Australian Government
Civil Aviation Safety Authority

Application
Pilot licence
Australian civil trained

CASR Subpart 61.G, H, I

Apply for your pilot licence online

You can now apply and pay for your pilot licence in myCASA.
You do not need to submit this form if you have applied and paid online.
More information on the options available to you and eligibility requirements can be found on the CASA website.

Go to **myCASA**

OR

Download this form before you begin

Please download and complete with Adobe Acrobat. If you're using a browser to complete this form you may lose your information. Send this form and any attachments to applications@casa.gov.au.

This form has combined 61-1RA, 61-1RH, 61-1PA, 61-1PH, 61-1CA & 61-1CH
Use this form to also apply for PPL-G, CPL-G & CPL-PL

Purpose of this form

This form is used by individuals to apply for an Australian trained pilot Licence and aeroplane or helicopter category rating. You can use this form to apply for a licence, if you have completed below courses;

RPL-A & RPL-H - Australian civil trained (25 hours)
PPL-A, PPL-H & PPL-G - Australian civil trained (35 & 40 hours)
CPL-A - Australian civil trained (150 & 200 hours)
CPL-H - Australian civil trained (100 & 150 hours)
CPL-G - Australian civil trained (150 hours)
CPL-PL - Australian civil trained (150 & 200 hours)

Who is this form for?

This form is for individuals who have successfully completed the pre-requisites of an Integrated or Non Integrated course.

Information needed to complete this form

If CASA does not have a photo of you that is less than 10 years old, you can check your photo and update in myCASA.

To be eligible for a pilot licence, you must have passed all aeronautical knowledge exams to the appropriate licence level and category you are applying for.

CASA must ensure an applicant is a fit and proper person before issuing a permission. A CASA Flight Crew Licence cannot be issued until a security background check has been completed and has not been found adverse.

For other licence changes and requirements refer to Flight Crew Licensing.

Aviation Reference Number (ARN)

An ARN is required to complete this form. If you do not have an ARN, apply now.

Contact details

It is important the contact details on the ARN profile are current. CASA uses these contact details when processing this application.

If your address, contact or other details have changed, you must update them prior to lodging this form. You can do this by changing your details on the CASA website.

Failure to provide up to date contact details to CASA could result in additional fees being charged under the *Civil Aviation (Fees) Regulations 1995* and may constitute a criminal offence.

For more information

Go to the CASA website or contact us.

Licence Type

1 What is the **licence category** you are applying for?

Select **only one** option below

Recreational pilot licence (RPL) (Subpart 61.G)

- ☐ RPL Aeroplane
- ☐ RPL Helicopter

Private pilot licence (PPL) (Subpart 61.H)

- ☐ PPL Aeroplane
- ☐ PPL Helicopter
- ☐ PPL Gyroplane

Commercial pilot licence (CPL) (Subpart 61.I)

- ☐ CPL Aeroplane
- ☐ CPL Helicopter
- ☐ CPL Gyroplane
- ☐ CPL Powered-lift

Applicant

2 What are the **applicant** details?

Your contact details must be current. Update contact details via changing your details.

Please ensure you check and update your postal address in myCASA **before submission** of this form.

Full name

ARN

Phone number

Email address

Security requirements

3 Do you hold a current Aviation Security Identification Card (ASIC) or Aviation Identification (AVID)?

Refer to Aviation Transport Security Regulations 2005

No ☐ ➡ **Go to 4**

Yes ☐ Attach a certified copy ➡ **Go to 5**

Provide certified copy

4 Have you applied for an ASIC/AVID?

No ☐ You need to apply for an ASIC/AVID before this application can be finalised

Yes ☐ Your application will be placed on hold until you have received a security background check that has not been found adverse ➡ **Go to 5**

Fit and proper person information

5 Has any action been taken against you; or is any action in the process of being taken against you; or have you been refused the issue of any aviation related Licence/Permission/Authorisation?

Refer to 11.055

- ☐ **No**
- ☐ **Yes**

6 Have you ever been refused the issue of a transport related licence or certificate (e.g.. pilot licence, pilot certificate, drivers licence, boating licence)?

- ☐ **No**
- ☐ **Yes**

7 Do you have any criminal conviction or finding of guilt, which is less than ten years old, or any juvenile criminal conviction or finding of guilt, which is less than five years old?

Include all motor vehicle traffic-related convictions including those from overseas.

- ☐ **No**
- ☐ **Yes**

8 Is suspension or cancellation action pending in relation to any aviation licence you hold?

- ☐ **No**
- ☐ **Yes**

9 If you answered **yes** to **any** of questions **5** to **8**, you must provide details below.

Include dates, actions, charges, convictions and imprisonment in Australia and overseas.

Refer to CASR 11.055 and Aviation Transport Security Regulations 2005

Provide additional pages if required

English language proficiency (ELP)

10 Have you completed an ELP assessment?

- **Yes** ☐ I have completed a general english language proficiency and it is on my record (For RPL without a flight radio endorsement)
- **Yes** ☐ I have completed an aviation english language proficiency and it is on my record (For RPL with a flight radio endorsement, PPL or CPL)
- **Yes** ☐ I have completed an ELP assessment, and the notification is attached

This area has been intentionally left blank

Application checklist

11 Select all that apply:

- ☐ Certified copy of my ASIC or AVID is attached
- ☐ Photo has been updated on myCASA
- ☐ Recreational Pilot Licence (RPL) endorsements (Form 61-1RE) is attached (Only applicable for RPL)

Training organisation

12 What are the details of the **organisation you trained with?**

Organisation name

ARN

Phone number

Email address

This area has been intentionally left blank

Flight examiner declaration

Refer to CASR subparts 61.G, H and I

13 **I declare:**

- All statements in this application are true and correct.

