**Instructor rating**

**Grade 1 training endorsement**

###### 9TVersion 1.0

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Revision history

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## Syllabus Notes

### Overview of training course

The holder of a Grade 1 training endorsement is authorised to conduct the following activities;

* + - Activities authorised by a grade 2 training endorsement
    - Supervise holders of Grade 2 and 3 training endorsements in the conduct of flight training in an aircraft of the specified category
    - Deliver instructor training for a Grade 2 training endorsement\*
    - Deliver instructor training for basic instrument flying training (helicopter category only)\*
    - Deliver instructor training for flight activity and low-level training endorsements detailed in table 61.1235 part 3 other than the aerobatics training endorsement\*
    - Grant training endorsements for the flight activity and low-level training endorsements detailed in table 61.1235 part 3 other than the aerobatics training endorsement\*
    - Deliver instructor training for design feature training endorsements \*
    - Grant design feature training endorsements\*

NOTE: The instructor training activities mentioned above marked with an \* will not be implemented until the supporting regulation/instrument are made. Until that time, an applicant for a grade 1 training endorsement will require training in the supervision of holders of grade 2 and grade 3 training endorsements and in-depth training around managing student performance issues.

The grade 1 training endorsement is item 1 of table 61.1235 of CASR Part 61. For the purposes of this document, TE means training endorsement.

A course of training for a grade 1 TE provides training and guidance to the applicant on conducting the activities mentioned above as well as ensuring that the applicant has the requisite knowledge and skills.

An applicant for a grade 1 TE is required to demonstrate competency conducting instruction in a flight test conducted by a fight examiner to the standards in the Part 61 Manual of Standards (MOS). These standards are prescribed in the following units that are found in Schedule 2 of the Part 61MOS:

* + - NTS1 – Non-technical skills 1
    - NTS2 – Non-technical skills 2
    - FIR4 – Conduct aeronautical knowledge training and flight training
    - FIR-TE1 – Grade 1 training endorsement
    - FIR7 – Conduct Flight Review

The applicant must also demonstrate comprehensive knowledge of the units of competency published in the Part 61 MOS for the issue of an RPL, PPL and CPL.

The following syllabus notes should be read and cross referenced to the ground and flight training summary for FIR TE1 Grade 1 training endorsement – refer to subpart 61T of CASR.

Reference to the FIR tutorials may be useful for revision purposes.

A training record must be completed for all ground and flight training undertaken by the applicant for the grade 1 training endorsement.

A course completion certificate must be issued to the applicant by the operator when the training has been successfully completed.

The focus of every lesson in the syllabus is flight instructor training and uses the operator’s applicable ground or airborne training events as a blueprint for the training.

Flying for the applicant should be in the command seat, as the trainee instructor will occupy the instructor control seat.

Appropriate fault analysis and intervention/recovery techniques should be included in the flight training.

The following notes provide guidance to operators on conducting training for a grade 1 TE. Training in these topics should adequately prepare an applicant for the flight test for a grade 1 training endorsement. It is not exhaustive and operators may choose to include additional topics in their syllabus.

### Course Content

* + - Aeronautical knowledge review
    - Ground training
    - Flight training (including post-flight debriefing and administration)

##### 9TAeronautical knowledge review

###### Lesson TE1-1

* + - Review the applicant’s knowledge of the structure, content and context of the Part 61 Manual of Standards (MOS) licence and rating standards as they apply to training for RPL, PPL and CPL
    - Review the applicants knowledge of CASR Part 61 as it pertains to RPL, CPL, PPL, class ratings, type ratings (where applicable) and the grade 1, grade 2 and grade 3 training endorsements on a flight instructor rating and applicable knowledge of Civil Aviation orders and Civil Aviation Regulations
    - Review the applicant’s underpinning knowledge described in units of competency for RPL, PPL and CPL. The applicant to complete a number of short theory lessons as directed by the FIR instructor

##### 9TGround training

###### Lesson TE1-2

* + - Provide an overview of the privileges, limitations and obligations of the grade 1 training endorsement
    - Review and discuss the concepts and practical aspects of assessing competency against specified standards.

###### Lesson TE1-3

* + - Review the administration requirements, including use of the correct documentation, relating to the grant of endorsements on an RPL, grant of design feature training endorsements, grant of flight activity and low-level training endorsements, recording of instructor training for delivery of BIF (helicopter only) and recording of a flight review.

