Australian Government
Civil Aviation Safety Authority

Notification

Addition of an endorsement to an existing operational rating

CASR 61.180(2)

This form is now available online

Use myCASA for reliable and secure form submissions and payments.

Go to **myCASA**

OR

Download this form before you begin

Please download and complete with Adobe Acrobat. If you are using a browser to complete this form you may lose your information. Send this form and any attachments to applications@casa.gov.au.

Purpose of this form

This form is to be used to notify CASA of the issue of an **additional endorsement** to an **existing operational** rating.

Who is this form for?

This form is for pilots who **already hold** an operational rating to request additional endorsements to be added to their Part 61 flight crew licence.

To **apply** for a licence or make other licence changes refer to Flight Crew Licensing.

Information needed to complete this form

Applicants are required to hold the appropriate operational rating for the requested endorsement(s).

Applicants must meet requirements mentioned for the grant of the endorsement.

If CASA does not have a photo of you that is less than 10 years old, you can check your photo and update in myCASA.

If the licence holder seeks a subsequent reprint of their licence, they must complete and submit the Licence Reprint application.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, apply now.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them online using changing your details prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the CASA website or contact us.

Applicant

1 What are the **pilot** details?

Your contact details must be current. Update your contact details via changing your details.

The pilot **must already hold** a **Part 61** licence.

Full name

ARN

Phone number

Email address

Notification checklist

2 Select all that apply:

☐ This form is being submitted with another application/ notification. Please specify;

☐ Flight test page is attached.

☐ Photo has been updated on myCASA.

☐ Applicant holds a medical certificate or exemption for CASR 61.235(4)(b) - Flight test conducted in a simulator.

Additional endorsement(s) issued

3 What **currently held operational ratings** are you adding endorsement(s) to (select all that apply)?

☐ Instrument rating

☐ Night VFR rating

☐ Low level rating

☐ Flight instructor rating

☐ Night vision imaging system rating

☐ Private instrument rating

☐ Simulator instructor rating

☐ Aerial application rating

☐ Flight examiner rating

4 What are the **additional endorsements to be** added to operational rating?

Use the same abbreviations as entered on licence, enter one endorsement per line. Please refer to the table in Part 18 of the Flight Crew Licence Manual.

Additional endorsements

Provide additional endorsements if required

Aircraft

5 What are the **category of aircraft/class or type** used for flight test?

☐ **Aeroplane** or ☐ **Simulator**

☐ Single-engine class

☐ Multi-engine class

☐ Type rating

☐ **Helicopter** or ☐ **Simulator**

☐ Single-engine class

☐ Type rating

☐ **Powered-lift** ☐ **Simulator**

☐ Type rating

What are the **aircraft** details?

Refer to the latest edition of the "Part 61 prescription of Aircraft and Ratings – CASR Part 61" instrument

Registration mark (VH-)

Manufacturer

Model

Simulator ID

This area has been intentionally left blank

This area has been intentionally left blank

Declaration

Flight examiner/Grade 1 TE holder approved to conduct tests by CASA EX85/25, CASA 04/26 or CASA 05/26 declaration

6 **I declare:**

- I am the;

☐ Flight examiner

☐ Grade 1 TE holder approved to conduct flight tests by CASA EX85/25 - flight training and flight tests by Grade 1 training endorsement holders (exemptions and approvals) Instrument 2025

☐ Holder approved to conduct flight tests by CASA 04/26 - flight training and flight tests by CASA 04/26 LL mustering, approval endorsement holder (exemptions and approvals) Instrument 2026

☐ Holder approved to conduct flight tests by CASA 05/26 - flight training and flight tests by CASA 05/26 LL sling, LL winch, LL fire fighting approval endorsement holder (exemptions and approvals) Instrument 2026

- All statements in this notice are true and correct.

I acknowledge by providing my details below and submitting this notice:

- This satisfies the requirement for me to sign this notice.
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my notice.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

Privacy

Any personal information you provide to CASA, as part of this notice, is protected by the *Privacy Act 1988*.

We will use the information provided to process this notice and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your notice.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our privacy statement and privacy policy.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this notice in accordance with that policy.

Declaration continued

Flight examiner/Grade 1 TE holder approved to conduct flight tests by CASA EX85/25 or holder approved to conduct flight test by CASA 04/26 or CASA 05/26

Full name

ARN

Date (DD/MM/YYYY)

/ /

Submitting this form to CASA

Choose one option only

Attach to FTM flight test - CASA preferred method

By email – send this form with all supporting documents attached to applications@casa.gov.au

By post – return this form and all supporting documents to:

CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601