I acknowledge by providing my details below and submitting this application:

- This satisfies the requirement for me to sign this application.
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in de-identified form for aviation safety research/analysis.
- I conducted a RPL/PPL or CPL flight test in accordance with Part 61 Manual of Standards where the applicant named in question 1:
  - meets the minimum age requirement for the licence level
  - has passed the relevant aeronautical knowledge examination(s)
  - has completed flight training of the licence level and provided acceptable evidence of completion
  - meets minimum aeronautical experience for the licence level
  - holds minimum AELP required for the licence level
  - hold minimum CASA medical required for the licence level
- The aircraft used for the flight test was suitable for the licence level.
- I acknowledge that to knowingly make a false or misleading statement in this application is an offence against the Criminal Code Act 1995.
- Flight test reports for failed flight tests must be attached if not already submitted.

Full name

Date (DD/MM/YYYY)

/ /

Certification by person authorised under CASR 61.235

Refer to 61.235 (1) and (2)

14 **I declare:**

- All statements in this declaration are true and correct.

I acknowledge by providing my details below and submitting this declaration:

- I am authorised to make this certification.
- The applicant has complied with the following:
  - will be at least the minimum age required in this Part for the issue of the licence level at the time of the flight test
  - passed the relevant aeronautical knowledge examinations for the licence level
  - completed flight training requirements for the licence level
  - completed the minimum aeronautical experience for the licence level
  - holds a current medical certificate of the class required for the exercise of privileges of the licence
  - for a recreational pilot licence - meets the general English language proficiency requirements (61.265)
  - for a flight crew licence other than a recreational pilot licence - has a current English language proficiency assessment

☐ Part 141 or 142 head of operations or a person named in the operator's exposition as responsible for flight training to which the flight test relates.

☐ CASR 141.035 or 142.040 training approval holder.

Full name

ARN

Date (DD/MM/YYYY)

/ /

Declaration

15 I declare:

- All statements in this notice are true and correct.
- I authorise CASA to send a copy of all communications regarding this application to my Training Provider named in question 11.

I acknowledge by providing my details below and submitting this application:

- This satisfies the requirement for me to sign this application.
- I may commit an offence under the *Criminal Code Act 1995* if I make a false or misleading statement in my application.
- We may also use your licensing information in deidentified form for aviation safety research/analysis.

Privacy

Any personal information you provide to CASA, as part of this application is protected by the *Privacy Act 1988.*

We will use the information provided to process this application and may also use it to conduct identity/security checks. Without your consent, we may not be able to process your application.

To meet our accountability obligations, we may disclose this information:

- to other government agencies or other national aviation authorities for certain purposes, and
- to comply with court orders and other legal requirements.

For more information about how we use, disclose and protect your personal information, see our privacy statement and privacy policy.

Fees

I accept if this application is withdrawn or refused by CASA, or if CASA cannot assess this application because I have failed to provide the required information and/or documentation, I am liable to pay CASA fees for work conducted.

- I declare and acknowledge the above matters.
- I consent to CASA using my licensing information and other personal information for the above purposes.
- I have read CASA's privacy policy and I authorise CASA to use and disclose the information it collects for this application in accordance with that policy.

Full name

Date (DD/MM/YYYY)

/ /

Submitting this form to CASA

Choose one option only

Attach to FTM flight test - CASA preferred method

By email – send this form with all supporting documents attached to applications@casa.gov.au

By post – return this form and all supporting documents to:

CASA Client Services Centre
GPO Box 2005
Canberra ACT 2601

Continue to payment page

ARN

Payment authorisation

16 Application fees

Select **only one** option below

- ☐ Issue of Recreational Pilot Licence (Australian Trained) - processing and consideration
  Fee Code: 24.6 002.....**$50**
- ☐ Issue of Private Pilot Licence (Australian Trained) - processing and consideration
  Fee Code: 24.6 003.....**$60**
- ☐ Issue of Commercial Pilot Licence (Australian Trained) - processing and consideration
  Fee Code: 24.6 004.....**$80**

Total: 0

17 Payment options

OPTION 1 Online payment

Make a secure payment online

Online payments are more secure and also enable CASA to process your request faster.
To make a payment go to Secure payment gateway.
After making a payment, enter the online receipt number below.

Provide the online receipt number below:

OPTION 2 Credit card

I hereby authorise the Civil Aviation Safety Authority to **debit** the following amount from:

☐ Mastercard ☐ Visa Total $ 0

Card number

Expiry (MM/YY) /

Cardholder name

Signature

Date (DD/MM/YYYY) / /

Receipt options ☐ Applicant **or** ☐ Third party (provide details below)

Details of third party

ARN (If applicable)

Email

Legal Entity/ Full name

Phone number