



Australian Government
Civil Aviation Safety Authority

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Part 66 Basic Practical Experience Exclusion Removal Logbook User Guide

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Acknowledgement of Country

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Artwork: James Baban.

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References

Acronyms

The acronyms and abbreviations used in this user guide are listed in the table below.

Table 1. Acronyms

Acronym and abbreviation	Description
AMO	Approved Maintenance Organisation
ARN	Aviation Reference Number
ATA	Air Transport Association
BITE	Built In Test Equipment
CASA	Civil Aviation Safety Authority
CASR	Civil Aviation Safety Regulations 1998
LAME	Licensed Aircraft Maintenance Engineer
LRU	Line Replaceable Unit
MOS	Manual of Standards
MPL	Maintenance Personnel Licensing
MTO	Maintenance Training Organisation

Reference material

The reference material used in this user guide are listed in the table below.

Legislation

Legislation is available on the Federal Register of Legislation website <https://www.legislation.gov.au/>

Document type	Title
Civil Aviation Safety Regulations	Civil Aviation Safety Regulations 1998 (CASR)
Part 66 of CASR	Continuing airworthiness—aircraft engineer licences and ratings
Part 145 of CASR	Continuing airworthiness—Part 145 approved maintenance organisations
Part 147 of CASR	Continuing airworthiness—Part 147 maintenance training organisations
Part 66 MOS	Part 66 Manual of Standards

Other documents

Documents are available on the CASA website <https://www.casa.gov.au/>

Document type	Title
Logbook	Part 66 Basic Practical Experience Exclusion Removal Logbook

Forms

CASA's forms are available at <http://www.casa.gov.au/forms>

Form number	Title
CASA-04-1849	Removal of Exclusions or Limitations/Conditions on Aircraft Engineers Licence application form

Revision history

Revisions to this user guide are recorded below in order of most recent first.

Table 2. Revision history

Version number	Date	Parts and sections	Details
1.0	July 2026	All	Initial issue

Section A – Instructions for use

General Information

The Part 66 Basic Practical Experience Exclusion Removal Logbook is the means of recording practical experience to support an application to CASA for the removal of exclusions from a category or subcategory of licence under paragraph 66.072(3)(b) of CASR and paragraph 66.A.70(b) of the Part 66 MOS.

The exclusion removal logbook may be used by any Part 66 licence holder wishing to have exclusions removed from their licence. This includes applicants who were issued licences during transition from CAR 31 to Part 66 and utilised CASA's CAR 31 examinations, the Part 66 self-study training examinations and/or credits for Module examinations conducted through a Part 147 MTO.

Before making an application for exclusion removal, applicants will need to make sure they have the necessary credits in the required theory exams plus the practical experience completed and documented in the exclusion removal logbook.

Part 66 modular licence holders applying for removal of an exclusion that would result in a new category or subcategory being added to their licence will also need to ensure they have met the applicable length of time of practical experience, as documented in Table 3A and paragraph 66.A.30(ba) of the Part 66 MOS

The format and layout of the exclusion removal logbook is designed to enable a progressive recording of personal data and ongoing work experience by the logbook holder, allowing for an accurate assessment by CASA at time of application for the removal of exclusions from a licence.

The exclusion removal logbook consists of two sections:

- the introduction
- the Logbook.

Logbook Introduction

The introduction provides the licence holder with information and instructions about how to record information in the logbook.

The Logbook

The logbook is divided into four parts:

- **Part 1** – Personal Information
- **Part 2** – Exclusion(s) Removal Maintenance Practical experience – Category B1 Mechanical
- **Part 3** – Exclusion(s) Removal Maintenance Practical experience – Category B2 Avionics
- **Part 4** – Practical Maintenance Experience – Category B1 and B2 (additional tasks)

All relevant parts of the logbook must be completed to demonstrate attainment of the basic practical experience requirements for the exclusion removal application.

The completed logbook must be submitted with the exclusion removal application.

Applicants should submit only the completed sections of their logbook that are relevant to support their exclusion(s) removal application.

- Category B1 Airframe/Engine/Electrical exclusion removal
 - Part 1
 - Part 2
 - Part 4
- Category B2 Electrical/Instrument/Radio exclusion removal
 - Part 1
 - Part 3
 - Part 4

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Practical experience must be directly applicable to the exclusion. Experience should normally have been gained by the applicant on VH registered operating aircraft; however, other relevant sources of experience may be acceptable if the experience is directly applicable to the exclusion, for example, foreign civil aircraft and aircraft from outside the civil aircraft maintenance environment. Refer to section 66.A.30 of the Part 66 MOS.

