



Air Transport Pilot Licence (Helicopter)

Australian Civil Trained

CASR 61.700

Purpose of this form

This form is used by individuals to apply for an Air Transport Pilot Licence (ATPL-H) helicopter category.

Who is this form for?

This form is for individuals who have successfully completed ATPL-H flight test.

Information needed to complete this form

This application must be lodged with a recent photo and 'Lodgement of current photo with CASA' (Form 61-9PIC).

To be eligible for a ATPL-H, you must have passed all 7 subject part ATPL-H aeronautical knowledge exams for the helicopter category or 3 helicopter category part exams if the applicant holds a CASA issued Air Transport Pilot Licence - Aeroplane.

CASA must ensure an applicant is a fit and proper person before issuing a permission.

A CASA Flight Crew Licence cannot be issued until a security background check has been completed and has not been found adverse.

For other licence changes and requirements refer to Flight Crew Licensing.



We recommend using Adobe Acrobat to complete this form to ensure your information is saved correctly

Filling in this form

This form can be completed as a **fillable form**:

- Adobe Reader is available free of charge from the [Adobe website](#)
- use 'tab' or 'mouse click' to navigate through the form
- 'mouse click' on the '➔ Go to' button to skip to the question

If **printing** this form:

- use black or blue pen and print in BLOCK LETTERS
- mark check boxes with a ✓ or a ✗
- if you see '➔ Go to' go to the question number shown, you do not need to answer the questions in between

Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

Contact details

CASA will use the currently held contact details linked to your ARN profile.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the Civil Aviation (Fees) Regulations 1995 and may constitute a criminal offence.

Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Policy](#).

For more information

Go to the [CASA website](#) or call us on 131 757..

Applicant

1 What are the **applicant** details?

If your address, contact or other details have changed, you must update them using [changing your details](#).

Full name

ARN

Contact number

Email address

Security requirements

2 Do you hold a current Aviation Security Identification Card (ASIC) or Aviation Identification (AVID)?

Refer to Aviation Transport Security Regulations 2005

No

Yes Attach a certified copy

 **Attach certified copy**

3 Have you applied for an ASIC/AVID?

No You need to apply for an ASIC/AVID before this application can be finalised

Yes Your application will be placed on hold until you have received a security background check that has not been found adverse

Aviation English Language Proficiency (AELP)

4 Have you completed an AELP assessment?

Refer to 61.255

Yes I have completed an AELP assessment

Yes I have been assessed as meeting AELP and CASA has been notified

 **Attach notification if required**

Fit and proper person information

5 Has any action been taken against you; or is any action in the process of being taken against you; or have you been refused the issue of any aviation related Licence/Permission/Authorisation?

Refer to CASR 11.055

No

Yes

6 Have you ever been refused the issue of a transport related licence or certificate (eg. pilot licence, pilot certificate, drivers licence, boating licence)?

No

Yes

7 Do you have any criminal conviction or finding of guilt, which is less than ten years old, or any juvenile criminal conviction or finding of guilt, which is less than five years old?

Include all motor vehicle traffic-related convictions including those from overseas.

No

Yes

8 Is suspension or cancellation action pending in relation to any aviation licence you hold?

No

Yes

9 If you answered **yes** to **any** of questions **5** to **8**, you must provide details below.

Include dates, actions, charges, convictions and imprisonment in Australia and overseas.

Refer to CASR 11.055 and Aviation Transport Security Regulations 2005

 **Attach additional pages if required**

Aeronautical experience

10 What is your ATPL-H aeronautical experience?

Refer to CASR 61.710

To be eligible for a ATPL-H, applicants must have at least the following minimum aeronautical experience **prior** to the flight test. You must ensure you meet the requirements of the experience specified in the regulations.

Flight time in a helicopter must be completed in a registered or recognised helicopter.

Type of experience	Minimum hours	Actual hours
Total aeronautical experience (flight + simulated + tethered)	At least 1000	
Total flight time as a pilot	At least 900	
Total flight time as a pilot in a helicopter	At least 750	
Pilot in command or pilot in command under supervision in a helicopter	At least 250	
Pilot in command in helicopter	At least 70	
Cross-country flight time in a helicopter	At least 200	
Cross-country flight time as a pilot in command in a helicopter	At least 100	

Night flight time

Type of experience	Minimum hours	Actual hours
Flight time at night as a pilot in a helicopter	At least 50	

Instrument time

Type of experience	Minimum hours	Actual hours
Total instrument time	At least 30	
Instrument flight time in a helicopter	At least 20	

Simulated or tethered flight time

Any of the required aeronautical experience that is not completed as flight time as a pilot must be completed as simulated flight time in an approved flight simulation training device for the purpose or as tethered time.

