



### Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to [regservices@casa.gov.au](mailto:regservices@casa.gov.au).

## Purpose of this form

Use this form to complete Part G of the Air Transport Air Operator's Certificate (AOC) application.

If notifying of non-significant changes to your AOC **only**, please complete a [Non-significant changes notification](#) form.

## Who is this form for?

This application form is for individuals or organisations who wish to apply for an initial issue AOC or significant changes to an AOC.

You can also use this form to apply to become a carrier of dangerous goods cargo (CASR Part 92). For full details on the carriage of dangerous goods refer to the [CASA website](#).

## Information needed to complete this form

You should review CASR Parts 91, 119, 121, 133 and 135 before completing this form.

Submission of Part A and Part H of this form is mandatory for all applications. Additional parts of this form are to be submitted with your application if applying for the type of operations, approvals or authorisations specified.

Initial applications must provide a Drug and Alcohol Management Plan (DAMP). If your organisation employs 10 or less Safety Sensitive Aviation Activity (SSAA) employees, you can access the Micro DAMP. For full details on DAMP's refer to the [CASA website](#).

After receiving a completed application form, CASA will calculate and send you a cost estimate for the processing of your application and a list of any additional supporting documents required. You will need to pay the estimate and send additional supporting documentation with your payment before any assessment of your application occurs.

## Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

## Contact details

CASA will use the currently held contact, ABN and ACN details linked to your ARN profile.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the Civil Aviation (Fees) Regulations 1995 and may constitute a criminal offence.

## Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Statement](#).

## For more information

Go to the [CASA website](#) or call us on 131 757.

## Part G - Additional Authorisations

### Dangerous Goods

**G1** Are you applying for specific operating approval to carry dangerous goods **as cargo** as part of your operations (including dangerous goods of the operator (e.g. aircraft spares)?

If answering no to question G1, you will still be able to carry the dangerous goods that are permitted for carriage by passengers or crew in accordance with Table 8-1 of the ICAO Technical Instructions for the Safe Transport of Dangerous Goods by Air (or industry equivalent Table 2.3.A of the IATA Dangerous Goods Regulations).

**No** ➔ **Go to G2**

**Yes** Submit a copy of your completed Dangerous Goods Manual (or extract from your exposition) for assessment by CASA. For more information regarding the contents of a Dangerous Goods manual, refer to [Advisory Circular AC 92-2: Dangerous Goods Manuals](#).

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### Drug and Alcohol Management Plan (DAMP)

An organisation that has an employee or contractor (including the employee of, or subcontractor for, the contractor) who performs or is available to perform Safety Sensitive Aviation Activities (SSAA) **is required to have a DAMP**.

However, if your organisation will not have more than ten (10) regular SSAA employees, you may instead use a CASA Micro-business DAMP.

Further information on DAMPs can be found on the [DAMP Home page](#). The [DAMP Micro Business information page](#) provides more information on who is eligible to use the CASA Micro-business DAMP.

**G2** Are you proposing to use the CASA Micro-business DAMP because you meet the eligibility requirements?

**No** Submit a copy of your DAMP manual.

**Yes**