



Purpose of this form

CASA EX92/21— Licensing, and Operator Training and Checking (Extensions of Time Due to COVID-19) Exemptions Instrument 2021 requires an operator or flight crew who cannot meet proficiency check or flight review requirements, either through the:

- inability to access a flight simulator or
- the unavailability of an appropriately qualified flight examiner, check pilot or instructor.

They will be able to access relief from the exemption subject to providing CASA with a safety risk mitigation plan.

This form is to facilitate the submission of Safety Risk Mitigation Plans (SRMP) for AOC holders for relief from the normal requirements for training and checking from 1st August 2021.

Guidance

Additional information can be found on [CASA website](#)

Safety Risk Mitigation Plan (SRMP)

The SRMP is where the operator advises CASA of what provisions it will require relief from and how they intend to ensure operations are conducted safely.

The safety risk mitigation plan will consist of case will consist of:

1. A list of the exempted legislative provisions the operator would like relief from.
2. The type of operations the operator will be conducting under the exemption.
3. The number of operating crew that will continue operation under the exemption.
4. The proposed length of time that the operator intends to operate under the exemption.
5. The alternative training, tests and checks that the operating crew will need to complete to ensure competency, and how the training and those tests and checks will be conducted.
6. A risk assessment that addresses each provision of the exempted operations to show how risks have been identified and mitigated to as low as reasonably practical.
7. A return to normal operations plan that demonstrates how the operator will return to full compliance with the regulations.

Submission of the safety case

Operators will need to submit their safety case to regservices@casa.gov.au .

Contact details

CASA will use the currently held contact and applicant details based on your ARN.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the Civil Aviation (Fees) Regulations 1995 and may constitute a criminal offence.

Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Policy](#).



What are the applicant details?

If your address, contact or other details have changed, you must update them using [changing your details](#).

1. Applicant Details			
Applicant Name		ARN	
AOC number			
Contact number			
Email address			

Are you the primary contact person for this application?

No Got to 2

Yes Go to 3

2. Contact person			
Full name		ARN	
Position			
Contact number			
Email address			

3. Safety Risk Mitigation Plan - Submission checklist	
<p>A Safety Risk Mitigation Plan MUST describe the WHAT WHY WHO and HOW. The following should be addressed as a minimum:</p>	
1. A list of the exempted (CASA EX92/21) legislative provisions the operator would like relief from.	<input type="checkbox"/>
2. A list of other legislative provisions you would like COVID-19 relief from.	<input type="checkbox"/>
3. The type of operations the operator will be conducting under the exemption.	<input type="checkbox"/>
4. The number of operating crew that will continue operation under the exemption.	<input type="checkbox"/>
5. The proposed length of time that the operator intends to operate under the exemption.	<input type="checkbox"/>
6. The alternative training, tests and checks that the operating crew will need to complete to ensure competency, and how the training and those tests and checks will be conducted (this will include syllabus of training and check profiles).	<input type="checkbox"/>
7. A risk assessment that addresses each provision of the COVID-19 exempted operations to show how risks have been identified and mitigated to as low as reasonably practical.	<input type="checkbox"/>
8. A return to normal operations plan that demonstrates how the operator will return to full compliance with the regulations prior to the expiry of the exemption on the 31 March 2022, or sooner if possible.	<input type="checkbox"/>
<p>To the maximum extent possible, operators should give consideration to not pairing flight crew who are operating under the exemption, together in multi-crew operations.</p> <p>Your Safety Risk Mitigation Plan MUST be version controlled by version number and date. Please refer to the CASA website for further information</p>	
Attach relevant information	



4. Chief Executive Officer Declaration

I declare that:

- All statements in this application are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this application.
- I understand CASA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgement.
- I consent to CASA using and disclosing my personal information in accordance with CASA Privacy Policy including exchanging the information with Commonwealth, State and Territory government agencies.
- I have attached all required documentation specified in the application/notification/authority checklist.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the Criminal Code Act 1995 (Cth).

Full name		Date	
Signature			

Submission of Safety Risk Management Plans

Operators will need to submit their safety risk implementation plans to regservices@casa.gov.au as soon as possible to ensure their plans are approved prior to **31 December 2021**.