



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to regservices@casa.gov.au.

Purpose of this form

Use this form to complete Part D of the Air Transport Air Operator's Certificate (AOC) application.

If notifying of non-significant changes to your AOC **only**, please complete a [Non-significant changes notification](#) form.

Who is this form for?

This application form is for individuals or organisations who wish to apply for significant changes to an AOC or removal of aircraft, activities or key person/s from an AOC.

Information needed to complete this form

You should review CASR Parts 91, 119, 121, 133 and 135 before completing this form.

This application form may also be used for notification of non-significant changes **if being submitted concurrently with other changes** listed on this form. Notification of non-significant changes include removal of aircraft or activities from an AOC.

Submission of Part A and Part H of this form is mandatory for all applications. Additional parts of this form are to be submitted with your application if applying for the type of operations, approvals or authorisations specified.

After receiving a completed application form, CASA will calculate and send you a cost estimate for the processing of your application and a list of any additional supporting documents required. You will need to pay the estimate and send additional supporting documentation with your payment before any assessment of your application occurs.

Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

Contact details

CASA will use the currently held contact, ABN and ACN details linked to your ARN profile.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the Civil Aviation (Fees) Regulations 1995 and may constitute a criminal offence.

Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Statement](#).

For more information

Go to the [CASA website](#) or call us on 131 757.

Part D - Significant changes and removal of aircraft/activities/key person/s

D1 Are you making any other significant changes not covered in Parts A-C of this application form?

No ➔ [Go to D3](#)

Yes ➔ [Go to D2](#)

D2 Provide a summary of the changes made and the associated sections/pages of your exposition where the updates have been entered.

 **Attach additional pages if required**

D3 Are you making any **non-significant** changes with this application?

Complete and submit the separate notification form for [Non-significant changes](#) if you are **only** notifying of non-significant changes to your AOC.

No ➔ [Go to D5](#)

Yes ➔ [Go to D4](#)

D4 What **non-significant** changes were made to the exposition and on which pages? If you have a change register, please submit instead of completing below.


 **Attach additional pages if required**

D5 Are you applying to **remove** any of your aircraft, activities or key person/s from your AOC?

No ➔ [Go to D7](#)

Yes ➔ [Go to D6](#)

D6 What **aircraft, activities or key person/s** are you removing from your AOC?

 **Attach additional pages if required**

D7 Provide the revision details of the exposition you are submitting with this notification that contains your significant and/or non-significant changes.

Version/Revision number

Version/Revision date (DD/MM/YYYY)

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