# Grade 1 TE Holder Workbook

Template and guidance for Grade 1 TE holders preparing to conduct flight tests under CASA EX64/22

# Introduction

The CASA Flight Examiner Rating Course (FERC) Workbook is normally completed during progress through the CASA FERC eLearning modules 4-6. A separate Workbook is completed for each kind of flight test. Therefore, it is recommended that Grade 1 TE holders prepare an individual Workbook for the flight testing of a Class Rating / Type Rating / Flight Instructor Rating additional endorsement.

The Workbook is your document to prepare for flight testing and to use and further develop over time.

The relevant chapters of the Flight Examiner Handbook (FEH) are:

* Class Rating: 14 – 16
* Type Rating: 17 – 20
* Flight Instructor Rating: 31 & 32.

The subsection numbering and layout in each chapter is common to all.

The guidance in the Workbook from the FEH references the applicable subsection. Please turn to the relevant FEH chapter first.

## Workbook content

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| 1. Grade 1 TE holder name |  | |
| 1. Flight test   (Class rating/Type rating/FIR TE) |  | |
| 1. Aircraft type |  | |
| 1. Flight test task   Refer to FEH subsections 2.1 and 2.2. | Provide an overview of the scenario (route / passenger / cargo / FIR long and FIR pre-flight briefings) that you would give the flight test applicant. Nominate the applicable FEH chapter and Part 61 Manual of Standards (MOS) appendix | |
| 1. Initial brief to applicant   Refer to FEH subsection 3.1. | Provide a written initial brief to the applicant for the flight test. This sets the scene for and summarises the day. | |
| 1. Document review   Refer to FEH subsection 3.2 | Provide a written description of eligibility criteria to be used when conducting the document review of the applicant. Describe the evidence you will be seeking. | |
| 1. Knowledge Requirements (KRs)   Refer to FEH subsection 3.3 | Develop a set of scenario-based questions for the listed topics to achieve effective assessment of the applicant’s working knowledge and reasoning ability.  Refer to FEH chapter 3 subsections 2.5 - 2.7 for appropriate questioning techniques and methods of enquiry.  The KRs questioning of the topics should be a structured conversation to a logical conclusion, starting broad and funneling down, rather than simple factual recall.  **Questions**  Provide up to three scenario-based questions for each topic listed in the 61 MOS schedule 5, clause 2.  **Answers**  Provide model answers for each question.  **Example:** Privileges  “Looking at your licence pages, I see that you already hold the …….. Class rating / Type Rating / Training Endorsement(s). Can you tell me the meaning of this/these abbreviation(s) and describe your current privileges?”  “Can you describe your additional privileges after you pass the flight test today and are granted the new Class Rating / Type Rating / TE?” | |
| Questions | Answers |
| a. |  |  |
| b. |  |  |
| c. |  |  |
| d. |  |  |
| e. |  |  |
| f. |  |  |
| g. |  |  |
| h. |  |  |
| i. |  |  |
| j. |  |  |
| k. |  |  |
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| o. |  |  |
| p. |  |  |
| q. |  |  |
| 1. Pre-flight briefing   Refer to FEH subsection 4.2. | Provide a written pre-flight briefing for the flight test. | |
| 1. Flight component   Refer to FEH subsections 4.1 and 4.3 (FIR 4.4) | Referencing the flight test route/areas of operation, provide a detailed explanation of where the assessment of each activity and manoeuvre will be assessed, taking into account the recommendations of the FEH tables. | |
| 1. Flight crew licence entry   Refer to FEH subsection 5.2.  Refer to the Flight Crew Licensing Manual subsections 17.5.4.2, 17.5.7, 17.5.8, 18, 19. | For the flight test rating/endorsement complete the FCL page below as  an example of a licence entry.  **Initial Issue – Aircraft Ratings/Operational Ratings and Endorsements/Design Feature and Flight Activity Endorsements**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Issue Date | Ratings/Endorsements | Valid to  DD/MM/YYYY | Issued by | Signature | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | | |
| Class rating | SEA, MEA, SEH |
| Type rating | (Aircraft type abbreviation) |
| FIR additional TE | FIR (category) (TE) |