1 Completion of the logbook

1.1 The Logbook Holder

1.1.1 Responsibility

The logbook holder is responsible for correctly and accurately documenting evidence of their practical maintenance experience on completion of each task.

1.1.2 Practical Experience Tasks (Specific Tasks)

When documenting practical experience tasks in parts 2 and 3 in the logbook, the logbook holder will ensure that:

- All entries in the logbook are clearly legible – black ink is recommended.
- Each page of the logbook is identified by the logbook holder's name, signature and ARN (this is for traceability and identification purposes).
- At least 80% of the tasks listed in the logbook for the applicable exclusion have been performed. Additional supplementary tasks may be included if the listed tasks cannot be carried out by the applicant, for example, if the applicant does not have access to operating aircraft for certain tasks.
- Each task has been supervised and signed by an assessor, supervisor, or an authorised person, at the time the task is performed (as close as reasonably practical).

Note 1: The logbook holder may not certify their own entries in the logbook.

Note 2: Only include tasks for which you have completed the basic knowledge module(s) or relevant CAR 31 exam(s). CASA will not accept evidence of completion of any task without evidence of attaining the relevant basic knowledge.

1.1.3 Practical Maintenance Experience (additional tasks)

Additional tasks may be included in cases such as when the applicant carries out a relevant task that is not listed in Parts 2 or 3, or if the listed tasks cannot be carried out by the applicant, for example, if the applicant does not have access to operating aircraft for certain tasks

When compiling additional practical maintenance experience in part 4 of in the logbook, the logbook holder will ensure that:

- All entries in the logbook are clearly legible – black ink is recommended.
- Each page of the logbook is identified by the logbook holder's name, signature and ARN (this is for traceability and identification purposes).
- The tasks are relevant to the applicable exclusion and are of sufficient variety and complexity – repeated recordings of the same task will not satisfy the total experience.
- Each task has been performed under supervision of a supervisor directly responsible for the task being carried out.

1.2 The Assessor/Supervisor

An Assessor or Supervisor may be any one of the following:

- An appropriately qualified CASR Part 147 maintenance training organisation (MTO) employee authorised by the organisation under the terms of its approval to carry out the assessment of practical experience.

- An appropriately qualified CASR Part 66 aircraft engineer licence holder employed by a CASR Part 145 approved maintenance organisation (AMO), CAR 30 Maintenance Organisation, or authorised by a CASR Part 147 MTO to carry out the assessment of practical experience on behalf of the MTO.
- An appropriately qualified CASR Part 66 aircraft engineer licence holder, holding the category privilege, who may be working as an independent LAME, or who is employed by a CASR Part 145 AMO or other CASA approved maintenance organisation.

1.2.1 Assessor / Supervisor Responsibility

When signing for the completion of tasks, the Assessor, Supervisor, or other appropriate individual authorised by CASA (see subsection 1.2 above), shall:

- confirm the required entries by appending their name, signature and licence number in the appropriate column;
- ensure each practical maintenance experience task has been signed by the supervisor directly responsible for the task being carried out; and
- ensure each task has been signed at the time the task is performed (as close as reasonably practical).

In verifying the completion of tasks, the assessor/supervisor is confirming that the logbook holder has successfully completed the task and is competent to:

- identify the appropriate standards;
- select and use the correct tools for the task/process;
- perform the task correctly without supervision; and
- complete the necessary maintenance documentation.

Note: Applicants, and those verifying the logbook entries, are to note that all entries made in the logbook must be able to be verified by supporting documentation if requested by CASA.

2 Logbook Part 1 – Personal Information

Part 1 of the logbook is used to record the personal information of the logbook holder, including employment history and the practical maintenance experience of the logbook holder. It also has an assessment record history page where CASA will record any previously performed logbook assessments.

2.1 Personal Data

This section is to record the logbook holder's name, aviation reference number (ARN), present address, phone number, nationality and date of birth.

2.2 Exclusion(s) Removal applied for

This section contains a table for the logbook holder to identify the exclusion(s) they are applying to be removed.

2.3 Employment Record

This section is to record the logbook holder's employment history. Employment record entries should be confirmed by a senior member of the employer's organisation holding the appropriate authority.

