



*Applicant* .....

*Locality* .....

Inspectors must check that the applicant’s system practically provides up-to-date, accurate and reliable data. Such systems may range from a simple white board presentation to a complex computer system.

## Flight Crew Records

CAO 82.5  
Appx 1 (2.5)

### Licence currency status

- Licence ..... Satisfactory  Unsatisfactory
- Medical ..... Satisfactory  Unsatisfactory
- Ratings ..... Satisfactory  Unsatisfactory
- Endorsements ..... Satisfactory  Unsatisfactory

### Recent experience status

- CAO 82.5  
CAR 217 • CAR 217 Competency Checks ..... Satisfactory  Unsatisfactory
- CAO 40.1.5 • Aircraft type 15-month proficiency check ..... Satisfactory  Unsatisfactory
- 15-month night PIC ..... Satisfactory  Unsatisfactory
- 35-day PIC ..... Satisfactory  Unsatisfactory
- 70-day PIC ..... Satisfactory  Unsatisfactory
- 35-day co-pilot ..... Satisfactory  Unsatisfactory
- 70-day take-off and landing ..... Satisfactory  Unsatisfactory

CAR Part 5

### Licence

- 90-day day ..... Satisfactory  Unsatisfactory
- 90-day night ..... Satisfactory  Unsatisfactory
- 12 month > 60 yrs of age ..... Satisfactory  Unsatisfactory
- 6 month > 65 yrs of age ..... Satisfactory  Unsatisfactory

CAO 40.2.1

### Instrument

- 90-day NDB ..... Satisfactory  Unsatisfactory
- 90-day VOR ..... Satisfactory  Unsatisfactory
- 35-day ILS/LLZ ..... Satisfactory  Unsatisfactory
- 90-day instrument flight time ..... Satisfactory  Unsatisfactory

CAR 218.(1)  
(b)

**Route**

• 12 months ..... Satisfactory  Unsatisfactory

**Flight and Duty Times for the preceding 12 Months, showing the following up-to-date totals:**

• 7 days ..... Satisfactory  Unsatisfactory

• 30 days ..... Satisfactory  Unsatisfactory

• 365 days ..... Satisfactory  Unsatisfactory

• Each fortnight..... Satisfactory  Unsatisfactory

**Current flight crew rosters** ..... Satisfactory  Unsatisfactory

Reference: .....

Comments: .....

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**Operating Crew**

CAO 20.11 **Records of proficiency in emergency procedures** . Satisfactory  Unsatisfactory

Reference: .....

Comments: .....

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**Operations Personnel**

CAR 262K **Records of dangerous goods training for the following employees:**

• Cargo Acceptors and Supervisors ..... Satisfactory  Unsatisfactory

• Handlers/Loaders and Supervisors ..... Satisfactory  Unsatisfactory

• Flight Crew ..... Satisfactory  Unsatisfactory

• Cabin Attendants/Passenger Security Staff ..... Satisfactory  Unsatisfactory

CAO  
20.16.1

• Records of CAO 20.16.1 Approved Load  
Controllers..... Satisfactory  Unsatisfactory

Reference: .....

Comments: .....

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## Trip Records

Trip records for the previous 12 months..... Satisfactory  Unsatisfactory

Reference: .....

Comments: .....

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## Fuel Records

CAR 220 **Provision for retention of the following records for three months:**

- Fuel records..... Satisfactory  Unsatisfactory
- Enables review of fuel policy ..... Satisfactory  Unsatisfactory

Reference: .....

Comments: .....

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## Aircraft Loading

**Provision for the retention of the following records for three months:**

- CAR 139 • CAR 139 passenger and cargo manifests..... Satisfactory  Unsatisfactory
- CAO 20.16.1 • CAO 20.16.1 records of load sheets ..... Satisfactory  Unsatisfactory

Reference: .....

Comments: .....

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## Navigation Logs (International Operations)

CAR 78 Check that the form of the log caters for the items listed in CAR 78(2)..... Satisfactory  Unsatisfactory

CAR 80 Navigation logs need to be kept for six months. It is therefore necessary to give the applicant a CAR 80 direction to this effect. Check that this is incorporated into the applicant's system of record retention..... Satisfactory  Unsatisfactory

Reference: .....

Comments: .....

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# Flight Preparation Form (International Operations)

CAR 233    Check that applicant's flight preparation form contains the necessary elements detailed in subregulation (1)(a) to (h)..... Satisfactory     Unsatisfactory

Check that the form provides for the pilot in command's certification. .... Satisfactory     Unsatisfactory

Reference: .....

Comments: .....

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Approval Issued (see [Form 226](#)).....

**Signed** .....    **Printed Name** .....

**Flying Operations Inspector**

**Date** .....