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Download this form before you begin

Please download and complete with Adobe Acrobat. If you are using a browser to complete this form you may lose your information. Send this form and any attachments to AircraftRegistration@casa.gov.au.

Purpose of this form

Use this form to apply for the cancellation of the registration of a currently registered aircraft, in accordance with regulation 11.130 or 47.132 of the Civil Aviation Safety Regulations 1998 (CASR).

If there has been a change in the aircraft ownership, or if other aircraft details have changed, please refer to the relevant forms and instructions [Aircraft Register Forms and Fees](#).

Who is this form for?

This form is for the aircraft registration holder to request cancellation of the registration of a currently registered aircraft.

Information needed to complete this form

This form may **not** be used if an Irrevocable Deregistration and Export Request Authorisation (IDERA) is recorded for the aircraft. Deregistration can then only be requested by the authorised person under the IDERA by submitting a [Irrevocable De-registration and Export Request Authorisation \(IDERA\) or Certified Designee Confirmation Letter \(CDCL\) - De-registration Request \(Form 1542\)](#).

The registration will be cancelled as soon as possible after receipt of this form, so **do not lodge** until the registration holder is **ready for the cancellation to take place**. It is the responsibility of the registration holder to ensure that the aircraft is not, and will not be, operating under Australian registration once this application is submitted.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, [apply now](#).

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the [CASA website](#) or [contact us](#).

Aircraft registration

- 1** What are the **aircraft details**, as noted on the aircraft data plate and the certificate of registration?

Registration mark (VH-)

Manufacturer

Model

Serial number

Registration holder

- 2** What are the **registration holder** details?

Legal entity/full name

ARN

Phone number

Email address

-
- 3** What is the **date** you want your registration cancellation to **take effect**?

The registration will be cancelled on the date you provide below or as soon as possible thereafter.

Date (DD/MM/YYYY)

/ /

Reason for cancellation

- 4** What is the **reason** for the cancellation request?

Exporting aircraft → **Go to 6**

No longer used as an aircraft → **Go to 5**


Aircraft destroyed → **Go to 5**

Aircraft stolen → **Go to 5**

Transferred to Recreational Aviation Australia (RAAus) → **Go to 7**

Other reason → **Go to 5**

- 5** What are the details of the cancellation?

 **Attach additional pages if required**

→ **Go to 7**

-
- 6** What country are you exporting the aircraft to?

CASA will notify the country of this cancellation.

→ **Go to 7**

7 I declare:

- I am the registration holder, or an authorised representative of the registration holder named in question 2.
- All statements in this application are true and correct.

I acknowledge by providing my details below and submitting this application:

- This satisfies the requirement for me to sign this application.
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our [privacy statement](#) and [privacy policy](#).

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Date (DD/MM/YYYY)

/ /

Role authority

8 In what capacity are you making this declaration?

- Director
- Company Secretary
- CEO
- President
- Vice President
- Agent
- Other, please specify:

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 2.

 **Attach authority**

Submitting this form to CASA

OPTION 1 By email



Send this form with all supporting documents attached to AircraftRegistration@casa.gov.au

OPTION 2 By post



Return this form and all supporting documents to:

**CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601**