



Purpose of this form

Use this form to request CASA to assign marks to an aircraft dealer, for use on aircraft manufactured, distributed or dealt with by the dealer.

Who is this form for?

This form is for an aircraft dealer.

To be allocated a dealer's mark, a dealer must meet two criteria:

- Be an aircraft dealer (see guidelines)
- Be an eligible person (see guidelines)

The aircraft dealer, or a person acting on behalf of the aircraft dealer (the Agent) should complete this form.

Information needed to complete this form

An aircraft dealer includes the manufacturer or distributor of aircraft. See CASR 47.170. **The dealer must be a legal entity.**

An aircraft dealer may request one or more marks to be assigned. The dealer may either nominate specific marks or simply request a particular number of marks. If more than five specific marks are required, a separate signed sheet must be attached to the application.

Note: that a fee of \$130 applies for each dealer's mark that is allocated.

Before selecting a mark, you should check that any mark you want to reserve is included in the list of available marks on the Australian Civil Aircraft Register page of CASA's website at:
<http://services.casa.gov.au/CSV/availablemarks.pdf>.

If you do not include payment or supporting documentation to prove that you are engaged in the manufacture, sales or distribution of aircraft in Australia or to prove your status as an eligible person, your application will not be processed until the required documentation is received.

Filling in this form

This form can be completed as a **fillable form**.

If printing this form:

- Please use black or blue pen
- Print in BLOCK LETTERS
- Mark boxes like this with a ✓ or a ✕
- Where you see a direction like this ➡ **Go to 8**
Skip to the question number shown
You do not need to answer the questions in between

Your contact details

CASR 11.070

All correspondence will be sent by email or post to the contact details provided by you and held in CASA's records.

You must notify CASA of any changes to your contact details. Information on how to change your contact details is available at www.casa.gov.au/changing-your-details.

Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act. CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws. For full details on how CASA collects, protects and uses personal information, please refer to CASA's Privacy Policy www.casa.gov.au/privacy-policy.

For more information

Go to www.casa.gov.au or **call us on 131 757**.

1 Is the dealer an **Organisation**?

No

Yes

Organisation details

2 Organisation Aviation Reference Number (ARN)

Organisation name

Organisation ACN

Registered business name

Organisation ABN/ARBN

Individual details

3 Your Aviation Reference Number (ARN)

Family name/ surname

First given name

Your date of birth (DD/MM/YYYY)

/ /

4 What is the **Dealer's** address?

Unit/number/PO box

Street name

Suburb

State/province

Postcode

Country (if not Australia)

5 Are you requesting specific marks or a number of marks?

Note: A fee of \$130 applies for each dealer's mark that is allocated.

Specific Marks

A Number of Marks

6 Insert the specific marks requested below:

If more than 5 marks are required attach an additional sheet

Aircraft Registration (VH -)

Aircraft Registration (VH -)

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Aircraft Registration (VH -)

Aircraft Registration (VH -)



Attach additional sheet if required

7 State the number of marks requested, if specific marks are not required.

8 Please provide written justification for the number of marks requested.

A decision on the number of marks to be allocated will be made by the Registrar, as stipulated in CASR 47.175(4)(b). Attach an additional sheet if the space provided here is insufficient.

 **Attach additional sheet if required**

9 Aircraft Dealer Proof of Eligibility
Individuals

2 pieces of evidence attached
(refer to acceptable evidence in the guidelines)

Evidence not required, provided in the last 2 years for aircraft

Aircraft Registration (VH -)

CASA requires proof of eligibility from individual aircraft dealers with the submission of an application only if this documentation has not been provided within the last 2 years. Refer to the guidelines for further information and attach the required documentation to this application.

Organisations

ACN/ARBN provided question 2

For organisations without an ACN / ARBN, evidence is attached (refer to acceptable evidence in the guidelines)

For the Commonwealth, State and Territory Governments, evidence is not required

CASA requires proof of eligibility from aircraft dealers who are organisations with every application. Refer to the guidelines for further information.

Applicant checklist

10 You must have read the guidelines to ensure you have correctly completed this application and attached all required additional documentation. Tick the applicable boxes below.

ARN application and suitable

ID attached for dealer (if required)

Written justification for the number of marks

Suitable evidence of dealer eligibility attached
(refer to acceptable evidence) (if required)

Evidence of engagement as an aircraft dealer

Letter(s) of authority attached (if required)

Applicant Declaration

11 I declare that:

- The dealer is an eligible person to have the marks detailed in question 6 or the number of marks detailed in question 7 allocated for use as Dealer's Marks under CASR 47.175.
- The dealer is engaged in the manufacture, or sales, or distribution of aircraft in Australia.
- I have not made a false or misleading statement or supplied false or misleading information or document in or with this application; and
- Acknowledge that, if I have made a false or misleading statement or supplied false or misleading information or document in or with this application, I may be liable to prosecution for an offence under the Criminal Code Act 1995 (Cth).
- I am the dealer's Agent, that the dealer has authorised me to make the application on their behalf and that the application has been prepared in accordance with the information provided by the dealer to me

Name in full

Date (DD/MM/YYYY)

/ /

In what capacity are you signing this declaration?

For example: Dealer, Agent

An Authority must be provided if the person making this declaration is **NOT** the individual named in **question 3** or an office holder of the entity named in **question 2**.

 **Attach authority if required**


Applicant
ARN


Application fees

Fee code: 12.8..... **Cost:** \$130/per mark requested

Description: Assignment of a dealer's mark - processing and consideration of application.

Submit both the Payment Authorisation and Application Form:

 By email – attach this form and all supporting documents.
Send them to aircraftregistration@casa.gov.au

 By post – return this form and all supporting documents to:

CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601

Payment options


Option 1 (CASA preferred option)

I have made an **online** payment.....

Receipt No:

Option 2

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from my:

Mastercard	Card number		
Visa			
Cardholder name (please print)		Expiry (MM/YY)	/
Total	Signature	Date (DD/MM/YYYY)	/ /
\$			

Receipt options Applicant **or** Third party (Provide details below)

Details of third party

ARN (third party) if applicable Email

Individual's or Organisation's full name Preferred contact number