



Notify CASA online

You can now notify CASA of a flight review online in myCASA.

Go to [myCASA](#) >

OR



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to applications@casa.gov.au.

Purpose of this form

Use this form to notify CASA of the completion of a flight review for:

- an aircraft category class/type
- Night VFR, Private Instrument Rating or Low Level operational ratings.

Who is this form for?

This form is for licence holders who have completed a flight review for an aircraft category class or type, Night VFR, Private Instrument Rating or Low Level operational ratings.

Information needed to complete this form

If the licence holder does not currently have a *Civil Aviation Safety Regulations 1998 (CASR) Part 61* licence document, they must submit Recognition and Transfer CAR Part 5 Qualifications (Form 61-9TX).

If CASA does not have a photo of the licence holder that is less than 10 years old, they must also submit Lodgement of current photo with CASA (Form 61-9PIC).

If the licence holder seeks a subsequent reprint of their licence, they must complete and submit Licence Reprint.

The requirements of an aircraft category flight review do not meet the competency requirements of the operational ratings flight review. You can only complete this form for both an aircraft category and operational rating flight reviews if the competencies of both have been undertaken concurrently and meet the requirements in the Manual of Standards.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by [changing your details](#) on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the [CASA website](#) or [contact us](#).

Licence Holder

1 What are the **licence holder** details?

Your contact details must be current. Update your contact details via [changing your details](#).

Full name

ARN

Phone number

Email address

Notification checklist

2 Select all that apply:

This form is being submitted with another application/ notification. please specify;

Applicant holds a medical certificate or exemption for CASR 61.235(4)(b)- Flight test conducted in a SIM.

Flight Review details

3 What are the details of the flight review for aircraft category class/type rating?

Refer to the latest edition of the "Part 61 Prescription of Aircraft and Ratings – CASR Part 61" instrument

Date of successful flight review (DD/MM/YYYY)

/ /

Category of aircraft class or type used for flight review

Aeroplane

Single-engine class

Multi-engine class

Type rating

Simulator

Helicopter

Single-engine class

Type rating

Simulator

3 Continued

Registration mark (VH-)

Aircraft manufacturer

Aircraft model

Simulator ID

Flight Review for Operational Rating

4 What are the details of the flight review for an operational rating?

Refer to the latest edition of the "Part 61 Prescription of Aircraft and Ratings – CASR Part 61" instrument

Date of successful flight review (DD/MM/YYYY)

/ /

Night VFR Rating

Private Instrument Rating

Low Level Rating

Category of aircraft class or type used for flight review

Aeroplane

Single-engine class

Multi-engine class

Type rating

Simulator

Helicopter

Single-engine class

Type rating

Simulator

Registration mark (VH-)

Aircraft manufacturer

Aircraft model

Simulator ID

Flight instructor declaration

5 I declare:

- All statements in this notice are true and correct.

I acknowledge by providing my details below and submitting this notice:

- This satisfies the requirement for me to sign this notice.
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my notice.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

Privacy

Any personal information you provide to CASA, as part of this notice, is protected by the *Privacy Act 1988*.

We will use the information provided to process this notice and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your notice.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#).

I accept if this notice is withdrawn or refused by CASA, or if CASA is unable to assess this notice because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this notice in accordance with that policy.

5 Continued

Full name of flight instructor

ARN

Name of Part 141 or 142 Organisation (If applicable)

Date (DD/MM/YYYY)

/ /

Submitting this form to CASA



By email – send this form with all supporting documents attached to applications@casa.gov.au



By post – return this form and all supporting documents to:

CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601