###### Lesson TE1-4 Flight instructor supervision

* + - Discuss the general philosophy and requirements of supervision
    - Discuss the differences in supervision for the holder of a grade 3 training endorsement and the supervision of the holder of a grade 2 training endorsement
    - Discuss the concepts of instructor self-evaluation of performance and identification of areas for improvement in flight instruction
    - Discuss the concepts of mentoring to facilitate achievement of instructor competencies
    - Discuss and develop procedures for assessing the performance of instructors
    - Discuss and develop strategies that would support the improvement of instructor competency

Supervision of holders of grade 2 and grade 3 training endorsements

* + - Preparation of a general plan for the supervision of flight training by the holder of a grade 3 training endorsement including
      * Supervision of delivery of long briefings
      * Supervision of delivery of pre-flight briefings
      * Supervision of in-flight training
      * Supervision of post-flight debriefing and administration
    - Preparation of a general plan for the supervision of flight training by the holder of a grade 2 training endorsement including
      * Supervision of delivery of long briefings
      * Supervision of delivery of pre-flight briefings
      * Supervision of in-flight training
      * Supervision of post-flight debriefing and administration (including issue of endorsements where applicable)
      * Supervision of the conduct a flight review (including post review administration)
    - Discuss and prepare a plan for the supervision of the holder of a grade 2 training endorsement when assessing a trainee for their first solo flight
    - Discuss and plan the supervision of the conduct of KDR assessments by the holder of a grade 2 training endorsement

##### 9TFlight Training

###### Lessons TE1-5 to TE1-6 General Grade 1 standards

* + - TE1-5. Applicant to deliver at least one ground (long) briefing from the syllabus for a RPL, PPL or CPL demonstrating the skills and attitudes described in unit FIR4 (conduct aeronautical knowledge training and flight training).
    - The instructor should nominate a second briefing subject on any subject involving flying standards or aviation knowledge (contained in schedule 3 of the Part 61 MOS) relevant to RPL, PPL or CPL. The instructor should indicate the stage of training the briefing should be pitched at. The applicant should be given opportunity to prepare this brief in advance.
    - The instructor should role play students of varying capability during the briefings ensuring the applicant can use appropriate analogies and explanations pitched at the student profile. The instructor should guide the applicant, in how to manage students with learning difficulties
    - Where the applicant is unable to demonstrate briefings and knowledge to the required standard, further long briefing sessions should be scheduled.
    - TE1-6 is an airborne lesson and provides an opportunity for the applicant to read back a selection of flight exercises from the syllabus for a RPL, PPL or CPL demonstrating the skills and knowledge described in FIR 4 (conduct aeronautical knowledge training and flight training).
    - The instructor must have the applicant deliver pre-flights brief for the selected airborne exercises
    - The applicant should be able to deliver demonstrations accurately with emphasis on correct techniques whilst meeting the needs of the student. The demonstrations should reflect the content delivered in the pre-flight briefs.
    - The instructor should introduce student errors/poor performance at various times during the airborne sequences guiding the applicant on identifying student weaknesses and the application of focused remedial training techniques directed at the root cause of the error/poor performance.
    - Where the applicant is unable to demonstrate airborne flying and instructional technique to the standard for a grade 1, further flights may be required.

###### Lessons TE1-7 to TE1-12 Deliver instructor training for a grade 2 training endorsement

* + - TE1-7 to TE1-11 are ground lessons including review of current legislation for the grade 2 training endorsement. A tutorial on preparing lesson plans and pre-flight briefs for grade 2 endorsement training. Lessons 7 to 9 are demonstrations and read backs dealing with specific topics associated with the grade 2 training endorsement (KDR, Flight reviews and student pilot first solo).
    - Before demonstrating a topic, the instructor should take time to explain the context of the lesson to the applicant. Discuss the actual lesson plan for the topic and where it fits into the training for a grade 2 training endorsement.
    - Encourage the applicant to take notes but also participate as the trainee grade 2 would do.
    - On completion of the demonstration, summarise the stages of the lesson and allow for questions from the applicant.
    - The read back should be conducted after they have had the opportunity to prepare and practice. The instructor should role play a trainee grade 2 during the read back.
    - On completion of the read back, the instructor must de-brief the applicant on their performance against the performance criteria.
    - Where the applicant has not achieved the required standard, the performance criteria must be covered during an additional long brief lesson.
    - TE1-12 is an airborne lesson. It provides an opportunity for demonstration and read back of the following grade 2 endorsement specific elements.
      * Conduct a flight review
      * Common applicant errors during flight review
      * Student pilot first solo
    - The emphasis of this lesson is airborne instructional technique for teaching grade 2 applicants.
    - Before demonstrating the in-flight elements, the instructor should explain the sequence of the elements and provide insight into appropriate delivery techniques. The in-flight demonstration should be broken into logical steps emphasising the appropriate airborne instructional technique for the particular element.
    - The applicant should read back the elements following the blueprint provided during the demonstration. On completion of the in-flight lesson, the instructor should debrief the applicant against the performance criteria.

