



Application Replacement aircraft certificate of registration (Glider)

CASR Part 47 Subpart 47.C

OR



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to returns@glidingaustralia.org.



The Registration of gliders is administered by The Gliding Federation of Australia Inc.(GFA) on behalf of the Civil Aviation Safety Authority.

Do not send this form to CASA

Purpose of this form

Use this form to request a replacement copy of the certificate of registration that has been lost, stolen or destroyed, or is so damaged that the information on it is no longer clearly legible.

Who is this form for?

This form should be completed by the registration holder.

Information needed to complete this form

You must indicate in the form why a replacement certificate is required.

If the registration holder is an organisation, government body or a foreign corporation this form can be authorised by an office holder of the organisation. The office held should be written in the capacity field provided in the declaration. An office holder can also authorise another person to sign on behalf of the organisation. A copy of an authority to act on the office holders behalf must be attached with the form. The authority can take the form of a power of attorney, agency agreement, or simple letter signed by the applicant confirming the authority of the third party to act on their behalf.

An individual can give another person written authorisation to sign this form on their behalf. The basis on which the individual is being represented must be written in the declaration and a copy of an authority to act on the individual's behalf must be attached to the form. The authority can take the form of a power of attorney, agency agreement, or simple letter signed by the applicant confirming the authority of the third party to act on their behalf.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by [changing your details](#) on the CASA website.

For more information

Go to the [GFA Website](#) or call the GFA on 03 9359 1613.

Aircraft registration

1 What are the **aircraft details**, as noted on the aircraft data plate and the certificate of registration?

Registration mark (VH-)

Manufacturer

Model

Serial number

Registration holder

2 What are the **registration holder** details?

Legal entity/full name

ARN

GFA member number

Phone number

Email address

Reason for replacement

3 What is the **reason** you require a replacement registration certificate?

Lost, stolen or destroyed

Damaged and is no longer legible

Update to registration certificate details

For example: aircraft model, registration holders legal name, address, etc

Applicant checklist

4 Select all that apply:

Letter of authority is attached

If other, please specify:

Registration holder declaration

5 **I declare:**

- All statements in this notice are true and correct.

I acknowledge by providing my details below and submitting this application:

- This satisfies the requirement for me to sign this application.
- I understand GFA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgement.
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#).

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Date (DD/MM/YYYY)

/ /

Registration holder declaration continued

In what capacity are you making this declaration?

Director

Company Secretary

CEO

President

Vice President

Agent/Other

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 2.

 **Attach authority**



VH-

ARN

Payment authorisation

GFA member number

6 Payment Options

Select **only one** option below

Deposited the fee into GFA Bank Account

BSB: 013-442, Account: 3047 29562

Description: If paying by direct deposit please include your VH mark or name in the description field.

Paying by credit card at www.glidingaustralia.org (Preferred)

GFA **do not** accept cheques or money orders.

Total:

Receipt options Applicant **or** Third party (provide details below)

Details of third party

ARN (If applicable)

Email

Legal Entity/ Full name

Phone number

Submitting this form to GFA



By email – send this form with all supporting documents attached to returns@glidingaustralia.org



By post – return this form and all supporting documents to:

The Gliding Federation of Australia Inc. (GFA)
C4/1-13 The Gateway
Broadmeadows VIC 3047