



#### Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to [regservices@casa.gov.au](mailto:regservices@casa.gov.au).

### Purpose of this form

Use this form to seek production authorisation to manufacture aircraft, aircraft engines, propellers, or aircraft parts, articles or appliances.

### Who is this form for?

This form is for an individual or organisation who are seeking **initial approval** to manufacture an aircraft, aircraft engine, propeller or aircraft parts, articles or appliances or seeking to **vary an existing approval**.

If you are applying for multiple production authorisations, you must complete and submit additional applications for each authorisation.

### Information needed to complete this form

You will need to attach evidence where applicable to support application.

### Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

If you are applying on behalf of an organisation, you need to provide the organisation's ARN and have authority to act on behalf of the entity.

### Contact details

CASA will use the currently held contact details linked to your ARN profile.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the Civil Aviation (Fees) Regulations 1995 and may constitute a criminal offence.

### Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Statement](#).

### For more information

Go to the [CASA website](#) or call us on 131 757.

## Applicant

### 1 What are the **applicant** details?

If your address, contact or other details have changed, you must update them using [changing your details](#).

Legal entity/full name

ARN

Manufacturing location address

Contact number

Email address

### 2 What are you applying for (select one)?

If making **changes**, start at question 3 and only complete questions that require updating.

Initial issue [→ Go to 4](#)

Variation [→ Go to 3](#)

### 3 What are the **change(s)** you wish to make?

[📎 Attach additional pages if required](#)

### 4 Are you the **primary contact person** for this application?

No [→ Go to 5](#)

Yes [→ Go to 6](#)

## Contact person

### 5 What are the **contact person** details?

Contact details will be used for this application only, including any questions and/or fee estimates.

Full name

Position (Agent, Secretary)

Contact number

Email address

### 6 Do you want your **registered business name** to appear on your certificate?

You can request a registered business name to be included in your certificate. The name must meet the following criteria, otherwise the certificate will be issued with the name provided in question 1:

- Its registration must be current at the time the certificate is issued; and
- It must be registered under the name(s) of the proposed Certificate holder(s) (as proprietor(s)) at the time of issue of the certificate.

No [→ Go to 8](#)

Yes [→ Go to 7](#)

### 7 What is the **registered business name**?

Business name

Registration Number

[📎 Attach additional pages if required](#)

**8** What is the number of staff you propose to employ?

- 1-5
- 6-10
- 11-50
- 51-100
- 100 or more

**9** What is the production method for which this application is made?

**Australian Parts Manufacturer Approval (APMA)** CASR Subpart 21.K

➔ **Go to 10**

**Other manner approved by CASA**  
CASR 21.305(e)

➔ **Go to 15**

**Australian Technical Standard Order (ATSO)** Authorisation and letter of ATSO Design Approval CASR Subpart 21.0

➔ **Go to 16**

**Production Certificate**  
CASR Subpart 21.G

➔ **Go to 19**

**Production Certificate for 'One-off Parts'**  
CASR 21.133(2B)

➔ **Go to 20**

## Australian Parts Manufacturer Approval

**10** What are your APMA request details?

Part design data and revision status

Part description

Part number of **your** part

Original Equipment Manufacturer (OEM) part number replaced by your part

Not applicable for modification parts.

**11** Is your part a 'Critical Part'?  
Refer to CASR directory

**No** ➔ **Go to 13**

**Yes** ➔ **Go to 12**

**12** How will you identify your part?  
Refer to CASR 21.850

**13** List all the products (aircraft, aircraft engine or propellers) by make, type model and serial number range if applicable, on which your part will be eligible to be installed.

This list will form the basis of the APMA approval when issued, therefore it must be accurate and complete.

 **Attach additional pages if required and evidence of eligibility**

**14** What is the **Design basis**?

For APMA applications indicate whether the design data:

Is justified based on identity with the OEM part

Is justified by Test and Computation to show compliance with the applicable airworthiness standards, **or**

Is attained under a licencing agreement and attach evidence of that agreement

 **Attach evidence as applicable**

➔ **Go to 21**

## Other manner approved by CASA

**15** What is the proposed data/specification/process that supports the application, including the revision status?

➔ **Go to 21**

## Australian Technical Standard Order

**16** What are the applicable ATSO, Technical Standard Order (TSO), or European Technical Standard Orders (ETSO) details including the revision status?

What are the design data, including revision status, used to manufacture the ATSO articles?

I certify the applicant has met the requirements of Subpart 21.0 for the article to which this application relates, and that the design of the article meets the applicable ATSO, ETSO or TSO that is effective as at the date of this application.

 **Include one copy with this application**

**17** Is the application for letter of ATSO Design Approval?

**No** → [Go to 21](#)

**Yes** → [Go to 18](#)

**18** What is the foreign country where the part, article or appliance will be manufactured, and attach evidence of that country's National Airworthiness Authority (NAA) certification?  
Refer to CASR 21.617(1)

 **Attach evidence**

→ [Go to 21](#)

## Production Certificate

**19** What are the details of **Production Certificate** applications for aircraft, aircraft engines or propellers?

Attach a copy of the Type Certificate or Supplemental Type Certificate for the product and include a copy of the Quality System with this application. Identify the product by make, type and model which will be manufactured under the Production Certificate.


Refer to CASRs 21.133.

Make

Type

Model

## 19 Continued

 **Attach your certificate**

→ [Go to 21](#)

## Production Certificate for 'One-off Parts'


**20** What are the type(s) of parts to be manufactured under the Production Certificate?

**For example:** Sheet metal parts, machined metal parts, composite material parts.

 **Attach additional pages if required**

## Quality System Details

**21** What are the **Quality System Data** details?

 **Attach copy of the quality system**

**22** Does the design and quality system data identify part marking requirements?

Refer to CASR Subpart 21.Q

**No** → [Go to 23](#)

**Yes** → [Go to 24](#)

## 23 How will the parts be identified?



Attach additional pages if required

## Application checklist

### 24 Select all that apply:

The applicable Standard Orders (ATSO, TSO or ETSO) are attached

The design data, including revision status are attached

NAA Certification is attached

Fabrication Inspection System/Quality System is attached

Type Certificate or Supplemental Type Certificate for product or applicable design data is attached

If other please specify

## Declaration

### 25 I declare that:

- I am the Individual or the Director(s) of the Company(s) named in question 1.
- I am authorised to make this application and hold the role indicated below.
- All statements in this application are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this application.
- I understand CASA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgment.
- I consent to CASA using and disclosing my personal information in accordance with [CASA Privacy Statement](#) including exchanging the information with Commonwealth, State and Territory government agencies.
- I acknowledge CASA will provide a fee estimate, which will be sent to the contact for this application.
- I accept that if this application is withdrawn or refused by CASA, or if CASA are unable to assess the application because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
- I have attached all required documentation specified in the application/notification/authority checklist.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the [Criminal Code Act 1995 \(Cth\)](#).

Full name

ARN

Date (DD/MM/YYYY)

/ /

In what capacity are you making this declaration?

**For example:** Self, Director, Agent

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 7.



Attach authority

## Returning your form



By email – attach this form and all supporting documents. Send them to [regservices@casa.gov.au](mailto:regservices@casa.gov.au)



By post – return this form and all supporting documents to:

**CASA Client Services Centre**  
**GPO Box 2005**  
**Canberra ACT 2601**