



Application for Recreational Pilot Licence

In recognition of pilot certificate

61-1RTX

CASR 61.480

Purpose of this form

Use this form to apply for a recreational pilot licence (RPL) in recognition of a pilot certificate granted by a recreational aviation administration organisation.

Who is this form for?

This form is for individuals holding a pilot certificate granted by a recreational aviation administration organisation applying for recognition for a CASA issued RPL.

Your contact details

CASR 11.070

All correspondence will be sent by email or post to the contact details provided by you and held in CASA's records.

You must notify CASA of any changes to your contact details. Information on how to change your contact details is available at www.casa.gov.au/changing-your-details

Information needed to complete this form

- If CASA does not have a photo of you that is less than 10 years old, you **must** also submit Form 61-9PIC.
- A CASA Flight Crew Licence cannot be issued until you have been issued with an ASIC or AVID. For security requirements associated with the issue of this licence please refer to the ASICs and AVID page.
- If you have a flight radio endorsement on your pilot certificate granted by a recreational aviation administration organisation, CASA cannot issue the endorsement on your RPL unless you hold a valid ICAO Level 4 Aviation English Proficiency or are submitting an ELP notification with this application (CASR 61.500(4)(c)).
- If your pilot certificate authorises you to conduct cross-country flight and you meet the minimum hours, you may be issued with a recreational navigation endorsement.

- Your pilot certificate issued by a recreational aviation administration organisation does not satisfy the requirements for issue of controlled airspace or controlled aerodrome endorsements onto the RPL. If you wish to add these endorsements to your RPL, you must meet the CASA requirements, including holding a valid ICAO Aviation English Language Proficiency, passing the required aeronautical examinations and completing the flight training. Meeting the requirements of the General English Language Proficiency (Section 5.1.2 of the Manual of Standards) is not sufficient. A completed Form 61-1RE must be submitted with this application.

Filling in this form

This form can be completed as a **fillable form** online.

- Mark boxes like this with a ✓ or a ✗
- Where you see a box like this

**Skip to the question number shown.
You do not need to answer the questions in between.**

If printing this form:

- Please use black or blue pen.
- Print in BLOCK LETTERS.

Privacy

Any personal information you provide to CASA is protected by the *Privacy Act 1988 (Cth)*. CASA can only collect, use and disclose that information in accordance with that Act. CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws. For full details on how CASA collects, protects and uses personal information, please refer to **CASA's Privacy Policy** (www.casa.gov.au/privacy-policy)

For more information

Go to www.casa.gov.au or call us on 131 757.

1 Your Aviation Reference Number

2 Your name

Family name/ Surname

First given name

3 Your date of birth

DD MM YYYY
/ /

4 Do you hold a current Aviation Security Identification Card (ASIC) or Aviation Identification (AVID)?

Refer to Aviation Transport Security Regulations 2005

No Go to next question

Yes Attach a certified true copy if not issued by CASA

5 Have you submitted an ASIC/AVID application form?

No Your application will be placed on hold until the ASIC/AVID is issued by CASA or certified true copy is received

Yes Go to next question

6 Flight Time

Refer to CASR 61.475

To be eligible to transition to a **RPL(A) or RPL(H)**, applicants must have the following **minimum** aeronautical experience in the category of aircraft for which the associated aircraft category rating is sought. You must ensure you meet the requirements of the experience specified in the regulations.

Type of Experience Required	Minimum hours required	Your actual hours
Total flight time as pilot (in appropriate category).....	25	
Dual flight time (in appropriate category).....	20	
Solo flight time (in appropriate category).....	5	

7 Are you adding the Flight Radio Endorsement?

No

Yes Go to next question

8 Has a valid ICAO Level 4, or higher, aviation English language proficiency assessment report previously been submitted to CASA for you?

CASR 61.500(4)(c)

No Go to next question

Yes

9 Have you attached your English Language Proficiency assessment report? (form 61-9ELP)

No Flight radio will not be added to your RPL
Go to next question

Yes Go to next question

 **Attach completed form**

10 Are you adding the **Cross-country Flight Endorsement?**

No

Yes Provide your flight hours below

You must meet the following **minimum** hour requirements

Type of Experience Required	Minimum hours required	Your actual hours
Solo cross-country	5	

11 Select the Design Feature Endorsements held on your pilot certificate to be added to your RPL

Manual Propeller Pitch Control

Tailwheel Undercarriage

Retractable Undercarriage

12 Has any action been taken against you; or is any action in the process of being taken against you; or have you been refused the issue of any aviation related licence, certificate, rating or authority by any organisation?

No

Yes

13 Have you ever been refused the issue of a transport related licence or certificate? (eg, pilot's licence, pilot certificate, driver's licence, boating licence)

No

Yes

14 Do you have any criminal conviction or finding of guilt, which is less than ten years old, or any juvenile criminal conviction or finding of guilt, which is less than five years old?

Include all motor vehicle traffic-related convictions including those from overseas.

No

Yes

15 Is suspension or cancellation action pending in relation to any aviation licence you hold?

No

Yes

If you answered **yes** to **any** of questions **12 to 15** above, you must provide details. Include dates, actions, charges, convictions and imprisonment in Australia and Overseas. If you have concerns regarding privacy issues, please discuss your options with your flying school. (attach a separate page if necessary) Refer to CASR 11.055 and Aviation Transport Security Regulations 2005, Regulations 6.55 and 6.59

16 Declaration

I hereby declare that the particulars set out in this application are true in every respect and the attached documents are a true representation of the originals and have not been altered in any way.

I am aware and accept the risk that information sent via email may be intercepted and read during transmission, not delivered or modified.

I have read CASA's policy on the collection and release of information and I authorise CASA to release information contained on this form in accordance with that policy.

I have attached all required documentation specified in the applicant checklist and acknowledge that to knowingly make a false or misleading statement is an offence against the *Criminal Code Act 1995 (Cth)*.

Name

Signature



Date (DD/MM/YYYY)

/ /

Applicant checklist

The following documents have been attached

A **certified** true copy of my
ASIC or AVID, if applicable.....

A **certified** true copy of current pilot
certificate granted by a recreational
aviation administration organisation.....

Certified true copies of logbook pages,
verifying required flight experience.....

English Language Proficiency Assessment
report or I have confirmed I hold at least
a current ICAO level 4 English
Language Proficiency Assessment.....

Form 61-1RE, if applicable.....

Form 61-9PIC attached with
a current photo not more than 6 months old.....

or

Not required, CASA has an existing
photo submitted within the previous 10 years.....



Applicant
ARN

Application Fees

Fee Code: 24.6 002..... **Cost: \$50**

Description: Issue of Recreational Pilot Licence (Australian Trained) – processing and consideration.

Payment Options

Option 1 (CASA preferred option)

I have made an online payment

Receipt No:

Submit both the Payment Authorisation and Application Form:



By email – scan or photograph this form and all supporting documents and send them to **applications@casa.gov.au**



By post – return this form and all supporting documents to;

**CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601**

Option 2

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from my:

Mastercard	Card Number		
Visa			
Cardholder name (please print)		Expiry	/
Total	Signature	Date (DD/MM/YYYY)	/ /
\$ 50			

Receipt Options Applicant **or** Third party Provide details below

Details of Third Party

ARN (Third Party) if applicable Email

Individual's or Organisation's Full Name Preferred contact number

CASA accepts Purchase Orders if you hold line of credit with CASA.