



Release Aircraft Engineer Licensing Information to a Third party



Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to ame.licensing@casa.gov.au

Purpose of this form

Use this form to authorise CASA to release Aircraft Engineer licensing information to a third party. This information may include:

- Your Australian CASR Part 66 Licence details (including ratings)
- Your Aviation Reference Number (ARN)
- Details of any suspensions/cancellations of your CASR Part 66 Licence and any actions brought against you by CASA
- History of AME qualifications including AME Licence, CAO 100.66 qualifications, exam results, as required.

Who is this form for?

This form is for holders of CASR Part 66 Licences (including ratings).

Information needed to complete this form

You must provide your details as well as the contact details of each organisation to which you are giving CASA authorising to release your information.

Aviation Reference Number (ARN)

An ARN is required to complete this form.

If you are the applicant and you do not have an ARN, [apply now](#).

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them online using [changing your details](#) prior to lodging this form.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

Privacy

Any personal information you provide to CASA is protected by the Privacy Act 1988. CASA can only collect, use and disclose that information in accordance with that Act.

CASA will use the information collected in this form for purposes associated with performing its functions under civil aviation legislation and other Australian laws.

For full details on how CASA collects, protects and uses personal information, please refer to [CASA's Privacy Statement](#).

For more information

Go to the [CASA website](#) or [contact us](#).

Authoriser

1 What are the **authoriser** details?

Your contact details must be current. Update your contact details via [changing your details](#).

Full name

ARN

Phone number

Email address

Third party contact one

2 What are the **contact person** details?

Legal entity

Full name

Phone number

Email address

Third party contact two

3 What are the **contact person** details?

Legal entity

Full name

Phone number

Email address

Declaration

4 I authorise:

- The Civil Aviation Safety Authority (CASA) to release copies of the following documents that are held by CASA to the nominated third parties:
 - Australian CASR Part 66 Licence (including ratings)
 - Aviation Reference Number (ARN)
 - Details of any suspensions / cancellations of my CASR Part 66 Licence and any actions brought against me by CASA
 - History of AME qualifications including AME Licence, CAO 100.66 qualifications, exam results, as required

I declare that:

- All statements in this authority are true and correct and I have read and understood all provisions of the *Civil Aviation Safety Regulations 1998* which are relevant to this authority.
- I understand CASA will use the currently held details to process this authority and it is my responsibility to ensure my details are correct prior to lodgement.
- I consent to CASA using and disclosing my personal information in accordance with [CASA's Privacy Statement](#) including exchanging the information with Commonwealth, State and Territory government agencies.
- I accept if this authorisation is withdrawn or refused by CASA, or if CASA are unable to assess the authorisation because I have failed to provide the required information, I am liable to pay CASA fees for work conducted.
- I acknowledge that to knowingly make a false or misleading statement in this authority is an offence against the *Criminal Code Act 1995*.

Full name

Date (DD/MM/YYYY)

/ /

Submitting this form to CASA



By email – send this form with all supporting documents attached to ame.licensing@casa.gov.au



By post – return this form and all supporting documents to:

CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601