



1. Aircraft Identification (As noted on the aircraft data plate and the certificate of registration)

Registration Mark	Manufacturer and Manufacturer's Designation of Aircraft	Aircraft Serial Number
-------------------	---	------------------------

No	Documents on File	Complete	
		Yes	No
1	Certificate of Registration		
2	Export Certificate of Airworthiness or acceptable alternative		
3	Certification for state of design ADs		
4	Application for Certificate of Airworthiness		
5	Used aircraft history statement		
6	Weight and balance report		
7	Log book statement (Class B) (CAR 42E)		
8	Maintenance system (Class A) (CAR 39) (CASR Part 42)		
9	Flight Manual (approved)		
10	List of radio systems installed		
11	Interwiring diagrams non-standard		
12	Radio antenna location drawing		
13	Covering letter		
14	Applicable checklist		
15	Exemptions		
16	Costing details (CASA only)		

No	Tasks	Complete	
		Yes	No
1	Covering letter lists documents to be returned to applicant		
2	Certificate of Airworthiness, covering letter and documents forwarded to applicant		
3	File enclosures completed		

Certificate of Airworthiness no:

Issued on:

2. Reason(s) for not on file

3. CASA Delegate/Authorised Person

CASA Delegate	Authorised Person:	
Name:	Signature:	Date:
Instrument of Appointment No:	ARN:	
Send, within 7 days , a copy of all documents and checklists used in the application, assessment, issue, approval or authorisation to the Civil Aircraft Register via aircraftregistration@casa.gov.au or mail to Civil Aircraft Register GPO Box 2005 Canberra ACT 2601.		