



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to applications@casa.gov.au.

Purpose of this form

Use this form to apply for a variation of a Remote Pilot Licence (RePL).

Who is this form for?

This form is for RePL holders who have successfully passed a flight test conducted by a CASA officer and are applying to upgrade their RePL.

Information needed to complete this form

On successful completion of a CASA flight test, the CASA officer will provide you their full name, date of flight test and a CASA reference number. This information must be populated within this form.

For more information, refer to [Applying for a Remote Pilot Licence](#)

Aviation Reference Number (ARN)

An ARN is required to complete this form.

If you are the applicant and you do not have an ARN, [apply now](#).

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

Privacy Statement

Any personal information you provide to CASA is protected by the *Privacy Act 1988*. CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA's Privacy Statement](#).

For more information

Go to the [CASA website](#) or [contact us](#).

Applicant

1 What are the **applicant** details?

Your contact details must be current. Update your contact details via [changing your details](#).

Full name

ARN

Phone number

Email address

2 Has any action been taken against you; or is any action in the process of being taken against you; or have you been refused the issue of any aviation related licence, certificate, rating or authority by an organisation?

No

Yes

3 Have you ever been refused the issue of a transport related licence or certificate (eg. pilot licence, pilot certificate, drivers licence, boating licence)?

No

Yes

4 Do you have any criminal conviction or finding of guilt, which is less than ten years old, or any juvenile criminal conviction or finding of guilt, which is less than five years old?

Include all motor vehicle traffic-related convictions including those from overseas.

No

Yes

5 Is suspension or cancellation action pending in relation to any aviation licence you hold?

No

Yes

6 If you answered **yes** to **any** of questions **2** to **5**, you must provide details below.

Include dates, actions, charges, convictions and imprisonment in Australia and overseas.

Refer to CASR 11.055

 **Attach additional pages if required**

Flight test details

7 What are your flight test details?

Name of CASA officer

Date of test (DD/MM/YYYY)

/ /

CASA reference number (EDRMS)

RPA Category

Multi-rotor

Aeroplane

Powered lift

Helicopter (single-rotor)

Airship

RPA make and model

RPA gross weight/capacity

Was the flight test only conducted in automated mode?

Yes

If the energy source for the RPA is not a battery or battery system, list the energy source (e.g. liquid-fuel, hydrogen etc)

7 Continued

Name of CASA officer

Date of test (DD/MM/YYYY)

/ /

CASA reference number (EDRMS)

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RPA make and model

RPA gross weight/capacity

7 Continued

Was the flight test only conducted in automated mode?

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If the energy source for the RPA is not a battery or battery system, list the energy source (e.g. liquid-fuel, hydrogen etc)

 **Attach evidence & additional pages if required**

Declaration

8 I declare that:

- I am authorised to make this application and hold the role indicated below.
- All statements in this application are true and correct and I have read and understood all provisions of the *Civil Aviation Safety Regulations 1998* which are relevant to this application.
- I understand CASA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgement.
- I consent to CASA using and disclosing my personal information in accordance with [CASA's Privacy Statement](#) including exchanging the information with Commonwealth, state and territory government agencies.
- I accept if this application is withdrawn or refused by CASA, or if CASA are unable to assess the application because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the *Criminal Code Act 1995*.

Full name

Date (DD/MM/YYYY)

/ /

In what capacity are you making this declaration?

For example: Self, Agent

An authority must be provided if the person making this declaration is **not** the individual named in question 1.

 **Attach authority**

9 Application fees

Licence of a person as a RePL Variation - processing and consideration of application

Fee Code: 17.5L\$25

Total:

10 Payment options

OPTION 1 Online payment

Make a secure payment online >

Online payments are more secure and also enable CASA to process your request faster. To make a payment go to [Secure payment gateway](#). After making a payment, enter the online receipt number below.

Provide the online receipt number below:

OPTION 2 Credit card

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from:

Mastercard Visa Total \$

Card number

Expiry (MM/YY)

/

Cardholder name

Signature

Date (DD/MM/YYYY)

/

/

Receipt options Applicant **or** Third party (provide details below)

Details of third party

ARN (If applicable)

Email

Legal entity/ full name

Phone number

Submitting this form to CASA



By email – send this form with all supporting documents attached to applications@casa.gov.au



By post – return this form and all supporting documents to:

**CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601**