###### Lessons TE1-13 to TE1-14 Deliver instructor training for basic IF training (helicopter only)

* + - The blueprint for this phase of the grade 1 training course is the BIF GAP training detailed in AC 61-07. Note the applicant mentioned below already holds a flight instructor rating with an appropriate training endorsement. The scenario here is that the applicant is not qualified to teach BIF.
    - TE1-13 Read back. The applicant demonstrates to the trainee instructor how to deliver ground training in the BIF topics. The applicant then monitors and critiques the trainee instructor on their delivery of ground training in the BIF topics.
    - TE1-14 is an airborne lesson. It provides an opportunity for demonstration and read back of airborne instructional techniques for teaching BIF, including:
    - Pre-flight and post-flight briefings
      * IFF
      * IFL

###### Lessons TE1-15 to TE1-16 Deliver instructor training for flight activity and low-level training endorsements

* + - The blueprints for this phase of the grade 1 training course will be the operators approved training for the applicable flight activity and low-level endorsements. Note the applicant mentioned below already holds a flight instructor rating with at least one training endorsement. The scenario here is that the trainee instructor is the person undergoing training for a particular training endorsement.
    - To deliver instructor training for a particular training endorsement the applicant must hold that particular training endorsement themselves. The training endorsements are:
      * Sling operations training endorsement
      * Winch and rappelling operations training endorsement
      * Spinning training endorsement
      * Formation (Aeroplane or Helicopter) training endorsement
      * Formation aerobatics training endorsement
    - The training endorsements selected for training will depend on the aircraft category, the training endorsements held by the instructor delivering the grade 1 training and the training endorsements held by the applicant.
    - TE1-15 Read back. The applicant demonstrates to a trainee instructor how to deliver aeronautical knowledge training in the particular endorsements selected. The applicant then monitors and critiques the trainee instructor on their delivery of aeronautical knowledge training in the particular endorsements selected.
    - TE1-16 is an airborne lesson. It provides an opportunity for demonstration and read back of airborne instructional techniques for teaching the selected endorsements. It must include pre- flight and post-flight briefings.

###### Lessons TE1-17 to TE1-18 Deliver instructor training for a design feature training endorsement

* + - The blueprint for this phase of the grade 1 training course will be the operators approved training for the applicable design feature endorsements. Note the trainee instructor mentioned below already holds a flight instructor rating with at least one training endorsement. The scenario here is that the trainee instructor is the person undergoing training for a design feature training endorsement.
    - To deliver instructor training for the design feature training endorsement the applicant must hold the design feature training endorsement themselves.
    - The design features selected for training will depend on the aircraft category, the design feature endorsements held by the instructor delivering this grade1 training and the design feature endorsements held by the applicant.
    - TE1-17 Read back. The applicant demonstrates to a trainee instructor how to deliver aeronautical knowledge training in the particular design features selected. The applicant then monitors and critiques the trainee instructor on their delivery of aeronautical knowledge training in the particular design features selected.
    - TE1-18 is an airborne lesson. It provides an opportunity for demonstration and read back of airborne instructional techniques for teaching the selected design feature endorsements. It must include pre-flight and post-flight briefings.

The applicant for the grade 1 training endorsement should demonstrate flying techniques and procedures to CPL standard, without error, prescribed in Appendix 8 of the Part 61 MOS, at all times during flight training sessions and be cognisant of the elements specified in units NTS1 and NTS2.

## Guidance for all training courses

This training course covers the relevant aeronautical knowledge, practical flight skills and underpinning knowledge units and elements that are prescribed in the Part 61 MOS.

Each training course should be tailored to the needs of the applicant, taking into account the applicant’s entry level competencies and knowledge and any previous training.

