



Australian Government

Civil Aviation Safety Authority

Instrument number CASA EX130/20

I, SHANE PATRICK CARMODY, Director of Aviation Safety, on behalf of CASA, make this instrument under regulations 11.160 and 11.205 of the *Civil Aviation Safety Regulations 1998*.

[Signed S. Carmody]

Shane Carmody
Director of Aviation Safety

10 September 2020

CASA EX130/20 — Preparation of Load Sheet and Passenger List (Charair) Exemption 2020

1 Name

This instrument is *CASA EX130/20 — Preparation of Load Sheet and Passenger List (Charair) Exemption 2020*.

2 Definitions

In this instrument:

Charair means Chartair Pty Ltd, ARN 763623.

load sheet means a load sheet prepared in accordance with Civil Aviation Order 20.16.1 (*CAO 20.16.1*).

3 Exemption

Chartair, and the pilot of an aircraft operated by Chartair, are exempt from compliance with subregulation 235 (7) of CAR to the extent mentioned in Schedule 1.

4 Conditions

The exemption is subject to the conditions set out in Schedule 2.

5 Repeal

This instrument is repealed at the end of 31 August 2023.

Schedule 1 Chartair exemption from paragraph 5.4 and subsection 7 of CAO 20.16.1

- 1 This exemption applies so that Chartair and the pilot of an aircraft operated by Chartair are exempt from compliance with subregulation 235 (7) of CAR so far as it:
 - (a) requires the preparation of a passenger list in accordance with subsection 7 of CAO 20.16.1 and leaving it at the aerodrome of departure; and

- (b) requires leaving a copy of a load sheet at the aerodrome of departure in accordance with paragraph 5.4 of subsection 5 of CAO 20.16.1.
- 2 A passenger list referred to in subsection 7 of CAO 20.16.1 may be combined with a load sheet prepared in accordance with subsection 5 to form a document known as a passenger and cargo manifest (a *manifest*).
- 3 A manifest may be kept in electronic form.

Schedule 2 Conditions of exemption

- 1 A manifest kept in electronic form must use the software program known as Takeflite or another program approved by CASA as suitable for the preparation of a manifest.
 - 2 A manifest must contain all the details required to be provided under subsections 5 and 7 of CAO 20.16.1.
 - 3 A manifest may be finalised in electronic form only if a mobile data service is available for its transmission immediately after its preparation.
 - 4 A manifest in electronic form must provide immediate access after finalisation to the details included in it.
 - 5 If a mobile data service is not available, a passenger list must be prepared and left at the aerodrome of departure in accordance with subsection 7, as well as a copy of the load sheet.
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