



Checklist – Airworthiness Clearance Document – Assessment of Transfer Arrangements

The following checklist is designed to assist in assessing compliance with the requirements for Transfer Arrangements.

Applicant **Locality**

Date of Assessment.....

Aircraft Type.....

Name of Inspector.....

Acceptance of Type Design

- Has the nationality and registration of the aircraft been established?..... Yes No
- Is the aircraft type/model certificated in Australia? Is the aircraft acceptable to operate Australian routes:
 - internally? Yes No
 - externally?..... Yes No
- Have there been any changes made to type design? Yes No
- Have such changes been appropriately certificated? Yes No
- Are records available documenting the changes?..... Yes No
- Have arrangements been made through a MOU or equivalent document for the conduct of surveillance? Yes No

International Transfer Agreement

- Has a contractual agreement formalising the Transfer Agreement been forwarded to CASA? Yes No
- Are the following points adequately addressed in the agreement:
 - The transferor and transferee identified Yes No
 - The aircraft identified by make/model, registration number and manufacturer’s serial number Yes No
 - the effective dates of the transfer..... Yes No
 - Has the person having operational control been identified? ... Yes No
 - Has the person having maintenance control been specifically identified? Yes No

- Have the State of registry and airworthiness regulations under which the aircraft will be maintained been identified.. Yes No
- Have responsibilities for the carrying out of maintenance in accordance with the airworthiness regulations been identified? Yes No
- Have responsibilities for keeping aircraft maintenance records in accordance with the airworthiness regulations been specifically identified? Yes No
- Have the maintenance/inspection program, including the system of maintenance that will be utilised, been identified? Yes No

Maintenance Program

- Have documents been provided by the State of Registry specifying how and by whom maintenance of the aircraft was covered prior to transfer?..... Yes No
- Were there, prior to transfer, any deviations from or exemptions from national standards, approved maintenance programs or variations for extended range approvals (EROPS)? Yes No
- With regard to the aircraft maintenance program:
 - Has consideration been given to the duration of the transfer as it may affect the maintenance program? Yes No
 - Has the compatibility between the previous and proposed maintenance program been considered? Yes No
 - Has the location of maintenance facilities/route structure been taken into consideration? Yes No
 - Has the minimum maintenance program standard been specified ? Yes No
 - Has a printed copy of the maintenance schedule identifying all tasks and functions in such a manner as to permit traceability with corresponding work cards been prepared? . Yes No

(Signature)

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Name of Inspector

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Date