



# 61-3CT Notification

## New Class or Type Ratings on an existing licence

CASR 61.180(1)(b)



### Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to [applications@casa.gov.au](mailto:applications@casa.gov.au).

### Purpose of this form

Use this form to notify CASA of the issue of a new aircraft Class or Type Ratings on an existing CASR Part 61 licence.

### Who is this form for?

This form is used by individuals to be issued an aircraft Class or Type Rating.

### Information needed to complete this form

If the applicant does not currently have a CASR Part 61 licence document, they must submit '[Recognition and Transfer CAR Part 5 Qualifications](#)' (Form 61-9TX).

If CASA does not have a photo of you that is less than 10 years old, they must also submit '[Lodgement of current photo with CASA](#)' (Form 61-9PIC).

If a licence reprint is required, submit '[Licence Reprint](#)' (Form 61-9R).

### Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

### Contact details

CASA will use the currently held contact details linked to your ARN profile.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the Civil Aviation (Fees) Regulations 1995 and may constitute a criminal offence.

### Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Statement](#).

### For more information

Go to the [CASA website](#) or call us on 131 757.

## Applicant

### 1 What are the **applicant** details?

If your address, contact or other details have changed, you must update them using [changing your details](#).

Full name

ARN

Contact number

Email address

## Notification checklist

### 2 Select all that apply:

This form is being submitted with another application/ notification. please specify;

Flight test page is attached.

Applicant holds a medical certificate or exemption for CASR 61.235(4)(b)- Flight test conducted in a SIM.

## Person under CASR 61.235(5), (6) and (7) pre-flight test declaration

### 3 I declare that:

Applicant holds a licence appropriate for the issue of the Class or Type Rating

Applicant has met the aeronautical experience requirements for the Rating

Applicant has completed flight training required for the Class or Type Rating

Applicant holds a medical certificate or exemption for CASR 61.235(4)(b)- Flight test conducted in a SIM

Refer to CASR 61.235(4)

Full name

ARN

Date (DD/MM/YYYY)

/ /

## Flight examiner pre-flight test declaration

### 4 I declare that:

Applicant has passed the aeronautical knowledge examination for the Rating

Applicant has met the aeronautical experience requirements for the Rating

Applicant has met the flight training requirements for the grant of the Class/Type Rating

Applicant holds a medical certificate or exemption for CASR 61.235(4)(b)- Flight test conducted in a SIM

Refer to CASR 61.1300(5)(b)

Flight examiner full name

ARN

Contact number

Email address

Date (DD/MM/YYYY)

/ /

## Post flight test

### 5 What are the **Category of aircraft/Class** or **Type Ratings** issued (select all that apply)?

#### **Aeroplane**

#### **Simulator**

Single-engine class

Multi-engine class

Type Rating

#### **Helicopter**

#### **Simulator**

Single-engine class

Type Rating

What are the **aircraft** details?

Refer to the latest edition of the "Part 61 prescription of Aircraft and Ratings – CASR Part 61" instrument

Registration mark (VH-)

## 5 Continued

Manufacturer

Model

Simulator ID

**6** What are **design feature endorsements** on the type(s) applied for (select all that apply)?

Tailwheel undercarriage

Retractable undercarriage

Manual propeller pitch control

Pressurisation system

Floatplane

Floating hull

Gas turbine engine

Multi engine centreline thrust

Ski landing gear

## Flight examiner declaration

**7** I declare that:

- I am the **flight examiner** named in question 4.
- All statements in this notice are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this notice.
- I understand CASA will use the currently held details to process this notice and it is my responsibility to ensure my details are correct prior to lodgment.
- I consent to CASA using and disclosing my personal information in accordance with [CASA Privacy Statement](#) including exchanging the information with Commonwealth, State and Territory government agencies.
- I accept that if this notice is withdrawn or refused by CASA, or if CASA are unable to assess the notice because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
- I have attached all required documentation specified in the notification checklist.
- I acknowledge that to knowingly make a false or misleading statement in this notice is an offence against the [Criminal Code Act 1995 \(Cth\)](#).

Flight examiner full name

ARN

Date (DD/MM/YYYY)

/ /

## Returning your form



By email – attach this form and all supporting documents. Send them to [applications@casa.gov.au](mailto:applications@casa.gov.au)



By post – return this form and all supporting documents to:

**CASA Licensing and Registration Centre**  
**GPO Box 2005**  
**Canberra ACT 2601**