



(Please see next page for instructions on how to complete this form)

To⁽¹⁾:

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Request for Conformity Inspection⁽²⁾

Project No.⁽³⁾:

- Part Conformity.....
- Installation:
- Other:.....

Date⁽⁴⁾:/...../.....

A conformity inspection pertaining to the subject is requested for the following:

Applicant Name⁽⁵⁾:

Company Name⁽⁶⁾:

Street:

Suburb/Town: State: Postcode:

Time/Date Available⁽⁷⁾: Applicant will contact CASA⁽⁸⁾

Type of Installation⁽⁹⁾:

Make/Model⁽¹⁰⁾: Quantity⁽¹¹⁾:

Design Data: (with Revision/Date)⁽¹²⁾:

Special Instructions⁽¹³⁾:

Contact Name⁽¹⁴⁾: at (Phone number):

CASA Project Manager⁽¹⁵⁾: at (Phone number):

Remarks⁽¹⁶⁾:

<input type="checkbox"/> T.I.A Issued ⁽¹⁷⁾	<input type="checkbox"/> CASA Form 882 Required ⁽²⁰⁾
<input type="checkbox"/> T.I.R Required ⁽¹⁸⁾	<input type="checkbox"/> CASA Form 724 Required ⁽²¹⁾
<input type="checkbox"/> 917 ARCs Required ⁽¹⁹⁾	

Note: Please return this request for conformity to the Project Manager together with the CASA conformity document.

<p>Please send material relating to this application by email: Yes No</p> <p>I am aware of, and accept, the risk that information sent via email may be intercepted and read during transmission, not delivered or modified. (If you do not accept the risk, material will be sent by post.)</p> <p>For information on CASA's Privacy Policy, please visit http://www.casa.gov.au/tools/privacy/index.htm</p> <p>The Federal Government TimeSaver initiative aims to assess the time taken to complete Government forms. Please indicate the approximate time taken to complete this form.</p>	<p><input type="text"/> Hrs <input type="text"/> Mins</p>
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Instructions on completing this form (refer superscripted numbers against each item on the previous page)

Item 1	To: Enter the CASA inspector or Engineer to whom the conformity inspection is to be delegated.
Item 2	Part Conformity / Installation / Other: Determine the type of inspection to be performed and check the applicable boxes. Part Conformity – this block should be checked when the parts or assemblies are to be conformed. Installation – this block should be checked when conformity inspection of an installation of conformed parts or assemblies are on an aircraft. Other – this block should be checked when test articles, test coupons, test setup, etc. are to be conformed. Also write the word test articles, test coupons, test setup, etc. in the line next to the block.
Item 3	Project No: Enter the CASA Project number.
Item 4	Date: Enter the date the form is initiated (in the form dd/mm/yyyy).
Item 5	Applicant Name: Enter the full name of the applicant seeking Type or Production Certification (eg, The Boeing Company, Western International Aviation). Note: This is not the place to enter the supplier's name.
Item 6	Company Name: Enter the full name of the company/supplier manufacturing the prototype part/assembly or test article. Enter the address where the actual conformity inspection work is to be preformed.
Item 7	Time/Date Available: Enter the approximate time and date when the inspections are scheduled to take place. However, this time and date does not constitute a commitment by CASA.
Item 8	Applicant will contact CASA: Always put a x in this box.
Item 9	Type of Installation: Enter a brief description of the part, test article, or installation for which the conformity inspection is being requested. (eg, fuselage panel installation, flight management computer installation, test article part etc).
Item 10	Make / Model: Enter the make and model of the aircraft, engine, or propeller for which the conformity inspection is being requested. (eg, McDonnell Douglas DC-9-82, Boeing 747-400, Robinson R44 etc). This make and model should match those referenced on TCDS.
Item 11	Quantity: Enter only the quantity of parts, assemblies or installations necessary to complete the certification program. (eg, 1 shipset, 5 test samples, 4 wing assemblies) If more than one is necessary to complete the test program, then that quantity should be agreed upon in advance with the Project Manager. For test articles the quantities are usually called out in a test plan that is approved in advance by the CASA project manager. In these cases, write "per test plan" in this section.
Item 12	Design Data: (with Revision / Date): Enter a complete description of design data for the parts, installation, or test articles. References to software revisions, if not incorporated in production drawings are required. If there are multiple drawings, the information may be entered on a separate attached sheet with a note in this section that states "See attached sheet(s)". For installation conformity inspections, an entry of a master drawing list is usually adequate without additional information. This information is very important to an inspector because it defines the relevant design data and revision level.
Item 13	Special Instructions: Enter any special instructions that may aid the inspector conducting the inspection (eg, Test part not intended for use on an aircraft; Perform software conformity in accordance with RTCA DO-178A; Perform review process conformity in accordance with CASA Order 8110.4a etc).
Item 14	Contact: Enter the person's name and title and phone number at the site identified in Item No 6. This is the person who is responsible for coordinating the inspection with CASA and Designee. This contact usually corresponds with the information in Item 6.
Item 15	CASA Project Manager: Enter the name and phone number of the Manufacturing Inspector or Engineer who initiated the conformity inspection request. This is the person who will answer any technical questions concerning the conformity request. This person will review the deviations listed on the form 724. This is also the person to whom the completed Conformity Inspection Report package is to be returned.
Item 16	Remarks: Enter any applicable information that may help the conformity inspection be conducted in a timely manner. eg, "applicant wishes to use a particular Authorised Person, to conduct conformity inspection" or "Applicant wishes to use a foreign NAA to conduct the conformity inspection"
Item 17	TIA Issued: Check this block when the request is being utilised to supplement a TIA.
Item 18	TIR Required: Check this block to have this conformity request and conformity inspection report placed in the TIR when a TIA has been issued.
Item 19	917 ARCs required: Check this box when the inspection articles will be moved or shipped from one location to another and evidence of the conformed article is desired. Also check this box when it is desired to have evidence of a conformed article prior to an on-site test.
Item 20	CASA Form 882 Required: Check this box with every request.
Item 21	CASA Form 724 Required: Check this box with every request.