



42-04 Application Election to have aircraft managed by a CAMO

CASR Part 42



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to regservices@casa.gov.au

Purpose of this form

To advise CASA that you are intending to elect a Continuing Airworthiness Management Organisation (CAMO) to provide continuous airworthiness management services to your registered aircraft.

CASR 42.040 requires that:

- the registered operator of an aircraft that is authorised to operate under an AOC other than an air transport AOC is approved by CASA as a continuing airworthiness management organisation or have a contract with a continuing airworthiness management organisation to ensure continuing airworthiness requirements for the aircraft are met; and
- the registered operator of a large aircraft that is not authorised to operate under an AOC is approved by CASA as a continuing airworthiness management organisation or have a contract with a continuing airworthiness management organisation to ensure continuing airworthiness requirements for the aircraft are met.

CASR 42.045 permits the registered operator of a small aircraft that is not authorised to operate under an AOC to enter into a contract with a continuing airworthiness management organisation for the organisation to ensure continuing airworthiness requirements for the aircraft are met.

This form deals with the registered operator of the following aircraft entering into a contract with a continuing airworthiness management organisation:

- Aircraft authorised to operate under AOC other than air transport AOC
- Large aircraft not authorised to operate under AOC
- Small aircraft not authorised to operate under AOCs

Who is this form for?

This form is for a Registered Operator to advise the election of a CAMO.

Aviation Reference Number (ARN)

An ARN is an identifier that is similar to an account or customer number. You will need an ARN to complete this form.

If you do not have an ARN, [apply for an ARN](#).

If you are applying on behalf of an organisation, you need to provide the organisation's ARN and have authority to act on behalf of the entity.

Contact details

CASA will use the currently held contact details linked to your ARN profile.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA may constitute a criminal offence.

Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988 (Cth). CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA Privacy Statement](#).

For more information

Go to the [CASA website](#) or call us on 131 757.

Applicant

1 What are the **applicant** details?

Provide details as they currently appear on your AOC or Aircraft Certificate of Registration

Legal entity/full name

ARN

Contact number

Email address

Tick which of the following applies:

Are you the **registered operator** of:

Aircraft that is authorised to operate under an AOC other than an air transport AOC

A large aircraft that is not authorised to operate under an AOC

A small aircraft that is not authorised to operate under an AOC

Contact person

2 What are the **contact person** details?

Contact details will be used for this application only, including any questions and/or fee estimates.

Full name

Position (Secretary)

Contact number

Email address

Nominated Continuing Airworthiness Management Organisation (CAMO)

3 What are the CAMO details?

Name

ARN

Form of continuing airworthiness management contract — all aircraft

CASR 42.050 sets out the form and content of a contract between the registered operator of an aircraft and a continuing airworthiness management organisation. Please note that the registered operator commits an offence if the contract does not comply with requirements of this Regulation. Non-compliance with this Regulation is an offence of strict liability.

CASR 42.055 requires the registered operator of an aircraft to give information related to the continuing airworthiness of the aircraft to the continuing airworthiness management organisation. Non-compliance with this Regulation is an offence of strict liability.

Copy of contract to be given to CASA

Please note that CASR 42.060 requires that the registered operator of an aircraft gives CASA a copy of the provisions of the contract that deals with the continuing airworthiness management of the aircraft. Non-compliance with this Regulation is an offence of strict liability.

Copy of variation of certain provisions of contract to be given to CASA

Please note that CASR 42.065 requires the registered operator of an aircraft to give CASA a copy of the varied provisions of the contract that deals with the continuing airworthiness management of the aircraft. Non-compliance with this Regulation is an offence of strict liability.

Notice of termination of contract to be given to CASA

CASR 42.070 requires that the registered operator of an aircraft gives CASA notice of the termination of a contract with the continuing airworthiness management of the aircraft. Non-compliance with this Regulation is an offence of strict liability.

Elected Aircraft

4 What are the details of the elected aircraft?

Aircraft Manufacturer	Model/ Series	Registration	Serial number

 **Attach additional pages if required**

Checklist

- 5** I have attached the following documents (select all that apply)
- Additional elected aircraft, if required, is attached
 - A copy of the provisions of the contract that deals with the continuing airworthiness management of the aircraft

Declaration

- 6** I declare that:
- I am authorised to make this application and hold the role indicated below.
 - All statements in this application are true and correct in every particular and that I have read and understood all provisions of the Civil Aviation Safety Regulations 1998 which are relevant to this application.
 - I understand CASA will use the currently held details to process this application and it is my responsibility to ensure my details are correct prior to lodgement.
 - I consent to CASA using and disclosing my personal information in accordance with [CASA Privacy Statement](#) including exchanging the information with Commonwealth, State and Territory government agencies.
 - I acknowledge CASA will provide a fee estimate, which will be sent to the contact for this application.
 - I accept that if this application is withdrawn or refused by CASA, or if CASA are unable to assess the application because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
 - I have attached all required documentation specified in the application checklist.
 - I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the [Criminal Code Act 1995 \(Cth\)](#).

Declaration continued

Full name

Signature

Date (DD/MM/YYYY)

/ /


In what capacity are you making this declaration?


For example: Registered Operator

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 1.


 **Attach authority**

Application submission

 By email – attach this form and all supporting documents. Send them to regservices@casa.gov.au

 By post – return this form and all supporting documents to:

**Civil Aviation Safety Authority
Permission Application Centre (Brisbane)
GPO Box 2005
CANBERRA ACT 2601
Fax (07) 3144 7333**

 By email – attach this form and all supporting documents. Send them to your [CASA regional office](#).