Type of experience	Minimum hours	Actual hours
CASA approved flight simulator training device time		
Flight simulator training device hours not in a flight simulator	Not more than 25	
Tethered flight time	Not more than 5	

Application checklist

11 Select all that apply:

- Certified copy of my ASIC or AVID is attached
- I have passed the required aeronautical knowledge exams
- I hold AELP 4,5 or 6
- AELP assessment/notification is attached
- Flight test report page completed and attached
- 'Lodgement of current photo with CASA' (Form 61-9PIC) with photo is attached
- I have completed approved course of Multi-Crew Cooperation (MCC) training and provided acceptable evidence of completion or
- I meet the conditions or alternative requirement number
 - for an approved course of training in MCC mandated by CASA Instrument CASA EX102/18, and attach appropriate evidence as required

Applicant declaration

12 I authorise CASA to send a copy of all communications regarding this application to my Training Provider named in question 13.

I declare that:

- All statements in this application are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this application.
- I understand CASA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgment.
- I consent to CASA using and disclosing my personal information in accordance with CASA Privacy Policy including exchanging the information with Commonwealth, State and Territory government agencies.
- I accept that if this application is withdrawn or refused by CASA, or if CASA are unable to assess the application because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
- I have attached all required documentation specified in the application checklist.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the Criminal Code Act 1995 (Cth).

Full name

Signature

Date (DD/MM/YYYY)

/ /

Training organisation

13 What are the **training organisation** details?

Organisation name

ARN

Contact number

Email address

Flight test

14 What are the **flight test** details?

Single engine class rating

Type rating (provide details below)

Refer to the latest "Part 61 prescription of Aircraft and Ratings – CASR Part 61"

Simulator ID or Aircraft registration

Flight test number

Date of flight test (DD/MM/YYYY)

/ /

Route flown

Flight examiner declaration

15 I certify that

- I conducted a ATPL-H flight test in accordance with the Part 61 Manual of Standards and was satisfied the applicant named in question 1:
 - is at least 21 at the time of the flight test - CASR 61.700 (1)
 - has passed the relevant aeronautical knowledge examination - CASR 61.700(3)(a)
 - meets the minimum aeronautical experience for the ATPL-H set out in CASR 61.710 and the hours are entered in this form
 - holds a current AELP 4, 5 or 6 AELP Assessment - CASR 61.235(2)(a)(v)
 - holds at least a CASA Class 1 medical certificate at the time of the flight test in an aircraft - CASR 61.1300(3)(b)
 - completed a CASA approved course of MCC training and provided acceptable evidence of completion or
 - meets the conditions or alternative requirement number
for an approved course of training in MCC mandated by CASA Instrument CASA EX102/18, and attach appropriate evidence as required
 - demonstrated a standard as specified in the Part 61 Manual of Standards fro the ATPL-H
- Flight test for air transport pilot licence helicopter category was conducted IAW CASR 61.700(6)
- The aircraft was suitable for a ATPL-H flight test (CASR 61.700(6) and Part 61 MOS)

Flight test reports for failed flight tests must be attached if not already submitted

Full name of flight examiner

ARN

Signature

Date (DD/MM/YYYY)

/ /

Applicant
ARN

Application fees

Please select the required fee in this application, the total will be automatically tallied below.

Fee code: 24.6 005..... **Total: \$ 100**

Description: Issue of Air Transport Pilot Licence (Australian Trained) – processing and consideration.

Total
\$

Payment options

Option 1 (CASA preferred option)

Make an online payment.

Choose the service category then 'Add', select the service you are making the payment for, enter your ARN and family name/surname.

Provide the online receipt number below

Submit both the Payment Authorisation and Application:



By email – attach this form and all supporting documents. Send them to applications@casa.gov.au



By post – return this form and all supporting documents to:

**CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601**

Option 2

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from my:

Card number

Mastercard

Visa

Cardholder name (please print)

Expiry (MM/YY)

/

Total

Signature

Date (DD/MM/YYYY)

\$

/ /

Receipt Options Applicant **or** Third party (provide details below)

Details of third party

ARN (if applicable)

Email

Legal entity/full name

Contact number