



### Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to [rpas.pac@casa.gov.au](mailto:rpas.pac@casa.gov.au).

## Purpose of this form

Use this form to apply to CASA for the grant of a BVLOS operation approval under regulation 101.029 of the *Civil Aviation Safety Regulations 1998* (CASR).

## Who is this form for?

This form is for RPA Operator's Certificate (ReOC) holders who wish to apply for specific flight authorisations under regulation 101.029 of the CASR. The Chief Remote Pilot should submit this form on behalf of the ReOC holder.

## Information needed to complete this form

Applicants should review the relevant [CASR Part 101 Regulations](#) and [Manual of Standards](#) before completing this application.

Applicants must complete and submit the relevant parts of this form required for their proposed operations (i.e. initial issue, variation or renewal).

The [Checklist - SORA for BVLOS application](#) must be completed and submitted with this application for **initial issue or variation applications**.

Applicants should familiarise themselves with the JARUS SORA. Submitted applications must be based on the JARUS SORA V2.0 package available at <http://jarus-rpas.org/publications/>.

The completion of this application form is the first step in the application process. On receipt of a completed application form, CASA will review the application and may ask for additional information.

CASA may refuse to consider an application or to consider it further while there are requirements that the applicant has not complied with.

Once a complete application is received, CASA will calculate and send you an estimate of the cost to process your application.

Should you wish to proceed, you will need to pay the estimate and send any requested documents to the RPAS Team.

## Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

## Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by [changing your details](#) on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

## For more information

Go to the [CASA website](#) or [contact us](#).

## Applicant

**1** What are the **applicant** details to be displayed on the approval?

Your contact details must be current. Update contact details via [changing your details](#).

Legal entity/full name

ARN

ReOC number

Phone number

Email address

**2** Are you the **primary contact person** for this application?

**No** → [Go to 3](#)

**Yes** → [Go to 4](#)

## Contact person

**3** Who will be the main **contact person** for this application?

Contact details will be used for this application only, including any questions and/or fee estimates.

Full name

Position (Chief Remote Pilot, Agent, Secretary)

Phone number

Email address

**4** What are you **applying** for (select one)?

Initial issue → [Go to 5](#)

Variation → [Go to 12](#)

Renewal with no change → [Go to 16](#)

## RPA Operational Details

**5** What are the proposed dates of your operations?

Start date (DD/MM/YYYY)

/ /

End date (DD/MM/YYYY)

/ /

**6** What is the proposed maximum height (AGL) or altitude (AMSL) in feet (ft) required?

Feet AGL

Feet AMSL

**7** Will the RPA be controlled from a remote operations centre?

**No**

**Yes**

**8** Is this the first BVLOS application submitted from the applicant?

**No**

**Yes**

**9** Does the operation involve the carriage of Dangerous Goods?

**No** → [Go to 11](#)

**Yes** → [Go to 10](#)


**10** What are the details of the Dangerous Goods to be carried?

 **Attach additional pages if required**

## Area of operations

**11** Provide coordinates for the area of operation

Coordinate format - point to point coordinates or a radius from a single point listed in degrees, minutes, seconds e.g. 303409S, 1395601E

 **Attach additional pages if required (KMZ/KML file)**

## RPA types to be operated

**12** What type and category of RPA are you applying for to conduct BVLOS operations?

If applying for a **variation** to add an RPA, only add RPA types that are not already listed on your BVLOS approval.

RPA category	RPA manufacturer, make and model	Maximum gross weight

 **Attach additional pages if required**

## Variation to approval

**13** Are you requesting a variation to, or removal of scope from an existing BVLOS approval?

**No** → [Go to 16](#)

**Yes** → [Go to 14](#)

**14** What is the number of the BVLOS instrument you are varying?

**15** Provide a summary of the variation or removal requested

Add specific details of what is to be varied on, or removed from your approval (e.g. changes to areas or operations, proposed operating height, removal of RPA types)

 **Attach additional pages if required**

## Renewal of approval

Note: This section is to be completed for **administrative renewals** only (i.e. no changes to your operational details or risk profile)

**16** Are you requesting renewal of an existing BVLOS approval?

**No** → [Go to 18](#)

**Yes** → [Go to 17](#)

**17** What is the number of the BVLOS instrument you are renewing?

## Application checklist

**18** Select all that apply:

[Checklist - SORA for BVLOS application](#) is attached (for initial issue and variation applications only)

Agent declaration authority is attached

Map(s) of the operational area is attached in KML or Google Earth format)

## Declaration

**19** I declare:

- All statements in this notice are true and correct.

I acknowledge by providing my details below and submitting this application:

- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.
- I have used my best efforts to identify all Commonwealth, state and territory environmental protection legislation that governs the aviation-related activities I will be engaging in under the authorisation for which I am applying. I recognise and understand these obligations and will endeavour in good faith to comply with the applicable requirements specified in that legislation

### Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#).

## Declaration continued

### Fees

I acknowledge CASA will provide a fee estimate, which will be sent to the contact for this application.

I accept if this application is withdrawn or refused by CASA, or if CASA is unable to assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Signature

Date (DD/MM/YYYY)

/ /

In what capacity are you making this declaration?

**For example:** CEO/Responsible Manager, Chief Remote Pilot, Agent

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 1.



**Attach agent declaration or authority**

## Submitting this form to CASA



By email – send this form with all supporting documents attached to [rpas.pac@casa.gov.au](mailto:rpas.pac@casa.gov.au)