



### Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to [returns@glidingaustralia.org](mailto:returns@glidingaustralia.org).



The Registration of gliders is administered by The Gliding Federation of Australia Inc. (GFA) on behalf of the Civil Aviation Safety Authority.

### Do not send this form to CASA

#### Purpose of this form

Use this form to notify GFA of changes to the aircraft details on an aircraft that is already VH registered in accordance with regulation 47.115 of the *Civil Aviation Safety Regulations 1998* (CASR).

#### Who is this form for?

This form is for the aircraft registration holder, or an authorised registered operator, to notify a change to aircraft details.

#### Information needed to complete this form

This form cannot be used to transfer the position of registration holder or registered operator. For a transfer of registration holder, use [Transfer of Ownership \(Glider\) Part 1 Former owner \(Form 1327-1\)](#) and [Transfer of Ownership \(Glider\) Part 2 New aircraft owner \(Form 1327-2\)](#).

To change the appointment of a registered operator only, use [Appointment/Cancellation of Registered Operator \(Glider\) \(Form 1332\)](#).

Also this form cannot be used to notify the GFA of a change of name for the registration holder or the registered operator. You will need to inform the GFA of the change in writing and supply supporting documentation.

A clear and concise explanation of the reason for the change must be supplied (eg, 'Model changed due to installation of Service Bulletin SB-1234, copy and photo of data plate attached'). You must supply copies of supporting documentation (eg, Service Bulletin). You are also required to provide a copy of the aircraft data plate.

#### Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

#### Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

#### For more information

Go to the [GFA website](#) or call the GFA on 03 9359 1613.

## Aircraft details

**1** What are the **aircraft details**, as currently recorded on the certificate of registration?

Registration mark (VH-)

Manufacturer

Model

Serial number

**2** Who is notifying this change to the aircraft?

Aircraft registration holder

Registered operator

## Notifier details

**3** What are the details of the notifier of this change?

If the **registered operator** is making this notification then **authority** to act on behalf of the registration holder must be attached.

Legal entity/full name

ARN

GFA member number

Phone number

Email address

 **Attach authority if required**

## Details to be amended

**4** What details need to be amended for this aircraft?

Details for make, model and serial number must match the details on the aircraft data plate. If a change has been made by you, provide the date the change occurred. If the notification relates to an error in the registration details, note '00/00/0000' in the date field.

Date the change occurred (DD/MM/YYYY)

/ /

Details to be amended

**For example:** serial number, model, manufacturer, engine, propeller, maximum take-off weight

Old details

New details

Only needed if more than one detail/component has changed.

Date the change occurred (DD/MM/YYYY)

/ /

Details to be amended

Old details

New details

Only needed if more than one detail/component has changed.

Date the change occurred (DD/MM/YYYY)

/ /

Details to be amended

Old details

New details

 **Attach additional pages if required**

## 5 What is the reason for the change?

Provide an explanation of the reason for the change below.  
**For example:** 'model changed due to installation of Service bulletin SB-1234'.  
If you require additional space attach a separate page. Attach evidence of the change, for example: photo of data plate, copy of the applicable STC/Service Bulletin, etc.

 **Attach evidence**

## Notification checklist

- 6 Select all that apply:
- Copies of supporting documentation are attached
  - A copy of the aircraft data plate is attached
  - Reason for the change is attached
- If other please specify

## Declaration

- 7 I declare that:
- I am the **registration holder** or **registered operator** identified in question 3, or an authorised representative of the entity named in question 3.
  - All statements in this notice are true and correct.
- I acknowledge by providing my details below and submitting this notice:
- This satisfies the requirement for me to sign this notice.
  - I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my notice.
  - We may also use your licensing information in deidentified form for aviation safety research/analysis.

### Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.  
We will use the information provided to process this notice and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your notice.  
To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

## Declaration continued

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#).

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this notice in accordance with that policy.

Full name

Date (DD/MM/YYYY)

/ /

In what capacity are you making this declaration?


<input type="checkbox"/> Director	<input type="checkbox"/> Company Secretary
<input type="checkbox"/> CEO	<input type="checkbox"/> Vice President
<input type="checkbox"/> President	<input type="checkbox"/> Agent/Other

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 3.

 **Attach authority**

## Returning your form

 By email – attach this form and all supporting documents. Send them to [returns@glidingaustralia.org](mailto:returns@glidingaustralia.org)

 By post – return this form and all supporting documents to:  
**The Gliding Federation of Australia Inc. (GFA)**  
**C4/1-13 The Gateway**  
**Broadmeadows VIC 3047**