



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to returns@glidingaustralia.org.



The Registration of gliders is administered by The Gliding Federation of Australia Inc. (GFA) on behalf of the Civil Aviation Safety Authority.

Do not send this form to CASA

Purpose of this form

This form is used by the new owner of a VH registered aircraft, to notify GFA of a transfer of ownership under Part 47 of the Civil Aviation Safety Regulations 1998 (CASR).

Who is this form for?

This form should be completed by the new owner of the aircraft or their authorised representative.

Where there is more than one owner, the owners should jointly select one owner to become the registration holder.

The new owner must complete the relevant questions and return to GFA within 28 days after asset transfer.

Failure to return this form within 28 days could result in suspension of aircraft registration

Information needed to complete this form

All documents must be **provided in English**. Documents not in English must be accompanied by a certified translation.

The translation must be compiled by a translator registered with the [National Accreditation Authority for Translators & Interpreters Ltd \(NAATI\)](#) and must include the NAATI translator stamp.

The NAATI national hotline is **1300 557 470**.

Following is a list of other documents available on CASA website which you may need to read or download in order to ensure you lodge a correctly completed application:

- [Letters of authority](#)
- [proof of identity for registration holders – organisations](#)
- [proof of eligibility for registered operators – individuals](#)
- [proof of eligibility for registered operators – organisations](#)

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by [changing your details](#) on the CASA website.

For more information

Go to the [GFA website](#) or call the GFA on 03 9359 1613.

Aircraft details

- 1** What are the **aircraft details** as noted on the aircraft data plate and the certificate of registration?

Registration mark (VH-)

Manufacturer

Model

Serial number

Asset transfer

- 2** What date was the transfer of ownership completed?

Date (DD/MM/YYYY)

/ /

New owner

- 3** What are the **new owner** details?

Legal entity/full name

ARN

GFA member number

Phone number

Email address

- 4** Have you appointed another entity as the **registered operator**?

If the new owner does not qualify as an 'eligible person' they must nominate an 'eligible person' to become the **registered operator**.

No As you will be the registered operator, you must be an eligible person ➔ **Go to 7**

Yes ➔ **Go to 5**

New registered operator appointment

- 5** What are the **new registered operator appointment** details?

Completed by the registration holder and newly appointed registered operator. Must be completed in the name of one **eligible person** that is an individual or an organisation.

Legal entity/full name

ARN

GFA member number

Phone number

Email address

Registered operator declaration

6 I declare:

- All statements in this notice are true and correct.

I acknowledge by providing my details below and submitting this notice:

- I am the appointed registered operator or representative of the registered operator named in question 5 and accept, as an 'eligible person', the position of registered operator, effective from the date of asset transfer detailed in Form 1327 Part 1 Former owner.
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my notice.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.
- I am the appointed registered operator or representative of the registered operator named in question 5 and accept, as an 'eligible person', the position of registered operator, effective from the date of asset transfer detailed in Form 1327 Part 1.

Privacy

Any personal information you provide to CASA, as part of this notice, is protected by the *Privacy Act 1988*.

We will use the information provided to process this notice and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your notice.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#).

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this notice in accordance with that policy.

Full name

Date (DD/MM/YYYY)

/ /

In what capacity are you making this declaration?

Director	Company Secretary
CEO	Vice President
President	Agent/Other

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 5.

Declaration continued

Attach authority

If you completed this declaration, you have now completed the form as the appointed **registered operator**. Ensure the **new owner** completes the checklist and **aircraft registration holder** declaration.

Application checklist

7 Select all that apply:

- Date of transfer of ownership entered
- Details of new owner have been provided
- Letter of authority is attached
- Copy of trust deed is attached

If other please specify

New owner declaration

8 I declare:

- All statements in this notice are true and correct.

I acknowledge by providing my details below and submitting this notice:

- I am the aircraft owner or representative of the aircraft owner named in question 3 and if the aircraft has more than one owner, I have been duly appointed to act on behalf of all owners.
- I accept, as an 'eligible person' or on behalf of the 'eligible person' named in question 3, the position of registered operator, or appoint the entity named in question 5 to be the registered operator, effective from the date of asset transfer detailed in Form 1327 Part 1 Former owner.
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my notice.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

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- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this notice in accordance with that policy.

Full name

Signature

Date (DD/MM/YYYY)

/ /

In what capacity are you making this declaration?

An authority must be provided if the person signing this notification is not the individual or an office holder of the entity named in question 3.

In what capacity are you making this declaration?

Director	Company Secretary
CEO	Vice President
President	Agent/Other

 **Attach authority**

VH-

ARN

GFA member
number

Payment authorisation

9 Payment Options

Select **only one** option below

Deposited the fee into GFA Bank

Account BSB: 013-442, Account: 3047 29562

Description: If paying by direct deposit please include your VH mark or name in the description field.

Paying by credit card at www.glidingaustralia.org (Preferred)

GFA **do not** accept cheques or money orders.

Total:

Receipt options

Applicant

or

Third party (provide details below)

Details of third party

ARN (If applicable)

Email

Legal Entity/ Full name

Phone number

Submitting this form to GFA



By email – send this form with all supporting documents attached to returns@glidingaustralia.org.



By post – return this form and all supporting documents to:

The Gliding Federation of Australia Inc. (GFA)
C4/1-13 The Gateway
Broadmeadows VIC 3047