

**Aircraft registration (Glider)**

Initial registration

CASR Part 47 Subpart 47.C



The Registration of gliders is administered by The Gliding Federation of Australia Inc. (GFA) on behalf of the Civil Aviation Safety Authority.

Do not send this form to CASA**Purpose of this form**

Use this form to apply for the registration of a glider/sailplane, powered sailplane or power-assisted sailplane that is not currently on the Australian Civil Aircraft Register.

Who is this form for?

This form is for the owner of the aircraft, who will become the registration holder. Where there is more than one owner, the owners should jointly select one owner to become the registration holder.

Information needed to complete this form

All documents must be **provided in English**. Documents not in English must be accompanied by a certified translation.

The translation must be compiled by a translator registered with the [National Accreditation Authority for Translators & Interpreters Ltd \(NAATI\)](#) and must include the NAATI translator stamp.

The NAATI national hotline is **1300 557 470**.

Following is a list of other documents available on CASA website which you may need to read or download in order to ensure you lodge a correctly completed application:

- [Letters of authority](#)
- [proof of identity for registration holders – organisations](#)
- [proof of eligibility for registered operators – individuals](#)
- [proof of eligibility for registered operators – organisations](#)

Payment options

Contact the GFA for payment options at returns@glidingaustralia.org.au



We recommend using Adobe Acrobat to complete this form to ensure your information is saved correctly

Filling in this form

This form can be completed as a **fillable form**:

- Adobe Reader is available free of charge from the [Adobe website](#)
- use 'tab' or 'mouse click' to navigate through the form
- 'mouse click' on the '➔ Go to' button to skip to the question

If **printing** this form:

- use black or blue pen and print in BLOCK LETTERS
- mark check boxes with a ✓ or a ✕
- if you see '➔ Go to' go to the question number shown, you do not need to answer the questions in between

Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

If you are applying on behalf of an organisation, you need to provide the organisation's ARN and have authority to act on behalf of the entity.

Contact details

CASA will use the currently held contact details linked to your ARN profile.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Policy](#).

For more information

Go to the [GFA website](#) or call the GFA on 03 9359 1613.

1 What are you applying for?

Initial aircraft registration

Return of aircraft

previously registered in Australia

Previous registration

2 What is the **most recent** registration mark?

This may not be a VH- mark if on a sports association register or the State Register.

3 Have you **reserved a registration mark**?

If there is a mark currently reserved for this aircraft, insert that mark, otherwise leave blank and an available mark will be assigned. You cannot nominate a mark that has not been reserved for the aircraft detailed in question 2.

No

Yes

4 What is the **reserved registration mark (VH-)**?

You cannot nominate a mark that has not been reserved for this aircraft.

Aircraft type

5 Does this aircraft have a **type certificate**?

No

Yes

6 What **type certificate(s)** does this aircraft have?

Provide all the appropriate certificate numbers below.

Type certificate

Type acceptance certificate

Provisional type certificate

Aircraft details

7 What is the **airframe type** (select one)?

Glider/Sailplane

Powered Sailplane

8 What is the aircraft fitted **for landing on** (select all that apply)?

Land

Water

9 What **type of engine** does the aircraft have (select one)?

Piston

Jet turbine

Not applicable

Other (specify)

How many engines does the aircraft have?

10 What are the **aircraft** details?

A photo of the aircraft data plate must be provided with this application.

Manufacturer/kit manufacturer

Model

Serial number

Country of manufacture

Year of manufacture

 **Attach photo**

11 How **many seats** are in the aircraft (including crew)?

12 How was the **aircraft built**?

Kit built

Plans built

Production built

13 Who was the **aircraft builder**?

14 What is the aircraft **production certificate number**?

15 What are the **aircraft engine/propeller** details?

Engine manufacturer

Engine model

Propeller manufacturer

Propeller model

Maximum take-off weight (kg)

16 Has, or will, the aircraft be **imported**?

This application must be accompanied by evidence, provided by the NAA of the country from which the aircraft has, or will be, imported, that the aircraft is not on the aircraft register of that country. Alternatively, the applicant must ensure that the GFA has already received such a statement.

No

Yes

Import

17 Was the aircraft **registered outside Australia**?

No

Yes

18 What is the **country of previous registration**?

What is the previous registration mark?

