



# Notification Transfer of aircraft ownership

Part 1 Former owner

CASR 47.110

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Go to **myCASA** >



### Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to [AircraftRegistration@casa.gov.au](mailto:AircraftRegistration@casa.gov.au).

### Purpose of this form

This form is used to notify CASA of a transfer of ownership of an aircraft from one owner to another under Part 47 of the [Civil Aviation Safety Regulations 1998 \(CASRs\)](#).

### Who is this form for?

The current registration holder (the former owner) or their authorised representative must complete and give to CASA within 14 days, after the date of completion of the transfer of ownership.

A copy of the completed form must also be given to the new owner within 14 days, after the date of completion of the transfer of ownership, along with the original certificate of registration.

The new owner must complete [Transfer of Aircraft Ownership Part 2 New Aircraft Owner \(Form 027 Part 2\)](#) and return to CASA within 28 days after asset transfer. Failure to submit this form within 28 days could result in suspension of aircraft registration.

### Information needed to complete this form

If an Irrevocable Deregistration and Export Request Authorisation (IDERA) is recorded for the aircraft, the former owner must provide written evidence that the authorised party under the IDERA has consented to the transfer of registration. Alternatively, the authorised party may request the removal of the IDERA by submitting [Irrevocable De-registration and Export Request Authorisation \(IDERA\) - Removal request \(Form 1540\)](#)

All documents must be **provided in English**. Documents not in English must be accompanied by a certified translation. The translation must be compiled by a translator registered with the [National Accreditation Authority for Translators & Interpreters Ltd \(NAATI\)](#) and must include the NAATI translator stamp.

The NAATI national hotline is **1300 557 470**.

Following is a list of other documents available on CASA website which you may need to read or download in order to ensure you lodge a correctly completed notice:

- [letters of authority](#)
- [guidance for deceased estates](#)

### Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

### Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the [Civil Aviation \(Fees\) Regulations 1995](#) and may constitute a criminal offence.

### Privacy

Any personal information you provide to CASA is protected by the [Privacy Act 1988](#). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA's Privacy Statement](#).

### For more information

Go to the [CASA website](#) or [contact us](#).

## Aircraft registration

- 1** What are the **aircraft details**, as noted on the aircraft data plate and the certificate of registration?
- Registration mark (VH-)

Manufacturer

Model

Serial number

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## Asset transfer

- 2** What date was the **transfer of ownership** completed?
- Date (DD/MM/YYYY)

/ /

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## New owner

- 3** What are the **new owner** details?
- Legal entity/full name

ARN

Phone number

Email address

## Address of new owner

- 4** What are the address details?
- Unit/number

Street name

Suburb

State/territory

Postcode

Country (if not Australia)

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## Current registration holder (former owner)

- 5** What are the **current registration holder (former owner)** details?
- Legal entity/full name

ARN

Phone number

Email address

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## Notification checklist

- 6** Select all that apply:
- Date of transfer of ownership entered
  - Details of current registration holder (former owner) have been provided
  - Details of the new owner have been provided
  - Letter of authority is attached
  - Relevant documents for deceased estates are attached

## Notification transfer

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I declare that:

- I am the **current registration holder (former owner)** or representative of the registration holder named in question 5.
- All statements in this notice are true and correct and I have read and understood all provisions of the *Civil Aviation Safety Regulations 1998* which are relevant to this notice.
- I understand CASA will use the currently held details to process this notice and it is my responsibility to ensure my details are correct prior to lodgement.
- I consent to CASA using and disclosing my personal information in accordance with [CASA's Privacy Statement](#) including exchanging the information with Commonwealth, state and territory government agencies.
- I acknowledge that to knowingly make a false or misleading statement in this notice is an offence against the *Criminal Code Act 1995*.

Full name

Signature

Date (DD/MM/YYYY)

/ /

In what capacity are you making this declaration?

Director	Company Secretary
CEO	President
Vice President	Agent/Other

An authority must be provided if the person making this declaration is not the individual or an office holder of the entity named in question 5.

### Attach authority

A copy of this form along with the certificate of registration must be provided to the **new owner** within 14 days of the date of asset transfer (question 2).  
Return this form to CASA within 14 days of the date of asset transfer. **No fee is applied.**

## Submitting this form to CASA



By email – send this form with all supporting documents attached to [AircraftRegistration@casa.gov.au](mailto:AircraftRegistration@casa.gov.au)



By post – return this form and all supporting documents to:

**CASA Client Services Centre**  
**GPO Box 2005**  
**Canberra ACT 2601**