I, SHANE PATRICK CARMODY, Director of Aviation Safety, on behalf of CASA, make this instrument under regulations 11.160 and 11.205 of the Civil Aviation Safety Regulations 1998.

[Signed S. Carmody]
Shane Carmody
Director of Aviation Safety

10 September 2020

CASA EX130/20 — Preparation of Load Sheet and Passenger List (Chartair) Exemption 2020

1  Name
This instrument is CASA EX130/20 — Preparation of Load Sheet and Passenger List (Chartair) Exemption 2020.

2  Definitions
In this instrument:

Chartair means Chartair Pty Ltd, ARN 763623.
load sheet means a load sheet prepared in accordance with Civil Aviation Order 20.16.1 (CAO 20.16.1).

3  Exemption
Chartair, and the pilot of an aircraft operated by Chartair, are exempt from compliance with subregulation 235 (7) of CAR to the extent mentioned in Schedule 1.

4  Conditions
The exemption is subject to the conditions set out in Schedule 2.

5  Repeal
This instrument is repealed at the end of 31 August 2023.

Schedule 1  Chartair exemption from paragraph 5.4 and subsection 7 of CAO 20.16.1

1  This exemption applies so that Chartair and the pilot of an aircraft operated by Chartair are exempt from compliance with subregulation 235 (7) of CAR so far as it:

(a) requires the preparation of a passenger list in accordance with subsection 7 of CAO 20.16.1 and leaving it at the aerodrome of departure; and
(b) requires leaving a copy of a load sheet at the aerodrome of departure in accordance with paragraph 5.4 of subsection 5 of CAO 20.16.1.

2 A passenger list referred to in subsection 7 of CAO 20.16.1 may be combined with a load sheet prepared in accordance with subsection 5 to form a document known as a passenger and cargo manifest (a manifest).

3 A manifest may be kept in electronic form.

Schedule 2 Conditions of exemption

1 A manifest kept in electronic form must use the software program known as Takeflite or another program approved by CASA as suitable for the preparation of a manifest.

2 A manifest must contain all the details required to be provided under subsections 5 and 7 of CAO 20.16.1.

3 A manifest may be finalised in electronic form only if a mobile data service is available for its transmission immediately after its preparation.

4 A manifest in electronic form must provide immediate access after finalisation to the details included in it.

5 If a mobile data service is not available, a passenger list must be prepared and left at the aerodrome of departure in accordance with subsection 7, as well as a copy of the load sheet.