Australian Government
Civil Aviation Safety Authority

Application
Assignment of an aircraft dealer mark

CASR 47.175

This form is now available online

Use myCASA for reliable and secure form submissions and payments.

Go to **myCASA**

OR

Download this form before you begin

Please download and complete with Adobe Acrobat. If you are using a browser to complete this form you may lose your information. Send this form and any attachments to aircraftregistration@casa.gov.au.

Purpose of this form

Use this form to request CASA to **assign marks** to an aircraft dealer, to use on any aircraft manufactured, distributed or dealt with by the dealer.

Who is this form for?

This form is for an aircraft dealer, or an agent acting on behalf of an aircraft dealer, to apply for dealer's mark(s). You must be an aircraft dealer as defined in *CASR 47.170* and be an eligible person as defined in *CASR 47.010*.

Information needed to complete this form

Dealer's marks are assigned to individuals or organisations engaged in the manufacture, sales or distribution of aircraft in Australia. An aircraft dealer may request more than one mark to be assigned and can also nominate specific marks (depending on availability) if wanted.
Before nominating specific marks in this application, check the list of available marks.
Aircraft flying under a dealers mark must comply with legal and operational requirements detailed in Section 13 of the Advisory Circular AC47-1.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, apply now.

If you are applying on behalf of an organisation, you will need to have authority to act on the entity's (applicant's) behalf and be able to provide the organisation's ARN.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by changing your details on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the CASA website or contact us.

Applicant

1 What are the **aircraft dealer** details?

Your contact details must be current. Update your contact details via changing your details.

Legal entity/full name

ARN

Phone number

Email address

Dealer marks

2 Are you requesting **specific** marks or a **number** of marks?

No ☐ ➡ **Go to 3**

Yes ☐ ➡ **Go to 4**

3 What **specific** marks are you requesting?

Before nominating specific marks in this application, check the list of available marks. If more than 5 marks are required, attach an additional page.

Registration mark (VH -)

Registration mark (VH -)

Registration mark (VH -)

Registration mark (VH -)

Registration mark (VH -)

Attach additional pages if required

➡ **Go to 5**

4 How **many** marks are you requesting?

CASA will assign available marks if you do not specify in question 3.

5 What is your **justification** for the number of marks you are requesting?

A decision on the number of marks to be allocated will be made by the Registrar.

Refer to CASR 47.175

Attach additional pages if required

Applicant checklist

6 Select all that apply:

☐ Evidence of engagement as an aircraft dealer is attached

If other, please specify:

This area has been intentionally left blank

This area has been intentionally left blank

Declaration

7 **I declare:**

- All statements in this application are true and correct.

I acknowledge by providing my details below and submitting this application:

- I am the aircraft dealer or an authorised representative of the aircraft dealer named in question 1.
- I am an 'eligible person' as defined in *CASR 47.010*.
- This satisfies the requirement for me to sign this application
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

Privacy

Any personal information you provide to CASA, as part of this application, is protected by the *Privacy Act 1988*.

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our privacy statement and privacy policy.

Fees

I accept if this application is withdrawn or refused by CASA, or if CASA is unable to assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Date (DD/MM/YYYY)

/ /

Role authority

8 In what capacity are you making this declaration?

- ☐ CEO
- ☐ Director
- ☐ President
- ☐ Vice President
- ☐ Company Secretary
- ☐ Agent

Other, please specify:

An authority must be provided if the person making this declaration is **not** the individual or an office holder of the entity named in question 1.

Attach authority

Submitting this form to CASA

OPTION 1 By email

Send this form with all supporting documents attached to aircraftregistration@casa.gov.au

OPTION 2 By post

Return this form and all supporting documents to:

CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601

Continue to payment page

ARN

Payment authorisation

9 Application fees

Please enter the number of marks required for the fee in this application, the total will be automatically tallied.

☐ Assignment of a dealer's mark – processing and consideration of application.

Fee Code: 12.8.....**$130**

Enter number of marks being requested:

Total:

10 Payment options

OPTION 1 Online payment

Make a secure payment online

Online payments are more secure and also enable CASA to process your request faster.
To make a payment go to Secure payment gateway.
After making a payment, enter the online receipt number below.

Provide the online receipt number below:

OPTION 2 Credit card

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from:

☐ Mastercard ☐ Visa Total $

Card number

Expiry (MM/YY) /

Cardholder name

Signature

Date (DD/MM/YYYY) / /

Receipt options ☐ Applicant **or** ☐ Third party (provide details below)

Details of third party

ARN (If applicable)

Email

Legal Entity/ Full name

Phone number