Australian Government
Civil Aviation Safety Authority

Notification

Instrument proficiency check partially conducted by a foreign authorised person

CASA EX73/26

This form is now available online

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OR

Download this form before you begin

Please download and complete with Adobe Acrobat. If you are using a browser to complete this form you may lose your information. Send this form and any attachments to applications@casa.gov.au.

Purpose of this form

Use this form to notify CASA on the completion of an instrument proficiency check partially conducted by a person authorised by a **recognised foreign state** in regulation 61.010. It applies in relation to an instrument rating only.

Who is this form for?

This form is for a person seeking to conduct an instrument proficiency check partially overseas.

Information needed to complete this form

An Australian Flight Examiner or CASA delegate must notify intent to conduct an instrument proficiency check partially conducted by a foreign authorised person using CASA's flight test management system (FTM). The flight test number is to be included on the documentation sent to CASA.

Prior to the successful completion of the flight component of the proficiency check, an Australian Flight Examiner or CASA delegate must:

- assess the licence holder against the knowledge standards mentioned in the Part 61 MOS for instrument proficiency checks
- be satisfied the holder meets the knowledge standards
- record the flight test number and result on this form

The instrument proficiency check must be completed in full (ground and flight component) within 35 days of the scheduled FTM notification date and must be submitted with this form.

A recognised foreign State means any of the following:

- Canada
- Hong Kong
- New Zealand
- United States of America
- the following European Union Aviation Safety Agency (EASA) member states:
  - Austria
  - Belgium
  - Bulgaria
  - Croatia
  - Cyprus
  - Czech Republic
  - Denmark
  - Estonia
  - Finland
  - France
  - Germany
  - Greece
  - Hungary
  - Iceland
  - Ireland
  - Italy
  - Latvia
  - Leichtenstein
  - Lithuania
  - Luxembourg
  - Malta
  - Netherlands
  - Norway
  - Poland
  - Portugal
  - Romania
  - Slovakia
  - Slovenia
  - Spain
  - Sweden
  - Switzerland
  - United Kingdom
- Any other foreign country prescribed by a legislative instrument under regulation 61.047:
- Singapore (CASA 44/25 July 2028)

If CASA does not have a photo of you that is less than 10 years old, you can check your photo and update in myCASA.

If the licence holder seeks a subsequent reprint of their licence, they must complete and submit a 'Licence Reprint' application.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you are the applicant and you do not have an ARN, apply now.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them online using changing your details prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the CASA website or contact us.

Applicant

1 What are the **applicant** details?

Your contact details must be current. Update your contact details via changing your details.

Legal entity/full name

ARN

Phone number

Email address

Proficiency Check

2 What is the category of aircraft?

Refer to 'Part 61 flight crew licensing (Prescribed aircraft and type ratings) Instrument.'

- ☐ Aeroplane - multi engine type rating
- ☐ Helicopter - multi engine type rating

Aircraft make/model

Simulator ID number

Australian flight examiner declaration

3 I declare that:

The ground component must be completed **before** the successful completion of the flight component of the proficiency check.

- I confirm that the applicant has been assessed and has met the required competencies of the ground component listed on the relevant flight test report form (Form 61-1512), and I have reported the result to CASA within 14 days after the day of the check.
- All statements in this notice are true and correct and I have read and understood all provisions of the *Civil Aviation Safety Regulations 1998* and the Flight Examiner Handbook which are relevant to this notice.
- I consent to CASA using and disclosing my personal information in accordance with CASA's Privacy Statement including exchanging the information with Commonwealth, State and Territory government agencies.
- I acknowledge that to knowingly make a false or misleading statement is an offence against the *Criminal Code Act 1995* .

Flight Test Number

Holder meets the knowledge standards

- ☐ **No**
- ☐ **Yes**

Full name

Flight examiner ARN

Date (DD/MM/YYYY)

/ /

Foreign authorised person declaration

4 I declare that:

An authorised person is a person who is authorised by the NAA of a **recognised foreign state** to conduct an instrument proficiency check and conducts a flight check of the holder of the Australian instrument rating in accordance with the Australian standards.

- I confirm that the applicant has been assessed and has met the required competencies of the flight component listed on the relevant flight test report form (Form 61-1512).
- I confirm that the applicant's licence has been endorsed to indicate the completion of the proficiency check.
- All statements in this notice are true and correct and I have read and understood all provisions of the *Civil Aviation Safety Regulations 1998* which are relevant to this notice.
- I consent to CASA using and disclosing my personal information in accordance with CASA's Privacy Statement including exchanging the information with Commonwealth, State and Territory government agencies.
- I acknowledge that to knowingly make a false or misleading statement is an offence against the *Criminal Code Act 1995* .

Licence/authorisation number

Full name

Date (DD/MM/YYYY)

/ /

Applicant checklist

5 Select all that apply:

- ☐ Completed proficiency check report (form 61-1512) is attached
- ☐ Certified/Notarized true copy of approval of examiner issued by a **recognised foreign state's** National aviation authority (NAA) is attached
- ☐ Certified/Notarized true copy of the qualification certificate for the simulator issued by a **recognised foreign state's** National aviation authority is attached

This area has been intentionally left blank

Declaration

6 I declare:

- All statements in this notice are true and correct.

I acknowledge by providing my details below and submitting this notice:

- This satisfies the requirement for me to sign this notice.
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my notice.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

Privacy

Any personal information you provide to CASA, as part of this notice, is protected by the *Privacy Act 1988.*

We will use the information provided to process this notice and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your notice.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our privacy statement and privacy policy.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this notice in accordance with that policy.

Full name

Date (DD/MM/YYYY)

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Submitting this form to CASA

By email – send this form with all supporting documents attached to applications@casa.gov.au