Form 251

Australian Government
Civil Aviation Safety Authority

Checklist – Spares Holding and Stores Control

Applicant's Name:		**Job Number:**	

Section 7.7.5.14.2 of the Air Operator Certification Manual (AOCM) sets out the requirements for CASA to be satisfied that under the Act and regulations, an operator's responsibilities are met in relation to managing the number of, and storage of parts and materials used to support the operation.

The Assessing Officer shall identity each element that has been assessed and considered satisfactory. Where an element is not applicable (N/A), the reasons for the element being N/A must be recorded in the 'Comments' section of this checklist.

Note: Each element must contain written procedures appropriate to the nature of the operation and complexity of the organisation.

Document Evaluation	**SATISFACTORY**	**NOT APPLICABLE**
Responsibility	Yes ☐	N/A ☐
Use of Approved Parts (CAR 42W)	Yes ☐	N/A ☐
Receipt and Dispatch	Yes ☐	N/A ☐
Storage	Yes ☐	N/A ☐
Shelf Life Control	Yes ☐	N/A ☐
Documentation Control	Yes ☐	N/A ☐

Inspection and Test	**SATISFACTORY**	**NOT APPLICABLE**
Actual practice verified against the proposed procedures	Yes ☐	N/A ☐
Appropriate infrastructure provided	Yes ☐	N/A ☐

Assessing Officer's record of comments relevant to the assessment under AOCM section 7.7.5.14.2

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Airworthiness Inspector's Signature	Printed Name	Date