Appropriate recognition of prior learning and current skills should be applied to the content of the training and documented accurately in the training records.

The training course has the following components:

* ground and flight training summary
* planning matrix (not included with this sample)
* progress and achievement record
* lesson plans and training record (combined not included with this sample
* course completion certificate.

#### Ground and flight training summary

The summary table lists each training session with a reference, its description and the allocated time.

The summary table includes sufficient flight training to meet the requirements that would otherwise be required for the grant of the rating and endorsement in accordance with Part 61. It is a template and can be adjusted according to the entry level of the applicant and the training he or she needs to undertake to satisfy the prescribed competency standards in Schedule 2 of the Part 61 MOS.

#### Planning matrix

The planning matrix sets out the order in which the units and elements of training are presented as well as the anticipated performance standards for each lesson. It is a model plan and can be adjusted according to the needs of the applicant at the time the training is being conducted.

#### Achievement record

The achievement record is a record of the applicant achieving the practical flight standards prescribed for the rating and endorsement. The record should be progressively completed when the applicant has satisfactorily demonstrated competency for the unit and element on at least two occasions.

Applicants must achieve competency at performance standard 1 in each element of each unit in this achievement record. The performance criteria for the elements are prescribed in Schedule 2 of the Part 61 MOS.

The applicant may demonstrate competency using a combination of training course assessments and assessments of current competency achieved through prior training and operational experience.

The instructor conducting the training and assessments must certify that competency has been achieved by entering the details in achievement record entering their ARN, signature and the date when the applicant achieved the required competency performance standard

#### Lesson plans and training record

A lesson plan should be provided for each lesson listed in the planning matrix. Each lesson plan details the aeronautical knowledge topics and relevant underpinning knowledge topics that should be covered.

The lesson plans should include a breakdown of the estimated time required for the long briefing and pre-flight briefing, where applicable.

The underpinning knowledge topics are taken from the relevant sections of the units of competency.

The practical flight training section details the units and elements covered by the lesson that are prescribed in Schedule 2 of the Part 61 MOS. The relevant general instructor units are FIR1, 2 and 3; however, these have been consolidated into a new draft unit FIR4 that is attached at Appendix A along with unit FIR-TE1 at Appendix B. FIR-TE1 is the unit for the grade 1 training endorsement. The underpinning knowledge topics are also taken from this draft unit. Reference is also made to applicable units in Schedule 2 of the Part 61 MOS.

The lesson comments and outcomes section of the lesson plan and training record should record the performance of the applicant in the particular lesson. Where the applicant has not achieved the standard in any or all of the elements, particular note must be made of the elements or performance criteria where the applicant requires further or remedial training. Additionally, the instructor trainer must clearly indicate that the applicant can proceed to the next lesson sequence.

#### Course completion certificate

A sample course completion certificate is included.

