action in the process of being taken against you; or have you been refused the issue of any aviation related licence, certificate, rating or authority by an organisation?

No

Yes

8 Have you ever been refused the issue of a transport related licence or certificate? (eg. Pilot's licence, pilot certificate, drivers licence, boating licence)

No

Yes

9 Do you have any criminal conviction or finding of guilt, which is less than ten years old, or any juvenile criminal conviction or finding of guilt, which is less than five years old? Note: You should also include all motor vehicle traffic-related convictions including those from overseas.

No

Yes

10 Is suspension or cancellation action pending in relation to any aviation licence you hold?

No

Yes

If you answered **yes to any** of questions **7 to 10** above, you must provide details. Include dates, actions, charges, convictions and imprisonment in Australia and Overseas. If you have concerns regarding privacy issues, please discuss your options with your flying school. (attach a separate page if necessary)
Refer to CASR 11.055 and Aviation Transport Security Regulations 2005, Regulations 6.55 and 6.59

11 Details of Overseas licence

Country of issue

Licence Type

Licence Number

Date of expiry of licence (If applicable) (DD/MM/YYYY)

/ /

Date of expiry of medical (DD/MM/YYYY)

/ /

11 continued

Current Ratings

Instrument

Instructor

Aerial Application

Other

Do you hold a separate Flight Radio Telephone Operators Licence?

No

Yes

If Yes to above, supply the following:

Number

Date of Expiry (DD/MM/YYYY)

/ /

List any restrictions (medical or operational) on your licenses if applicable?

12 Type of CoV

CoV Private Operation

CoV Commercial Operations

CoV Renewal

Note: In accordance with CASR 61.325, CASA may only renew a current CoV or a CoV which has expired less than 3 months under the following circumstances:

- a.** if the person has successfully passed the aeronautical knowledge examination for the flight crew licence under CASR Part 61 that is equivalent to the overseas flight crew licence to which this certificate relates; OR
- b.** CASA is satisfied that exceptional circumstances justify the renewal. Such circumstances would include there being no published standard in the Part 61 MOS for the examination for the licence or an emergency operational need exists, such as aerial firefighting operations.

13 Certificate of Validation – Private Operations Details

- Aeroplane
- Helicopter

Please tick the type of Operations you will be undertaking

- Training to obtain an aircraft class/type rating
- Training to obtain an operational rating
- Holiday flying

14 Certificate of Validation – Commercial Operations Details:

- Aeroplane
- Helicopter

Please tick the type of Operations you will be undertaking

- Ferrying of Aircraft
- Commercial

Instrument Rating – ONLY issued for Aircraft
Ferrying operations:

Please tick selected approaches:
Refer to CASR 61.890

- IAP2D
- IAP3D

Note: You must attach evidence of your last proficiency check, details of the privileges you hold for instrument approaches and category ratings (eg. Multi-engine aeroplane, single engine helicopter)

15 Certificate of Validation – Renewal:

- Aeroplane
- Helicopter

Date of expiry of CoV: (DD/MM/YYYY)
/ /

15 continued

Relevant aeronautical examination passed

 **Attach Evidence**

or

Exceptional circumstances (please describe)

16 Reasons for requiring CoV

Please provide relevant details about the reasons for requiring a CoV

Holiday Flying

Date/s of flight: (DD/MM/YYYY)

/ /

End Date: (DD/MM/YYYY)

/ /

Ferrying

Aircraft Type

Aircraft Registration

Organisation

Date/s of Flight/s (DD/MM/YYYY)

/ /

End date (DD/MM/YYYY)

/ /

16 continued

Origin of Flight

Destination of Flight

Planned Route

Commercial Operations

Type of Operation

Line operations

Charter

Flight instruction

Firefighting operations

Other

Employer Name

Start Date (DD/MM/YYYY)

/ /

End date (DD/MM/YYYY)

/ /

Details of proposed operation(s) - please describe

Training

Type of Course

Planned Duration

Start Date (DD/MM/YYYY)

/ /

End date (DD/MM/YYYY)

/ /

Training Organisation

17 Aircraft Class/Type Ratings

Refer to the latest edition of the "Prescription of Aircraft and Ratings" instrument for the aircraft type designator.

List the class or Type Ratings for the Aircraft Category you are authorised to fly on your Overseas licence:

Aeroplane

Single-engine Class

Multi-engine Class

Type Rating

Helicopter

Single-engine Class

Type Rating

18 Applicant checklist

The following documents have been attached

A **certified** true copy of the valid and current overseas licence – CASR 61290(2)(a)

A **certified** true copy of the valid and current overseas medical certificate of the required class level issued by the SAME overseas regulatory authority that issued the licence – (CASR 61.300)

A **certified**/notarised copies of the last 3 months or last full 3-page openings (whichever is the lesser) of the current logbook

A **certified** true copy of my ASIC or AVID, if applicable

English Language Proficiency Assessment report or I have confirmed I hold at least a current ICAO level 4 English Language Proficiency Assessment

Form 61-9PIC including a current photo, if not previously submitted OR CASA has a photo that is more than 10 years old

Evidence for Instrument Rating, if applicable

I have given the overseas regulatory authority in the country of my licence issue the authority to release information to – CASA. CASR 61.290(3)

19 Australian Postal Address

Note: If an Australian postal address is provided, your original CoV will be posted to this address.

Unit/Number

Street Name

Suburb

State

Postcode

Country

Email

20 Declaration

I hereby certify that all statements in this application are true and correct in every particular and that I have read and understood all regulatory references included in this application. I consent to CASA using and disclosing my personal information in accordance with CASA's privacy policy including exchanging the information with Commonwealth, State and Territory government agencies (see [CASA's Privacy Policy](#)).

I have attached all required documentation specified in the applicant checklist and acknowledge that to knowingly make a false or misleading statement is an offence against the *Criminal Code Act 1995 (Cth)*.

Name

Signature



Date (DD/MM/YYYY)

/ /



Applicant
ARN

Application Fees

Fee Code: 24.6 030..... **Cost: \$150**

Description: Issue of a Certificate of Validation (Private Operations) – processing and consideration

Fee Code: 24.6 031..... **Cost: \$200**

Description: Issue of a Certificate of Validation (Commercial Operations) – processing and consideration

Fee Code: 24.6 006..... **Cost: \$130**

Description: Issue of a Certificate of Validation (Renewed within 3 months of expiry) – processing and consideration

Submit both the Payment Authorisation and Application Form:



By email – scan or photograph this form and all supporting documents and send them to **applications@casa.gov.au**



By post – return this form and all supporting documents to;

**CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601**

Payment Options

Option 1 (CASA preferred option)

I have made an **online** payment

Receipt No:

Option 2

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from my:

Mastercard	Card Number		
Visa			
Cardholder name (please print)		Expiry	/
Total	Signature	Date (DD/MM/YYYY)	/ /

Receipt Options Applicant **or** Third party Provide details below

Details of Third Party

ARN (Third Party) if applicable

Email

Individual's or Organisation's Full Name

Preferred contact number

CASA accepts Purchase Orders if you hold line of credit with CASA.