



<b>Applicant name</b>		<b>File Number</b>	
This workbook shall be completed in accordance with:			
<ul style="list-style-type: none"><li>• Principle DEL-08,</li><li>• Principle DEL-08 - Annex H</li></ul>			

Principle DEL-08 - Worksheet H - CASA 21.195A - Issue an Experimental Certificate - Research and Development						
Legislation	Principle	Condition	Yes	No	N/A	Inspector Comments
CASR 201.001(2)	1.3	Qualifications, has the applicant completed a mentoring program detailed in the Delegate Mentoring Journal - Experimental Certificate in the 12 months prior to application?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(2)	1.3.1	Has the applicant demonstrated, for aircraft manufactured under an Australian Production Certificate (PC)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<ul style="list-style-type: none"><li>• Completion of the CASA Certificate of Airworthiness course in the 12 months prior to application</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<ul style="list-style-type: none"><li>• substantial experience in the design, manufacture, modification, and maintenance aircraft similar to the scope sought</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<ul style="list-style-type: none"><li>• employment by, or having a demonstrated direct and ongoing relationship with the PC holder's organisation</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(2)	1.3.2	Has the applicant demonstrated, for aircraft not manufactured under an Australian PC: <ul style="list-style-type: none"><li>- Completion of the CASA Certificate of Airworthiness course in the 12 months prior to application; and</li><li>- Holding of one or more CAR 35, CASR 21.031, CASR 21.095 or CASR 21.098 instrument of appointment to approve the design of a modification or repair relating to aircraft similar to the scope sought.</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



Principle DEL-08 - Worksheet H - CASA 21.195A - Issue an Experimental Certificate - Research and Development						
Legislation	Principle	Condition	Yes	No	N/A	Inspector Comments
CASR 201.001(2)	1.3.3	Has the applicant demonstrated, for non-type certificated aircraft either: <ul style="list-style-type: none"><li>- Completion of the CASA Certificate of Airworthiness course in the 12 months prior to application; or</li><li>- A declaration of competence from a person acceptable to CASA from a recognised representative organisation (AWAL, SAAA, SAOG, RA Aus etc). Applicants with substantial experience in the design, certification, manufacture, modification or maintenance of aircraft similar to the scope being sought, may request consideration be given to substitute the completion of a Certificate of Airworthiness course with an assessment (by interview) to determine their knowledge level</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(2)	1.4	Knowledge, has the applicant demonstrated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<ul style="list-style-type: none"><li>• Sound knowledge regarding the application of CASRs, AC 21.10 and other relevant Advisory Circulars, CASA policies &amp; procedures</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<ul style="list-style-type: none"><li>• Current technical knowledge and experience commensurate with that required for issuing experimental certificates.</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<ul style="list-style-type: none"><li>• Working knowledge of the information contained in aircraft type certification standards, information contained in aircraft Type Certificates and Type Certificate Data Sheets (TCDS), Airworthiness Limitations and Certification Maintenance Requirements (CMR), Aircraft Flight Manuals, Airworthiness Directives or other airworthiness and maintenance data applicable to the type of aircraft and prescribed purpose of operation</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<ul style="list-style-type: none"><li>• Sound knowledge of the appropriate conditions that may be set in the interests of safety, including operational limitations and</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<ul style="list-style-type: none"><li>• An understanding of the conditions under which an experimental certificate may be suspended or cancelled</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



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CASR 201.001(2)	1.5	Competence, has the applicant demonstrated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<ul style="list-style-type: none"><li>The application of policies, methodologies and processes described in the applicant's written procedures</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<ul style="list-style-type: none"><li>Ability to find and interpret information in the Australian civil aviation legislation related to airworthiness, maintenance and operational requirements, in particular those relating to the approval sought</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
		<ul style="list-style-type: none"><li>Ability to find and interpret information from foreign NAAs related to airworthiness, maintenance and operational requirements</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(2)	1.6.1.1	Experience, does the applicants resume demonstrate their experience for a type certified aircraft, if the applicant can issue Certificates of Airworthiness, can the applicant demonstrate completion of the functions leading up to the issue of <b>at least one</b> experimental certificate similar to the scope being sought?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(2)	1.6.1.2	Experience, does the applicants resume demonstrate their experience for a type certified aircraft, if the applicant <b>cannot</b> issue Certificates of Airworthiness, can the applicant demonstrate completion of the functions leading up to the issue of <b>at least two</b> experimental certificate similar to the scope being sought?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(2)	1.6.2	Experience, does the applicants resume demonstrate their experience for a non-type certificated aircraft, has the applicant submitted either: <ul style="list-style-type: none"><li>A declaration of competence from a person holding equivalent powers; or</li><li>A declaration of competence from a recognised representative organisation (eg, AWAL, SAAA, SAOG, RA Aus etc).</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	1.7.1	Does the Procedures manual adequately describe the reporting process for each CofA issued?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



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	1.7.2	Does the Procedures manual ensure that applications contain all necessary information?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	1.7.3	Does the Procedures manual adequately describe the assessment process?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	1.7.4	Does the Procedures manual adequately describe the issuance of a certificate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	1.7.5	Does the manual list, describe and contain a copy of each form used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	1.7.6	If required, does the Procedures manual describe a process for conducting a remote inspection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(4)	1.8.1	<b><u>For Surveillance Only:</u></b> Has the delegate complied with the conditions specific to their instrument of appointment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(4)	1.8.2	Has the delegate ensured that a register is maintained containing the following details relating to the exercise of a power authorised under this instrument: <ul style="list-style-type: none"><li>The name of the registered operator</li><li>The manufacturer, type, model and serial number of the aircraft</li><li>The registration marking</li><li>The category and purpose (as applicable) of each certificate</li><li>The date of issue and date of expiry (if applicable) of each document</li></ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(4)	1.8.3	Has the delegate ensured that copies of all documents associated with the exercise of a power authorised under this instrument are kept for at least 5 years after the date of issue.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



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CASR 201.001(4)	1.8.4	Has the delegate given CASA notice of their intention to exercise a power or function of their instrument, by recording the relevant details in the Delegate Management Notification System prior to exercising that power or function?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(4)	1.8.5	Where notice of the delegate's intention to exercise an authorised power or function has been provided to CASA, has the delegate recorded the details of the outcome into the Delegate Management Notification System within 14 days after the power was exercised?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 201.001(4)	1.8.6	Is the delegate able to produce the register relating to the exercise of power and associated documents for inspection?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
CASR 21.195A	1.8.7	Issue an Experimental Certificate – Research and Development ('Relate' to a breach of regulation if appropriate)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



# Assessment summary

Applicant name		Applicant ARN		EAP case number		File reference	
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This worksheet verifies the application for CASR 21.195A - Issue an Experimental Certificate - Research and Development IOA for the above-named applicant has been assessed in accordance with the current revision of Principle DEL.08

Inspector name		Title		Date	
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## Assessment

The applicant has been assessed in accordance with the requirements mentioned in DEL.08 Annex H.

- ☐ I am satisfied that the applicant meets the requirements mentioned in the regulations (as applicable).
- ☐ I am not satisfied that the applicant meets the requirements mentioned in the regulations.

## Reason for recommendation