



Purpose of this form

Use this form to request CASA to assign marks to an aircraft dealer, for use on aircraft manufactured, distributed or dealt with by the dealer.

Who is this form for?

This form is for an aircraft dealer.

To be allocated a dealer's mark, a dealer must meet two criteria:

- Be an aircraft dealer (see guidelines)
- Be an eligible person (see guidelines)

The aircraft dealer, or a person acting on behalf of the aircraft dealer should complete this form.

Your contact details

CASR 11.070

All correspondence will be sent by email or post to the contact details provided by you and held in CASA's records.

You must notify CASA of any changes to your contact details. Information on how to change your contact details is available at www.casa.gov.au/changing-your-details

Information needed to complete this form

- An aircraft dealer includes the manufacturer or distributor of aircraft. See CASR 47.170. **The dealer must be a legal entity**
- An aircraft dealer may request one or more marks to be assigned. The dealer may either nominate specific marks or simply request a particular number of marks. If more than five specific marks are required, a separate signed sheet must be attached to the application. **Note that a fee of \$130 applies for each dealer's mark that is allocated.**
- Before selecting a mark, you should check that any mark you want to reserve is included in the list of available marks on the Australian Civil Aircraft Register page of CASA's website at: <http://www.casa.gov.au/casadata/register/data/Availablemarks.pdf>.
- If you do not include payment or supporting documentation to prove that you are engaged in the manufacture, sales or distribution of aircraft in Australia or to prove your status as an eligible person, your application will not be processed until the required documentation is received.

Filling in this form

This form can be completed as a **fillable form** online.

- Mark boxes like this with a ✓ or a ✕
- Where you see a box like this **Go to 8** ➔
Skip to the question number shown.
You do not need to answer the questions in between.

If printing this form:

- Please use black or blue pen.
- Print in BLOCK LETTERS.

Privacy

Any personal information you provide to CASA is protected by the *Privacy Act 1988 (Cth)*. CASA can only collect, use and disclose that information in accordance with that Act. CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws. For full details on how CASA collects, protects and uses personal information, please refer to **CASA's Privacy Policy** (www.casa.gov.au/privacy-policy)

For more information

Go to www.casa.gov.au or call us on 131 757.

- 1** Is the dealer an Organisation?
No Go to next question
Yes
-
- 2** Is the dealer an Individual?
No Your application will be rejected.
 Please contact CASA on 131 757 if you have any further questions.
Yes
-
- 3** What is Your Organisation's Aviation Reference Number?
-
- 4** What is your Organisation's Legal Name?
-
- 5** What is your Organisation's ACN or ARBN?

6 Your Aviation Reference Number

7 Your name

Family name/ Surname

First given name

8 Your date of birth

DD MM YYYY
 / /

9 What is the **Dealer's** address?

Number/Unit/PO Box

Street Name

Suburb

State/ Province

Postcode

Country (if not Australia)

10 Are you requesting specific marks or a number of marks?

Note: a fee of \$130 applies for each dealer's mark that is allocated.

Specific Marks

A Number of Marks

11 Insert the specific marks requested below:

If more than 5 marks are required attach an additional signed sheet

VH-

VH-

VH-

VH-

VH-

12 State the number of marks requested, if specific marks are not required.

Go to next question

13 Please provide written justification for the number of marks requested.

A decision on the number of marks to be allocated will be made by the Registrar, as stipulated in CASR 47.175(4)(b). Attach an additional signed sheet if the space provided here is insufficient.

Go to next question

14 Aircraft Dealer Proof of Eligibility

Individuals

2 pieces of evidence attached
(refer to *acceptable evidence* in the guidelines)
evidence not required, provided in the last 2 years
for aircraft

VH-

CASA requires proof of eligibility from individual aircraft dealers with the submission of an application only if this documentation has not been provided within the last 2 years. Refer to the guidelines for further information and attach the required documentation to this application.

Organisations

ACN/ARBN provided question 5
for organisations without an ACN / ARBN, evidence
is attached (refer to *acceptable evidence* in the guidelines)
for the Commonwealth, State and Territory Governments,
evidence is not required

CASA requires proof of eligibility from aircraft dealers who are organisations with every application. Refer to the guidelines for further information.

15 Applicant checklist

You must have read the guidelines to ensure you have correctly completed this application and attached all required additional documentation. Tick the applicable boxes below.

ARN application and suitable
ID attached for dealer or Not required.....

Written justification for the number of marks

Suitable evidence of dealer
eligibility attached (refer to *acceptable evidence*)
or Not required

Evidence of engagement as an aircraft dealer.....

Letter(s) of authority attached or Not required.....

Go to next question

17 Signature of Dealer or Dealer's Representative

I, the dealer, or the representative of the dealer named in this form:

1. Apply, as an eligible person, to have the marks detailed in question 11 or the number of marks detailed in question 12 allocated for use as Dealer's Marks under CASR 47.175.
2. Declare that the entity named in this form is engaged in the manufacture, or sales, or distribution of aircraft in Australia.
3. Declare that I have not made a false or misleading statement or supplied false or misleading information or document in or with this application; and
4. Acknowledge that, if I have made a false or misleading statement or supplied false or misleading information or document in or with this application, I may be liable to prosecution for an offence under the Criminal Code Act 1995.

Name

Signature



Date (DD/MM/YYYY)

/ /

Enter name and signature, and if applicable tick the appropriate box below.

Director

Company Secretary

CEO

President

Vice President

Other (supply letter of authority)



Applicant
ARN

Application Fees

Fee Code: 12.8..... **Cost:** \$130/per mark requested

Description: Assignment of a dealer's mark - processing and consideration of application.

Submit both the Payment Authorisation and Application Form:



By email – scan or photograph this form and all supporting documents and send them to **AircraftRegistration@casa.gov.au**



By post – return this form and all supporting documents to;

**CASA Client Services Centre ACR
GPO Box 2005
Canberra ACT 2601**

Payment Options

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from my:

Mastercard	Card Number		
Visa			
Cardholder name (please print)		Expiry	/
Total	Signature	Date (DD/MM/YYYY)	/ /

Receipt Options Applicant **or** Third party (Provide details below)

Details of Third Party

ARN (Third Party) if applicable

Email

Individual's or Organisation's Full Name

Preferred contact number

CASA accepts Purchase Orders if you hold line of credit with CASA.