



Irrevocable De-registration and Export Request Authorisation (IDERA) or Certified Designee Confirmation Letter (CDCL)

De-registration request

International Interests in Mobile Equipment (Cape Town Convention) Rules



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to aircraftregistration@casa.gov.au.

Purpose of this form

Use this form to request CASA to deregister an aircraft from the Australian Civil Aircraft Register that is subject to an **Irrevocable De-registration and Export Request Authorisation (IDERA) or Certified Designee Confirmation Letter (CDCL)**.

Who is this form for?

This form is for the **authorised party** under the IDERA or the **certified designee** under the CDCL to request CASA to deregister an aircraft from the Australian Civil Aircraft Register.

Information needed to complete this form

Where both, a certified designee and an authorised party are noted, only the certified designee can complete and sign this form.

This form has specific power of attorney requirements in relation to signatures. CASA recommends that applicants complete as much of the form electronically as possible, noting that we do not accept electronic signatures for this form.

If a Power of Attorney is required and is executed in a foreign jurisdiction, the Power of Attorney must be accompanied by a letter from a law firm in that foreign jurisdiction, addressed to the person submitting the de-registration request and copied to CASA, certifying that the Power of Attorney has been done in accordance with the laws of that foreign jurisdiction and that the Power of Attorney has been properly executed and is effective in that jurisdiction.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the [CASA website](#) or [contact us](#).

Request details

1 What are the **aircraft registration** details?

Registration mark (VH-)

Manufacturer

Model

Serial number

2 Do you want the national aviation authority (NAA) to be notified?

No → [Go to 4](#)

Yes → [Go to 3](#)

3 What are the NAA details?

Name

Email address or fax number

Request for De-registration

This aircraft will be de-registered by CASA as soon as possible, but within 5 working days, of receipt of a correctly completed request. This form should not be lodged until you are ready for the de-registration to take place.

4 Who is making this request (select one)?

Certified designee

Authorised party

Legal entity/full name

ARN

Phone number

Email address

Application checklist

5 Are you attaching any documents to this application?

Declaration

6 We, the certified designee (under the authority of Article XIII (3) of the Protocol to the Convention on International Interests in Mobile Equipment on matters specific to Aircraft Equipment), or the authorised party (under the authority of Article XIII of the Protocol to the Convention on International Interests in Mobile Equipment on Matters specific to Aircraft Equipment), request (a) the de-registration of the Protocol object identified above from the Australian Civil Aircraft Register as soon as practicable but, in any event, within 5 working days of receiving the request, and (b) the co-operation of CASA in the export and physical transfer of the Protocol object from Australia.

We certify that (select one):

The Protocol object is not subject to any registered interest that ranks in priority to the international interest that the authorised party holds in the Protocol object

The Protocol object is subject to a registered interest that ranks in priority to the international interest that the authorised party holds in the Protocol object. The holder of the higher-ranking registered interest has consented to the de-registration and export of the Protocol object.

I declare:

- All statements in this notice are true and correct.

I acknowledge by providing my details below and submitting this application:

- This satisfies the requirement for me to sign this application.
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#).

Declaration continued

Fees

I accept if this application is withdrawn or refused by CASA, or if CASA is unable to assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name of certified designee

Date (DD/MM/YYYY)

/ /

In what capacity are you making this declaration?

Director

Company Secretary

CEO

Authorised Employee

President

Other

A power of attorney must be provided if the signatory for the legal entity named in question 1 is not a senior representative or employee authorised by someone with senior level authority.



Attach Power of Attorney



Payment authorisation

7 Application fees

Cancellation of Part 47 registered aircraft under an Irrevocable De-registration and Export Request Authorisation (IDERA) or Certified Designee Confirmation Letter (CDCL) – processing and consideration of application

Fee Code: CAPE8(1).....\$73

Total:

8 Payment options

OPTION 1 Online payment

Make a secure payment online >

Online payments are more secure and also enable CASA to process your request faster. To make a payment go to [Secure payment gateway](#). After making a payment, enter the online receipt number below.

Provide the online receipt number below;

OPTION 2 Credit card

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from:

Mastercard	Visa	Total \$	
Card number		Expiry (MM/YY)	/
Cardholder name			
Signature		Date (DD/MM/YYYY)	/ /

Receipt options Applicant **or** Third party (provide details below)

Details of third party

ARN (If applicable)	Email
Legal Entity/ Full name	Phone number

Submitting this form to CASA

By email – send this form with all supporting documents attached to aircraftregistration@casa.gov.au.

By post – return this form and all supporting documents to:
Aircraft Registration
CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601