## Ground and flight training summary

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **LESSON NUMBER** | **MOS REF** | **TRAINING SESSION DESCRIPTION** | **GROUND HOURS** | **DUAL HOURS** | **TOTAL PROG FLIGHT TIME** |
| **Aeronautical Knowledge - Review** | | | | | |
| TE1-1 | FIR-TE1.1 | 9T**Review**9T - Underpinning knowledge required for RPL, PPL and CPL - Short theory Lessons | 2.0 |  |  |
| **Ground Training** | | | | | |
| TE1-2 | Part 61T & MOS unit FIR-TE1 | 9T**Briefing**9T - Privileges and limitations of a grade 1 training endorsement | 1.0 |  |  |
| TE1-3 | FIR4.6;FIR-TE1.5; FIR-TE1.7; FIR- TE1.9 | 9T**Lesson**9T – Administration procedures and responsibilities including issue of endorsements | 2.0 |  |  |
| TE1-4 | FIR-TE1.2; FIR- TE2; FIR-TE3 | 9T**Lesson**9T - Supervise holders of grade 2 and 3 training endorsements. | 2.0 |  |  |
| **Ground and Flight Training – General Grade 1 standards** | | | | | |
| TE1-5 | FIR-TE1.1; FIR- TE1.2; FIR4.1; FIR4.2; | 9T**Long Brief** - Deliver selected long briefs from the RPL, PPL and CPL theory and flight syllabus | 2.0 |  |  |
| TE1-6 | FIR-TE1.1; FIR- TE1.2; FIR4.1; FIR4.3; FIR4.4; FIR4.5; F4.6 | 9T**Pre-flight brief and airborne lesson** – deliver selected lessons from the RPL, PPL and CPL syllabus | 1.0 | 1.5 | 1.5 |
| **Deliver instructor training for a grade 2 training endorsement** | | | | | |
| TE1-7 | FIR-TE1.3 | 9T**Review**9T – Part 61 & Part 61 MOS for FIR and the grade 2 training endorsement | 1.0 |  |  |
| TE1-8 | FIR4.1; FIR4.3; FIR-TE1.3; FIR- TE1.4; FIR-TE2 | 9T**Tutorial**9T – Preparing lesson plans and pre-flight briefs for grade 2 training endorsement lessons | 1.5 |  |  |
| TE1-9 | FIR4.2; FIR-TE1.4; FIR-TE2 | 9T**Conduct ground training**9T – Demonstrate and monitor the conduct of KDR assessment – Demonstration and Read back | 1.0 |  |  |
| TE1-10 | FIR4.2; FIR-TE1.4; FIR-TE2 | 9T**Conduct ground training**9T – Brief the content and conduct of a flight review – Demonstration and Read back | 1.0 |  |  |
| TE1-11 | FIR4.2; FIR-TE1.4; FIR-TE2 | 9T**Conduct ground training**9T – Considerations when assessing a student pilot for first solo flight – Demonstration and Read back | 1.0 |  |  |
| TE1-12 | FIR4.4; FIR-TE1.1; FIR-TE1.4; FIR- TE2 | 9T**Conduct flight training**9T – 1 Conduct of flight review  2 Common faults and errors during flight review 3 Student first solo  Pre-flight briefing, airborne lessons, post flight briefing  – Demonstration and Read back | 1.5 | 1.5 | 3.0 |
| **Deliver instructor training for basic IF training (helicopter only)** | | | | | |
| TE1-13 | FIR4.2; FIR-TE1.5;  BIF gap training syllabus | 9T**Conduct ground training**9T – Demonstrate then monitor aeronautical knowledge training in flight instrument systems and human factors pertaining to BIF detailed in schedule 3 of the Part 61 MOS | 2.0 |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **LESSON NUMBER** | **MOS REF** | **TRAINING SESSION DESCRIPTION** | **GROUND HOURS** | **DUAL HOURS** | **TOTAL PROG FLIGHT TIME** |
| TE1-14 | FIR4.4; FIR-TE1.1; FIR-TE1.5; BIF gap  training syllabus | 9T**Conduct flight training**9T – deliver airborne instructional technique for IFF/IFL – pre-flight briefing and lesson Demonstration and Read back | 1.0 | 1.0H | 1.0H |
| **Deliver instructor training for flight activity and low-level training endorsements** | | | | | |
| TE1-15 | FIR4.2; FIR-TE1.6; FIR- TE16,17,18,19,20,2  1 and 22 | 9T**Conduct ground training**9T – Demonstrate then monitor aeronautical knowledge training pertaining to particular flight activity or low-level training endorsement detailed in schedule 3 of Part 61 MOS | 2.0 |  |  |
| TE1-16 | FIR4.4; FIR-TE1.1; FIR-TE1.6; FIR- TE16,17,18,19,20,  21 and 22 | 9T**Conduct flight training**9T – deliver airborne instructional technique for flight activity and low-level training endorsements as required for the particular endorsement to be granted and detailed in part 61 MOS – pre-flight briefing and airborne lesson – Demonstration and Read back | 2.0 | 1.5 | 4.5 |
| **Deliver instructor training for a design feature training endorsement** | | | | | |
| TE1-17 | FIR4.2; FIR-TE1.8; FIR-TE7 | Conduct ground training – Demonstrate then monitor aeronautical knowledge training pertaining to particular design feature training endorsement detailed in schedule 3 of Part 61 MOS | 1.5 |  |  |
| TE1-18 | FIR4.4; FIR-TE1.1; FIR-TE1.8; FIR- TE7 | Conduct flight training – deliver airborne instructional technique for design feature training endorsements as required for the particular endorsement to be granted and detailed in part 61 MOS – pre-flight briefing and airborne lesson – Demonstration and Read back | 1.0 | 1.0 | 5.5 |
|  |  | **Flight Test** | 9T**4.0** | 9T**1.5** | 9T**8.0H**  9T**7.0A** |