For example: N12345

19 What country are you **importing from**?

Owner details

20 What are the **owner** details?

If more than one owner, the owners should jointly select one owner to become the registration holder.

Legal entity/full name

ARN

GFA member number

Contact number

Email address

Address of owner

21 What is the **home/principal physical** address?

Unit/number

Street name

Suburb

State/territory

Postcode

Country (if not Australia)

22 Is the **postal** address the same as the **home/principal physical** address?

No

Yes

23 What is the **postal** address?

Unit/number

Street name/PO box

Suburb

State/territory

Postcode

Country (if not Australia)

24 Is the organisation's **registered office** address the same as the **home/principal physical** or the **postal** address?

No

Yes

25 If a corporation, what is the **registered office** address?

Unit/number

Street name

Suburb

State/territory

Postcode

Country (if not Australia)

26 Have you appointed another entity as the **registered operator**?

If the owner does not qualify as an 'eligible person' they must nominate an 'eligible person' to become the **registered operator**.

No As **you** will be the registered operator, you must be an **eligible person**

Yes

Registered operator

27 What are the **registered operator** details?

Legal entity/full name

ARN

GFA member number

Contact number

Email address

Address of registered operator

28 What is the **home/principal physical** address?

Unit/number

Street name

Suburb

State/territory

Postcode

Country (if not Australia)

29 Is the **postal** address the same as the **home/principal physical** address?

No

Yes

30 What is the **postal** address?

Unit/number

Street name/PO box

Suburb

State/territory

Postcode

Country (if not Australia)

31 Is the organisation's **registered office** address the same as the **home/principal physical** or the **postal** address?

No

Yes

32 If a corporation, what is the **registered office** address?

Unit/number

Street name

Suburb

State/territory

Postcode

Country (if not Australia)

Registered operator declaration

33 I declare that:

- I am the appointed **registered operator** named in question 27.
- I accept, as an '**eligible person**' or on behalf of the 'eligible person' named in question 27, the position of registered operator, effective from the date of issue of the certificate of registration for the aircraft detailed in this form.
- All statements in this application are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this application.
- I consent to CASA using and disclosing my personal information in accordance with [CASA Privacy Policy](#) including exchanging the information with Commonwealth, State and Territory government agencies.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the [Criminal Code Act 1995 \(Cth\)](#).

Full name

Date (DD/MM/YYYY)

/ /

In what capacity are you making this declaration?

For example: Self, Director, Agent

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 27.

Attach authority

If you completed this declaration, you have now completed the form as the appointed **registered operator**.

The owner needs to complete the rest of this form.

Application checklist

34 Select all that apply:

Copy of the foreign de-registration/non-registration notice attached or already received by GFA

Commonwealth statutory declaration in relation to imported aircraft (see Conditions in the Guidelines) is attached

Photo of aircraft data plate is attached

Letter(s) of authority is attached

Copy of Trust Deed is attached

If other please specify

Owner declaration

35 I declare that:

- I am the **aircraft owner** named in question 20 and if the aircraft has more than one owner, I have been duly appointed to act on behalf of all owners.
- The aircraft is intended for flight.
- I apply as a legal entity or on behalf of the legal entity named in question 20, to be the registration holder for the aircraft detailed in this form.
- I accept, as an **'eligible person'** or on behalf of the 'eligible person' named in question 20, the position of registered operator, or nominate the entity named in question 27 to be the registered operator, effective from the date of issue of the certificate of registration for the aircraft.
- The aircraft has never been registered before or, if it has, it is not, at the time of the application, registered in any country.
- All statements in this application are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this application.
- I understand GFA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgement.
- I consent to CASA using and disclosing my personal information in accordance with [CASA Privacy Policy](#) including exchanging the information with Commonwealth, State and Territory government agencies.
- I have attached all required documentation specified in the application checklist.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the [Criminal Code Act 1995 \(Cth\)](#).

Full name

Signature

Date (DD/MM/YYYY)

/ /

In what capacity are you making this declaration?

For example: Self, Director, Agent

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 20.

 **Attach authority**

Returning your form



By email – attach this form and all supporting documents. Send them to returns@glidingaustralia.org



By post – return this form and all supporting documents to:
The Gliding Federation of Australia Inc. (GFA)
C4/1-13 The Gateway
Broadmeadows VIC 3047