



Applicant name		File Number	
This workbook shall be completed in accordance with:			
<ul style="list-style-type: none">• Principle DEL-08,• Principle DEL-08 - Annex M			

Principle DEL-08 - Worksheet M - CASR 21.200 - Issue a special flight permit						
Legislation	Principle	Condition	Yes	No	N/A	Inspector Comments
CASR 201.001(2)	1.3	Qualifications, in the 12 months prior to application, has the applicant completed? <ul style="list-style-type: none">• the CASA Certificate of Airworthiness course, and• a mentoring program with a suitably qualified mentor in accordance with CASA Delegate Mentoring Journal – Special Flight Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(2)	1.4	Knowledge, has the applicant demonstrated suitable knowledge to issue a special flight permit?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(2)	1.5	Experience, has the applicant supplied a resume demonstrating that their experience allows them to satisfy the permissions applied for?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	1.6.1	Does the Procedures manual adequately describe the reporting process for each experimental certificate issued?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	1.6.2	Does the Procedures manual ensure that applications contain all necessary information?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	1.6.3	Does the Procedures manual adequately describe the assessment process?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	1.6.4	Does the Procedures manual include procedures to approve flight outside Australia?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Principle DEL-08 - Worksheet M - CASR 21.200 - Issue a special flight permit						
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	1.6.5	Does the Procedures manual include procedures to authorise operations $\leq 110\%$ certificated MTOW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	1.6.6	Does the Procedures manual include procedures to authorise operations $\geq 110\%$ certificated MTOW?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	1.6.7	Does the Procedures manual adequately describe the approval and issuance of a certificate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	1.6.8	Does the Procedures manual list, describe and contain a copy of each form used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(4)	1.7.1	<u>For Surveillance Only:</u> Has the delegate complied with the conditions specific to their instrument of appointment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(4)	1.7.2	Has the delegate ensured that a register is maintained containing the following details relating to the exercise of a power authorised under this instrument: <ul style="list-style-type: none">The name of the registered operatorThe manufacturer, type, model and serial number of the aircraftThe registration markingThe specific nature of the special flight permitThe date of issue and date of expiry (if applicable) of each document	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(4)	1.7.3	Has the delegate ensured that copies of all documents associated with the exercise of a power authorised under this instrument are kept for at least 5 years after the date of issue.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(4)	1.7.4	Has the delegate given CASA notice of their intention to exercise a power or function of their instrument, by recording the relevant details in the Delegate Management Notification System prior to exercising that power or function?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Principle DEL-08 - Worksheet M - CASR 21.200 - Issue a special flight permit						
Legislation	Principle	Condition	Yes	No	N/A	Inspector Comments
CASR 201.001(4)	1.7.5	Where notice of the delegate's intention to exercise an authorised power or function has been provided to CASA, has the delegate recorded the details of the outcome into the Delegate Management Notification System within 14 days after the power was exercised?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(4)	1.7.6	Is the delegate able to produce the register relating to the exercise of power and associated documents for inspection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 21.200	1.7.7	Issue a Special Flight Permit ('Relate' to a breach of regulation if appropriate)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Assessment summary

Applicant name		Applicant ARN		EAP case number		File reference	
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This worksheet verifies the application for CASR 21.200 - Issue a Special Flight Permit IOA for the above-named applicant has been assessed in accordance with the current revision of Principle DEL.08.

Inspector name		Title		Date	
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Assessment

The applicant has been assessed in accordance with the requirements mentioned in DEL.08 Annex M.

- ☐ I am satisfied that the applicant meets the requirements mentioned in the regulations (as applicable).
- ☐ I am not satisfied that the applicant meets the requirements mentioned in the regulations.

Reason for recommendation