1. **Progress and achievement record**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Trainee’s name** |  | | **Trainee’s ARN** |  |  |
| **Date training commenced** |  | | **Date of assessment of prior learning and current competency (if applicable)** |  |  |
| **Date of Aeronautical Knowledge Examination pass (if applicable)** | |  | **Date of Knowledge Deficiency Report assessment (if applicable)** | |  |

### Trainee progress record

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **LESSON** | **DATE** | **STD ACHIEVED? 1**  50TP | **DATE 2**  50TP | **\*STD ACHIEVED?** | **DATE 2**  50TP | **STD**  **1**  **ACHIEVED?**50TP | **FLIGHT HOURS** | **PROG HOURS** | **INSTRUCTOR ARN AND SIGNATURE** |
| TE1-1 |  |  |  |  |  |  |  |  |  |
| TE1-2 |  |  |  |  |  |  |  |  |  |
| TE1-3 |  |  |  |  |  |  |  |  |  |
| TE1-4 |  |  |  |  |  |  |  |  |  |
| TE1-5 |  |  |  |  |  |  |  |  |  |
| TE1-6 |  |  |  |  |  |  |  |  |  |
| TE1-7 |  |  |  |  |  |  |  |  |  |
| TE1-8 |  |  |  |  |  |  |  |  |  |
| TE1-9 |  |  |  |  |  |  |  |  |  |
| TE1-10 |  |  |  |  |  |  |  |  |  |
| TE1-11 |  |  |  |  |  |  |  |  |  |
| TE1-12 |  |  |  |  |  |  |  |  |  |
| \*TE1-13 |  |  |  |  |  |  |  |  |  |
| \*TE1-14 |  |  |  |  |  |  |  |  |  |
| \*TE1-15 |  |  |  |  |  |  |  |  |  |
| \*TE1-16 |  |  |  |  |  |  |  |  |  |
| \*TE1-17 |  |  |  |  |  |  |  |  |  |
| \*TE1-18 |  |  |  |  |  |  |  |  |  |

1: Indicate YES if trainee has achieved competency in accordance with the lesson plan and can progress to next lesson, indicate NO if trainee to repeat this lesson 2: Complete when trainee repeats lesson \* Optional

### Trainee achievement record

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **ELEMENT** | **DATE** | **INSTRUCTOR NAME (PRINTED)** | **INSTRUCTOR ARN** | **INSTRUCTOR’S SIGNATURE** |
| FIR-TE1.1 - Demonstrate competencies of a Grade 1 training endorsement |  |  |  |  |
| FIR-TE1.2 - Supervise holders of grade 2 and 3 training endorsements |  |  |  |  |
| FIR-TE1.3 - Plan training for a grade 2 training endorsement |  |  |  |  |
| FIR-TE1.4 - Deliver training for a grade 2 training endorsement |  |  |  |  |
| FIR-TE1.5 - Deliver instructor training for basic instrument flight training (helicopter category only) |  |  |  |  |
| FIR-TE1.6 - Deliver instructor training for flight activity and low-level training endorsements (refer table 61.1235 part3) - as applicable |  |  |  |  |
| FIR-TE1.7 - Grant training endorsements for items in FIR-TE1.6 |  |  |  |  |
| FIR-TE1.8 - Deliver instructor training for design feature training endorsements (Part 61 table 61.1235) as applicable |  |  |  |  |
| FIR-TE1.9 - Grant design feature training endorsements |  |  |  |  |

#### Trainee’s confirmation

|  |  |  |  |
| --- | --- | --- | --- |
| I have received the training specified above and have been certified as competent and ready for flight test. | | | |
| **Trainee’s signature** |  | **Date** |  |

1. **Course completion certificate**

|  |  |
| --- | --- |
| **Name of course** | Grade 1 training endorsement |
| **Training provider name** |  |
| **Training provider ARN** |  |
| **Trainee name** |  |
| **Trainee ARN** |  |
| **Date commenced training** |  |
| **Date of final assessment** |  |
| **Certification** |  |
| **Head of Operations name or approved Course Manager** |  |
| **Signature** |  |
| **Date** |  |

**Appendix A**

**Draft competency unit – FIR4**

### {Insert copy of unit from

### Part 61 Manual of Standards Schedule 2}

# Appendix B

**Draft unit – Grade 1 training endorsement - FIR-TE1**

### {Insert copy of unit from

### Part 61 Manual of Standards Schedule 2}