# **Application**



Australian Government

**Civil Aviation SafetyAuthority** 

# Removal of Exclusions or Limitations/ Conditions on an Aircraft Engineer Licence

CASR 66.040, 66.050, 66.072 & 66.110



### Download this form before you begin

Please download and complete with Adobe Acrobat. If you are using a browser to complete this form you may lose your information. Send this form and any attachments to <u>ame.licensing@casa.gov.au</u>.

## Purpose of this form

Use this form to apply to have Exclusions or Limitations/Conditions removed from your Australian Aircraft Maintenance Engineer Category Licence or Aircraft Type Ratings.

## Who is this form for?

This form is for individuals applying to have Exclusions and/or Limitations to be removed from Aircraft Maintenance Engineer Category Licence or Aircraft Type Ratings, based on one of the following:

- Training with a CASA approved Category Maintenance Training Organisation (MTO) for Category exclusion removal.
- Training with a CASA approved Maintenance Training Organisation (MTO) or Aircraft Maintenance Organisation (AMO) for Aircraft type exclusion removal.
- Foreign Aircraft Engineer Licence exclusion removal from Aircraft Type Ratings accompanied with applicable company authorisations.
- Australian Defence Force type rating exclusion removal accompanied by applicable authorisations.
- Removal of a Limitation/Condition from Aircraft Maintenance Engineer Licence (AEL) documented in the Remarks Section XIII.

If you are applying for Exclusion Removal from a Category of a Modular Licence use <u>Form 540</u>.

## Information needed to complete this form

You must be licenced within the applicable Category for which you seek Exclusion removal and/or hold the Aircraft Type Rating before submitting this application.

You will need to provide:

- For CASA approved training, a copy of Form 465, completed by the MTO or AMO, or the Document of Record (DOR) received from CASA, and submit it with this application.
- For Foreign, provide a copy of foreign qualifications, you must submit certified true copies for your foreign licence and company authorisations.
- For Australian Defence you must be licenced in the applicable Category for exclusion removal from a type rating held and submit appropriate evidence as certified true copies.
- For Limitation/Conditions, evidence applicable for removal of the text annotated in the Remarks Section XIII of the AEL.

This form can be completed electronically and saved locally to your computer. Once the ARN has been entered into the first page, it will automatically update in the applicant ARN fields on subsequent pages. CASA recommends that applicants complete as much of the form electronically as possible. Please ensure your application and the checklist are completed correctly and that all required supporting documentation is provided. Incomplete applications will not be accepted and may be returned to you for amendment.

## **Aviation Reference Number (ARN)**

An ARN is required to complete this form. If you do not have an ARN, <u>apply now</u>.

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

## **Contact details**

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by <u>changing your</u> <u>details</u> on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

## For more information

Go to the <u>CASA website</u> or <u>contact us</u>.

# Applicant

#### What are the **applicant's** details?

Your contact details must be current. Update contact details via changing your details.

Full name

ARN

Phone number

Email address

# Medically significant conditions

2 Do you have a medically significant condition (as described in CASR 67.010) that is safety relevant?

#### No

Yes

Attach medical report, if not previously supplied

Provide medical report

# **Eligibility criteria**

3 Select which and by what method you are applying to remove Exclusions, Limitations or Conditions:

(more than one may be selected)

Exclusion removal from Category(s) (by MTO)

#### ➡ Go to 4a

Exclusion removal from Aircraft Type Rating(s) by MTO or AMO (see note)

#### ➡ Go to 4b

Exclusion removal from Aircraft Type Rating(s) based on foreign licence

#### ➡ Go to 5

Exclusion removal from Aircraft Type Rating(s) based on Australian Defence Force Authorisations

#### 🔶 Go to 6

Removal of a Limitation/Condition documented in the Remarks section XIII of the Aircraft Maintenance Engineer Licence (AEL) (evidence or report from an MTO/AMO)

#### ➡ Go to 7

**Note**: An Exclusion cannot be removed from an Aircraft Type Rating unless the relevant Exclusion has been removed from the Category.

## Australian civil training and assessment

4 Applicable for removal of category and ratings exclusions for Australian civil applicants only.

#### 4a Category

Part 147 Maintenance Training Organisation (MTO).

Please attach the following documentation

 Copy of Form 465 from an approved MTO or the Document of Record (DOR) received from CASA.

#### 4b Aircraft type rating

Where did you complete your aircraft training and assessment to remove the Exclusion/Limitation?

Part 145 Maintenance Training Organisation (MTO).

Please attach the following documentation

• Copy of Form 465 from an approved MTO or the Document of Record (DOR) received from CASA.

Part 147 Maintenance Training Organisation (MTO).

Please attach the following documentation

 Copy of Form 465 from an approved MTO or the Document of Record (DOR) received from CASA.

Provide Form 465 or DOR

➡ Go to 8

# Foreign Civil Exclusion removal from Type Ratings

5 Applicable for removal of Aircraft Type Ratings Exclusions based on foreign licence only

#### 5a Aircraft Type Rating

Removal of Exclusions/Limitations from Aircraft Type Ratings based on foreign civil qualifications.