2.4 CASA Assessment Record

This section contains a table (for CASA use only), used to record the assessment history of an applicant's logbook.

The table will enable CASA to quickly determine which sections of the logbook and practical experience evidence have been previously assessed and considered for exclusion(s) removal by CASA.

3 Logbook Part 2 and Part 3 – Practical Experience (Specific Tasks)

Part 2 and Part 3 of the logbook are to be used by an applicant to record their achievement of the experience (specific tasks) to support an application for the removal of exclusion(s) from a category B1 or category B2 licence:

- Part 2 is for exclusions to be removed from B1 licences
- Part 3 is for exclusions to be removed from B2 licences.

Each list of specific tasks in Parts 2 and Part 3 of the logbook consists of those maintenance practices and practical skills topics considered essential for an applicant to have achieved for each exclusion to be removed.

Applicants are required to complete **at least 80%** of the tasks for the applicable exclusion(s). Additional tasks may be recorded in Part 4 if necessary.

These specific tasks should be carried out on an in-service aircraft, or in the workshop.

Note: To have an exclusion removed from a licence, an applicant must submit evidence that they have gained the applicable practical experience and passed the applicable knowledge exam(s).

4 Logbook Part 4 – Additional Practical Maintenance Experience

Part 4 of the logbook is to be used by an applicant to record their achievement of any additional practical maintenance experience relevant to the exclusion removal application.

Part 4 is for cases such as when the applicant carries out a relevant task that is not listed in Parts 2 or 3, or where the applicable tasks specified in Part 2 and/or 3 of the logbook are not achievable by the applicant (for example, if the applicant does not have access to operating aircraft for certain tasks).

4.1 Variety and Complexity of Additional Practical Maintenance Experience

Applicants are required to demonstrate experience across a variety and complexity of different tasks under each applicable exclusion entry in Part 2 and Part 3.

Depending on the exclusion(s) applied for removal, the following “type of task” activities are considered relevant for practical maintenance experience:

- **INSP** – Inspection
- **REP** – Repair
- **R/I** – Removal / Installation
- **TS** – Troubleshooting & Rectification
- **FOT** – Functional / Operational Test
- **SGH** – Service and Ground Handling
- **MOD** – Modification.

Logbook entries must show that the applicant possesses a broad understanding, and has gained practical maintenance experience, across the maintenance task areas relevant to the exclusions they are applying to have removed.

4.2 Compilation of Practical Maintenance Experience

The practical maintenance experience pages in Part 4 of the logbook, are set out in the following general format. When recording your experience, the following information and instructions for each column shall be observed:

Index No.	A/C Type and Registration Number	Maintenance Record Reference and Date	Description of work carried out	Task Type	Category and Exclusion	Supervisor name, signature, Licence number	Date (dd/mm/yyyy)
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- 1) **Index No:** Enter the Index number to the task carried out related to the relevant exclusion.
- 2) **A/C Type & Registration Number:** Enter the type of aircraft and its registration number beside each maintenance task.
- 3) **Maintenance Record Reference and Date:** Enter the maintenance record reference number from the AMO’s maintenance records where the maintenance activity was recorded (i.e., Work order, Task Card or Maintenance Log page and date) and the date the task was carried out.
- 4) **Description of work carried out:** Enter a detailed description of the maintenance task accomplished.
- 5) **Task Type:** Identify the task using one of the terms listed below:
 - INSP – Inspection
 - REP – Repair
 - R/I - Removal / Installation
 - T/S - Troubleshooting
 - FOT – Functional / Operational Test

- SGH – Service and Ground Handling
 - MOD - Modification
- 6) **Category and Exclusion:** Identify the Category and the relevant Exclusion (e.g. B1.2 - E1, E4)
 - 7) **Supervisor name, signature, Licence number:** Each task must be signed by the Part 66 licence holder or CASA authorised person, with their name, signature and licence number (if applicable), to verify that the logbook holder has performed the required task under their supervision.
 - 8) **Date:** Enter the date that the maintenance activity was performed.

4.3 Additional Practical Maintenance Experience Logbook page(s):

- Add additional Practical Maintenance Experience Logbook pages as required, from Part 4 of the logbook.
- Put your name, signature and ARN on each page.
- Number the pages submitted to show continuity in experience and for tracking purposes.
- When applying for multiple exclusions concurrently, submit Part 2 and Part 4 worksheets for each exclusion in order, this will reduce assessment time.