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Download this form before you begin

Please download and complete with Adobe Acrobat. If you are using a browser to complete this form you may lose your information. Send this form and any attachments to regservices@casa.gov.au.

Purpose of this form

Use this form if you intend to apply for an initial issue or changes to Navigation Authorisation approvals issued under Part 91 of the *Civil Aviation Safety Regulations 1998* (CASR).

Who is this form for?

This form is for aircraft operators who wish to apply for initial Navigation approval, a renewal and or make changes to their existing approval under regulation 91.655 of CASR - RVSM airspace.

For other approvals under Part 91 of CASR, refer to application form [Part 91 Approvals - General](#).

Information needed to complete this form

Operators or persons that do not hold or are not applying for an Air Operator's Certificate (AOC) who wish to apply for general approvals should review CASR Part 91 before completing this form.

After receiving a completed application form, CASA will calculate and send you a cost estimate for the processing of your application and a list of any additional supporting documents required. You will need to pay the estimate and send additional supporting documentation with your payment before any assessment of your application occurs.

Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

If you are applying on behalf of an organisation, you need to provide the organisation's ARN and have authority to act on behalf of the entity.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by [changing your details](#) on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the [CASA website](#) or [contact us](#).

Operator details

1 What are the **operator** details?

If your address, contact or other details have changed, you must update them using [changing your details](#).

Name of operator

ARN

ACN or ARBN

Phone number

Email

Contact person

2 What are the **contact person** details?

Contact details will be used for this application only, including any questions and/or fee estimates.

Full name

Position (Agent, Secretary)

Contact number

Email address

Address

3 What is the operator's **registered** address??

Unit/number

Street name

Suburb

State/territory

Postcode

Country (if not Australia)

4 What are you **applying** for (select all that apply and provide applicable details)?

Initial approval

Renewal

Variation

Approval Reference (if applicable)

AOC Reference (if applicable)

Application checklist

6 Select all that apply/specify attachments:

Aircraft Eligibility

OEM certification for RVSM operations
Modified Aircraft applicable documentation demonstrating airworthiness certification

Continuing airworthiness

Maintenance schedule reference for the relevant systems
Aircraft Maintenance Manual (ICA) reference for the relevant system
Minimum Equipment List
Statement of Compliance is complete and provides precise references to documents demonstrating compliance
Aircraft equipment list is complete (make, model, part number [hardware and software])

Flight operations procedures

Standard operating procedures and any associated checklists
Reporting navigation errors/system failure procedures

Flight operational training

Flight crew training/recurrent syllabus implemented for the relevant Navigation Specification(s)
Flight crew, and relevant staff, qualified for the relevant Navigation Specification(s)

↓ **Continue to Declaration**

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Declaration

- 7** All statements in this application are true and correct.
- I acknowledge by providing my details below and submitting this application:
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
 - We may also use your licensing information in deidentified form for aviation safety research/analysis.

Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#).

Fees

I acknowledge CASA will provide a fee estimate, which will be sent to the contact for this application.

I accept if this application is withdrawn or refused by CASA, or if CASA is unable to assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Signature


Date (DD/MM/YYYY)

/ /


Role authority

- 8** In what capacity are you making this declaration?
- Self
 - Director
 - Agent
 - Executor
 - Other, please specify:

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 1.

 Provide authority

Submitting this form to CASA

 By email – attach this form and all supporting documents. Send them to regservices@casa.gov.au