Please attach the following documentation:

- Certified true copy of your foreign licence
- Certified true copy of your Company Authorisations indicating recency.

#### 5b National Aviation Authority (NAA) verification

Have you requested verification from the NAA who issued your foreign licence?

No

Your application may be refused.

Yes

Provide Form 465 or DOR

**Note**: An Exclusion cannot be removed from an Aircraft Type Rating unless the relevant Exclusion has been removed from the Category.

**Note:** It is a requirement that licences/authorisations be verified with the NAA departments to ensure qualifications were not cancelled or revoked. The applicable issuing body may charge certain fees for processing these requests. Enquire and pay any applicable fees prior to submitting this application.

# Australian Defence Force Exclusion removal from Type Ratings

6 Applicable for removal of Aircraft Type Ratings Exclusions based on **ADF qualifications/authorisations** only.

#### Aircraft Type Rating

Removal of Exclusions/Limitations from Aircraft Type Ratings

Please attach the following documentation:

- Certified true copy of your Defence Force aircraft authorisations, endorsed with the Defence Force Aircraft Type Ratings
- Evidence of exercising the privileges of the authorisations for at least 6 months in the 2 years immediately before making this application.

Provide evidence

**Note**: An Exclusion cannot be removed from an Aircraft Type Rating unless the relevant Exclusion has been removed from the Category.

## Removal of a Limitation/Condition documented in the Remarks section XIII of the Aircraft Maintenance Engineer Licence (AEL)

What limitation(s) / condition(s) number(s) entered in section XIII are you applying to remove?

Provide additional pages if required

8 Where did you complete additional training/assessment to remove the Limitation/Condition(s)?

Part 145 Approved Maintenance Organisation (AMO)

• Attach evidence to support removal of the condition.

Part 147 Maintenance Training Organisation (MTO).

Please attach the following documentation

- Copy of Form 465 from an approved AMO/MTO or the Document of Record (DOR) received from CASA.
- Provide evidence

# Removal of Exclusion/Limitation on a Category

-	
<u> </u>	

7

What are the category exclusions (limitations) to be removed?

Category/ Subcategory	Exclusion/Limitation

Provide additional pages if required

# **Removal of Exclusions on Aircraft Type Ratings**

10 What are the Aircraft Type Rating(s) Exclusions (Limitations) to be removed? Category

Aircraft Type Rating

Exclusion(s)

# Other experience and employment

11 Specify below, any other experience and/or employment applicable to this application:

Provide additional pages if required **Application checklist** 12 Select all that apply: Completed Form 465 from MTO or AMO attached or the Document of Record (DOR) received from CASA. (Section 3 and/or 4, and 8) Foreign AME Licence, current Company Authorisation(s) is attached (certified true copies), and NAA verification. (Section 5) Certified true copy of your Defence Force aircraft authorisations and evidence of exercising privilege. (Section 6) Attach evidence to support removal of the Limitation/ Condition and/or Part 147 MTO or Part 145 AMO Form 465 OR the Document of Record (DOR) received from CASA. (Section 7) Report from medical practitioner detailing all medical significant conditions is attached (if required). (Section 2) If other please specify Provide additional pages if required

# 🔗 Declaration

#### 13 I declare:

• All statements in this application are true and correct.

I acknowledge by providing my details below and submitting this application:

- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

#### Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our <u>privacy statement</u> and <u>privacy policy</u>.

#### Fees

I acknowledge CASA will provide a fee estimate, which will be sent to the contact for this application.

I accept if this application is withdrawn or refused by CASA, or if CASA is unable to assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.

/

 I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Signature

Date (DD/MM/YYYY)

## Submitting this form to CASA

#### Choose one option only

0	PTION 1 By email
<b>(()</b>	Send this form with



#### OPTION 2 By post

Return this form and all supporting documents to:

CASA Client Services Centre GPO Box 2005 Canberra ACT 2601

#### Continue to payment page

### Payment authorisation

# **14 Application fees**

Removal of one or more Exclusions/Limitation from a CASR Part 66 licence processing and consideration.

Fee Code: 2.40.....\$195

Removal of one or more Conditions/Limitations from a CASR Part 66 licence processing and consideration.

Fee Code: 24.14C.....\$190

Total:

### **15 Payment options**

#### **OPTION 1** Online payment

Make a secure payment online Online payments are more secure and also enable CASA to process your request faster. To make a payment go to <u>Secure payment gateway</u> . After making a payment, enter the online receipt number below.
Provide the online receipt number below:

I hereby authorise the Civil Aviation Safety Authority to <b>debit</b> the following amount from:					
Mastercard	Visa	Total \$			
Card number			Expiry (MM/YY)		
			/		
Cardholder name					
Signature	gnature Date (DD/MM/YYYY)		Date (DD/MM/YYYY)		
			/ /		
Receipt options	Applicant <b>or</b>	Third party (provide details below			
Details of third par	ty				
ARN (If applicable)		Emai	I		
Legal Entity/ Full name		Pho	ne number		