



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to RPAS.PAC@casa.gov.au.

Purpose of this form

Use this form to submit an application to CASA to operate a model aircraft, where a CASA authorisation is required for the activity.

Who is this form for?

This form is for a model aircraft operator or their authorised representative.

Information needed to complete this form

Provide a map (or maps) of area of operation, these can include:

- An aerial view of the location, such as a screenshot from Google Earth or a diagram
 - Co-ordinates showing the requested area of operation
 - Outline any no-fly zones or buffered area(s)
 - Identity the location of the flight line and/or pilot's box
 - Outline the area(s) where members of the public will be segregated
- Any applicable aviation navigation charts (VTC/VNC/WAC)

The application **must be** submitted with the following:

- A risk assessment using the 'Airspace Risk Assessment' (Form 1589).
- Evidence of stakeholder engagement
 - Neighbourly agreements (if required)
 - Letters of Agreements with controlling authorities (if required)

For information about model aircraft flight authorisation area approvals and permission, visit [Recreational unmanned aircraft \(including models\)](#)

Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

If you are applying on behalf of an organisation, you need to provide the organisation's ARN and have authority to act on behalf of the entity.

Contact details

CASA will use the currently held contact details linked to your ARN profile.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the Civil Aviation (Fees) Regulations 1995 and may constitute a criminal offence.

Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Statement](#).

For more information

Go to the [CASA website](#) or call us on 131 757.

Applicant

1 What are the **applicant** details?

If your address, contact or other details have changed, you must update them using [changing your details](#).

Legal entity/full name

Aviation Reference Number (ARN)

Preferred contact number

Preferred email address

Flying location/model field GPS Co-ordinates

Model aircraft flight authorisations

2 What are you **applying** for (select all that apply)?

If you are applying for a model aircraft flight authorisations not listed here contact RPAS.PAC@casa.gov.au

Operate above 400 feet Above Ground Level (AGL)

Operate within 3 nautical miles(nm)/(5.5km) of a controlled aerodrome

Giant model aircraft (weighing ≥ 25 kg)

Approvals within Restricted Airspace


Operate over the movement area of a non-controlled aerodrome

Model flying display

Other (specify)

Area Approval/Permission Details

3 What is the purpose of the operation?

 **Attach additional pages if required**

4 What are the operation details?

Indicate ceiling height requested (Feet AGL)

Indoors

No

Yes

Netted area

No

Yes

Aerodrome Name/code

5 What model aircraft are to be operated under the authorisation?

MTOW = Maximum Take Off Weight
m = metres
IMAC = International Miniature Aerobatic Club
FPV = First Person View

Fixed Wing Aircraft

- Gliders <3m wingspan
- Gliders ≥3m wingspan
- <25kg MTOW
- ≥25kg MTOW
- IMAC
- Turbine
- FPV

Rotary Aircraft (Helicopter)

- <25kg MTOW
- ≥25kg MTOW

Multi-rotor

- FPV racing drone
- <25kg MTOW
- ≥25kg MTOW

Powered Lift (Vertical Take-off with transition)

- <25kg MTOW
- ≥25kg MTOW

Free-flight models

- Micro-RPA (<250 grams)
- Other (specify)

6 Is there any additional information to be provided?

 **Attach additional pages if required**

7 What are the proposed dates of operation?

Start date (DD/MM/YYYY)

/ /


Start time (indicate AM/PM) (if applicable)

End date (DD/MM/YYYY)

/ /

End time (indicate AM/PM) (if applicable)

Additional information

 **Attach additional pages if required**

Stakeholder Engagement

8 What stakeholder engagement has been undertaken?

Evidence of land-owner/lease holder consent provided?

No **Yes**

Evidence of Air Traffic Control (ATC) permission provided?

No **Yes**

Evidence of stakeholder engagement with others who may be impacted by the operation of model aircraft provided?
e.g. neighbouring properties

No **Yes**

Permission from the Restricted Airspace Controlling Authority provided?

No **Yes**

Evidence of stakeholder engagement with aviation organisations regularly conducting operations in the vicinity of the area sought in the approval provided?

No **Yes**

Documents Provided

Contact number

Landowner consent been obtained

8 Continued

Documents Provided

Contact number

Landowner consent been obtained

Documents Provided

Contact number

Landowner consent been obtained

 **Attach additional pages if required**

- 9** Model aircraft club rules attached
(For model aircraft club applications only)

Note - ensure rules clearly display version control e.g. revision number and/or date.

Provide any documented procedures related to the sought authorisation

 **Attach additional pages if required**

Model Flying Display

- 10** What are the details of the Model Flying Display?
Is this application linked to a specific event or air show?

No **Yes**

Name of event

Procedures for model flying display attached?

No **Yes**

Model flying display date (DD/MM/YYYY)

/ /

How many spectators are expected to attend?

-
- 11** What is the purpose of the planned model flying display?

Include details of the proposed program, the competency of the model aircraft operator(s), and the precautions taken for the safety of the participants and spectators.

 **Attach additional pages if required**

Application checklist

12 Select/specify attachments (where required in the form):

Evidence of Restricted Airspace Controlling Authority Permission is attached.

A safety/risk assessment on the proposed operations is attached.

Map(s) of the area of operation including (where applicable) for aviation charts/navigation charts (VTC/NVC/WAC) is attached.

Evidence of land-owner/lease holder consent is attached.

Evidence of ATC permission (if required) is attached.

Evidence of stakeholder engagement is attached.

Evidence of model aircraft club rules is attached.

Documented Procedures is attached.

If other please specify

Declaration

13 I declare that:

- I am an individual or an authorised organisation's representative and hold the role indicated below.
- All statements in this application are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this application.
- I understand CASA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgement.
- I consent to CASA using and disclosing my personal information in accordance with [CASA Privacy Statement](#) including exchanging the information with Commonwealth, State and Territory government agencies.
- I acknowledge CASA will provide a fee estimate, which will be sent to the contact for this application.
- I accept that if this application is withdrawn or refused by CASA, or if CASA are unable to assess the application because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
- I have attached all required documentation specified in the application checklist.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the [Criminal Code Act 1995 \(Cth\)](#).

Full name

Signature

Date (DD/MM/YYYY)

/ /

In what capacity are you making this declaration?

For example: Self, Director, Agent

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 1.

 **Attach authority**

Returning your form



By email – attach this form and all supporting documents.
Send them to RPAS.PAC@casa.gov.au