



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to flighttesting@casa.gov.au.

Purpose of this form

Use this form to apply to the CASA Flight Testing Office for an approval to conduct flight tests and grant class ratings, type ratings and additional training endorsements under CASA EX64/22—Flight Training and Flight Tests by grade 1 training endorsement holders (Exemptions and Approvals) Instrument 2022 and for enrolment into the CASA Flight Examiner Rating Course (FERC) eLearning modules in accordance with CASA EX64/22 subsection 5(1)(c)

The 6 modules are Legal, Principles of Assessment, Assessing HF and NTS, Plan, Conduct and Complete. Within the modules, you will be able to download a FERC workbook for your future use. This workbook does not need to be submitted to CASA. It is recommended that it is viewed and retained by the Part 141/142 operator.

If you have not completed modules 1 to 6, you will be enrolled into the FERC eLearning modules following receipt of payment.

Once all modules 1 to 6 have been satisfactorily passed, access to CASA's Flight Test Management system will be provided.

If CASA records show that you have already completed all six modules, you do not need to repeat the eLearning modules. You will be sent a FERC workbook following receipt of payment. It can also be downloaded from the CASA website.

Who is this form for?

This form is for grade 1 training endorsement holders who wish to be approved in accordance with CASA EX64/22 to conduct flight tests and grant class ratings, type ratings and additional training endorsements.

Information needed to complete this form

Provide your details, the name of the Part 141/142 operator that you are engaged by and the name of your Head of Operations.

Aviation Reference Number (ARN)

An ARN is required to complete this form.

If you are the applicant and you do not have an ARN, [apply now](#).

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988. CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA's Privacy Statement](#).

For more information

Go to the [CASA website](#) or [contact us](#).

Applicant

1 What are the **applicant** details?

Your contact details must be current. Update your contact details via [changing your details](#).

Legal entity/full name

Applicant ARN

Phone number

Email address

2 What are the **organisation details** of the operator that you are engaged by?

Legal entity/full name

Organisation ARN

Contact person

3 What are the **Head of Operations (HOO)** details?

Legal entity/full name

Head of Operations ARN

4 Have you completed FERC eLearning modules 1 to 6?

No You will be enrolled into the eLearning

Yes A FERC workbook template will be sent to you by email

Declaration

5 I declare that:

- I am authorised to make this application and hold the role indicated below.
- All statements in this application are true and correct and I have read and understood all provisions of the *Civil Aviation Safety Regulations 1998* which are relevant to this application.
- I understand CASA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgement.
- I consent to CASA using and disclosing my personal information in accordance with [CASA's Privacy Statement](#) including exchanging the information with Commonwealth, State and Territory government agencies.
- I have attached all required documentation specified in the application checklist.
- I accept that if this application is withdrawn or refused by CASA, or if CASA are unable to assess the application because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the *Criminal Code Act 1995*.

Full name

Date (DD/MM/YYYY)

/ /

6 Application fees

Select **only one** option below

Approval for grade 1 training endorsement holder (including FERC eLearning)

Fee Code: 24.17.....**\$220**

Approval for grade 1 training endorsement holder (FERC eLearning completed)

Fee Code: 24.17.....**\$160**

Total:

7 Payment

Credit card

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from:


| Mastercard | Visa | Total \$ | |
|-----------------|------|----------|--------------------------|
| Card number | | | Expiry (MM/YY) / |
| Cardholder name | | | |
| Signature | | | Date (DD/MM/YYYY) / / |


Receipt options Applicant **or** Third party (provide details below)

Details of third party

| | |
|-------------------------|--------------|
| ARN (If applicable) | Email |
| Legal Entity/ Full name | Phone number |

Submitting this form to CASA

 By email – attach this form and all supporting documents.
Send them to flighttesting@casa.gov.au

 By post – return this form and all supporting documents to:
CASA Flight Testing Office
GPO Box 2005
Canberra ACT 2601